

2 **RESOLUTION: Amend the Table of Organization for the Winnebago County Facilities**  
3 **and Property Management Department by Converting one Facilities and**  
4 **Grounds Manager Position and one Maintenance Supervisor Position**  
5 **into Two Facilities Superintendent Positions**

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8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, a current vacancy in the Facilities and Grounds Manager position, which is the number two  
10 position in the Facilities and Property Management Department, has led management to review the organizational  
11 structure of the Department; and

12 **WHEREAS**, the management responsibilities in the Facilities and Property Management Department have  
13 been growing, with the Department involved in many projects with many stakeholders, while the technical needs are  
14 also growing; and

15 **WHEREAS**, having two positions at the same level below the Director of Facilities will provide greater  
16 flexibility and will assist in providing the Director with needed support, while also improving succession planning; and

17 **WHEREAS**, no additional funds will be needed to accomplish this change for the remainder of 2020, and the  
18 labor costs for these positions are included in the draft 2021 Budget.

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20 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
21 amends the Table of Organization for the Facilities and Property Management Department, effective immediately, by  
22 eliminating one full-time Facilities and Grounds Manager position and one full-time Maintenance Supervisor position,  
23 and by adding two full-time Facilities Superintendent positions.

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25 **Fiscal Impact:** No additional funds will be needed to accomplish this change for the remainder of 2020, and the  
26 labor costs for these positions are included in the draft 2021 Budget

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28 Respectfully submitted by:

29 **PERSONNEL AND FINANCE COMMITTEE**

30 Committee Vote: **5-0**

31 Vote Required for Passage: **Majority of Those Present**

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33 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2020.

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Mark L Harris  
Winnebago County Executive