

**WINNEFOX LIBRARY SYSTEM
BOARD MEETING MINUTES
May 29, 2019**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:35 p.m. on Wednesday, May 29, 2019, in the Meeting Room at the Wautoma Public Library by President Jerry Letcher. Trustees present were: Bill Bracken; Kevin DeCramer; Randall Fieldhack; Katherine Freund; Lynn Hayes; Vicki Huffman; Melissa Kolstad; Jerry Letcher; Kathleen McGwin; Jim Miller; George Peterman; Patty Pieper and Di-Anne Rengstorf. Trustees absent were: Elizabeth Eisen; Elizabeth Irish; Kathy Morris and Martin Schroeder. Also present were: Jeff Gilderson-Duwe, Director; Mark Arend, Assistant Director; Julie Schmude, Administrative Coordinator; and Marcy Cannon, Administrative Specialist.

Public comments: None

Minutes

Motion to approve the March 27, 2019 regular Winnefox Board meeting minutes. **Motion:** Miller; **Second:** Pieper; **Vote:** Unanimous.

Classifications

Motion to approve the March - April 2019 Classification of Invoices Previously Paid. **Motion:** Pieper; **Second:** DeCramer; **Vote:** Unanimous.

Marcy Cannon gave a brief description of her responsibilities as Administrative Specialist.

Jeff Gilderson-Duwe gave the Report of the Director.

Winnefox Library System - 2018 Audit

Motion to accept the 2018 Winnefox audit as contained in Exhibit B. **Motion:** Miller; **Second:** Kolstad; **Vote:** Unanimous.

Position Description

Motion to approve the Assistant Director position description as presented in Exhibit C. **Motion:** Bracken; **Second:** Kolstad; **Vote:** Unanimous.

Motion to adjourn at 5:45 pm. **Motion:** Fieldhack; **Second:** Bracken; **Vote:** Unanimous.

Respectfully submitted,

Katherine Freund, Secretary
Marcy Cannon, Recorder