

1 195-92017

2 **RESOLUTION: Authorize the Winnebago County Finance Department to Enter Into a**
3 **5-Year Contract with Maximus to Prepare Winnebago County’s Annual**
4 **Cost Allocation Plan at a Cost of \$5,500 Per Year**

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Winnebago County Finance Department contracts with a company to prepare a cost
9 allocation plan; and

10 **WHEREAS**, the cost allocation plan is a document that allocates administrative and other costs to various
11 departments such as Child Support, Public Health, Human Services, and others; and

12 **WHEREAS**, these indirect costs are included in Federal and State grant reporting; and

13 **WHEREAS**, these indirect costs are funded by Federal and State grant programs bringing in additional
14 revenue in amounts in excess of \$130,000 per year; and

15 **WHEREAS**, the contract with the current contractor expired in 2016; and

16 **WHEREAS**, the Winnebago County Finance Department sought quotes from companies who prepare cost
17 allocation plans, and Maximus offered the lowest price; and

18 **WHEREAS**, after interviewing several staff members from Maximus and contacting other counties, the
19 Winnebago County Finance Department believes that Maximus is qualified and, therefore, the Finance Director is
20 recommending that Winnebago County enter into a 5-year contract with Maximus at an annual cost of \$5,500.

21 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
22 authorizes the Winnebago County Finance Department to contract with Maximus to provide cost allocation plans to
23 Winnebago County for 5 years, from the years 2017 through 2021.

26 Respectfully submitted by:

27 **PERSONNEL AND FINANCE COMMITTEE**

28 Committee Vote: **4-0**

29 Vote Required for Passage: **Majority of Those Present**

31 Approved by the Winnebago County Executive this ____ day of _____, 2017.

33 _____
34 Mark L Harris
35 Winnebago County Executive