

2 **RESOLUTION: Authorize Schenck Business Solutions to Perform an Audit of**
3 **Winnebago County’s Financial Statements for 2017, 2018, and 2019**

4
5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, a Request for Proposals (RFP) was sent out to accounting firms requesting bids to audit
7 Winnebago County’s financial books for the years 2017, 2018, and 2019; and

8 **WHEREAS**, three qualifying audit firms responded to the RFP; and

9 **WHEREAS**, an evaluation team consisting of three Winnebago County staff was assigned the task of
10 evaluating the proposals; and

11 **WHEREAS**, each evaluator completed their reviews prior to know the pricing proposals of each firm; and

12 **WHEREAS**, after each evaluator completed his or her reviews, price was added, the evaluations were
13 compared and combined to determine which firm to recommend to the Personnel and Finance Committee and
14 present to the Winnebago County Board for approval; and

15 **WHEREAS**, Schenck Business Solutions was selected as the proposed firm to complete the audits; and

16 **WHEREAS**, Schenck Business Solutions is our current auditor, and the Winnebago County Finance
17 Director, County Executive, and County Board have been satisfied with the company’s past work.

18
19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
20 authorizes the Winnebago County Finance Department to contract with Schenck Business Solutions to perform and
21 audit of Winnebago County’s financial statements for 2017, 2018, and 2019 at the following all-inclusive costs:

AUDIT FEE SUMMARY

Audit Year	Fee	Percent Increase
2017	\$ 78,000	
2018	\$ 78,500	0.96%
2019	\$ 79,500	0.95%

Total over 3 years \$236,250

22
23 Respectfully submitted by:

24 **PERSONNEL AND FINANCE COMMITTEE**

25 Committee Vote: **3-0-1**

26 Vote Required for Passage: **Majority of Those Present**

27
28
29 Approved by the Winnebago County Executive this ____ day of _____, 2017.

30
31 _____
32 Mark L Harris
33 Winnebago County Executive