

**SUNNYVIEW EXPOSITION CENTER
RENTAL AGREEMENT**

CONTRACT NO. EC-011324multi

1 RENTAL AGREEMENT by and between **Winnegamie Dog Club Inc. c/o Mary Schulz, N6293 Berkans Dr.,**
2 **Fremont, WI 54940, 920-716-4240, cedargolden@centurytel.net** (hereinafter referred to as the "**LESSEE**",
3 whether one or more) and Winnebago County, 415 Jackson St., Oshkosh, Wisconsin 54901 (hereinafter
4 referred to as "**LESSOR**").

5 **LESSEE** and **LESSOR**, for and in consideration of their respective obligations hereinafter contained agree as
6 follows:

- 7 1. **PREMISES**. **LESSOR** hereby rents to **LESSEE**, upon the terms and conditions of this Rental
8 Agreement, the following premises located on or adjacent to the Sunnyview Exposition Center:
9 **Exposition Building - Center Hall, West Wing, South Wing, Kitchen, Ticket Box Office, Camping**
10 **Areas - Grandstand islands, 20 tables, and 100 chairs** (hereinafter referred to as the "**PREMISES**").
- 11 2. **TERM, TOTAL RENTAL FEES**. The term of this Rental Agreement shall be **five** days and shall be in
12 effect for the following dates:
 - 13 **A. January 11, 2024 at 7:00 A.M. and shall terminate on January 15, 2024 at 11:00 P.M.**
14 **Total Use Fee = \$5,098. Set up days January 11 and 12, 2024. Event days, January 13 and**
15 **14, 2024. Take down day January 15, 2024.**
 - 16 **B. January 9, 2025 at 7:00 A.M. and shall terminate on January 13, 2025 at 11:00 P.M. Total**
17 **Use Fee = \$5,163*4. Set up days January 9 and 10, 2025. Event days, January 11 and 12,**
18 **2025. Take down day January 13, 2025.**
 - 19 **C. January 8, 2026 at 7:00 A.M. and shall terminate on January 12, 2026 at 11:59 P.M. Total**
20 **Use Fee = \$T/B/D. Set up days January 8 and 9, 2026. Event days, January 10 and 11,**
21 **2026. Take down day January 12, 2026.**
 - 22 **D. January 14, 2027 at 7:00 A.M. and shall terminate on January 18, 2027 at 11:00 P.M.**

23 Total Use Fee = \$T/B/D. Set up days January 14 and 15, 2027. Event days, January 16 and
24 17, 2027. Take down day January 18, 2027.

25 E. January 13, 2028 at 7:00 A.M. and shall terminate on January 17, 2028 at 11:59 P.M.

26 Total Use Fee = \$T/B/D. Set up days January 13 and 14, 2028. Event days, January 1 and
27 16, 2028. Take down day January 17, 2028.

28 3. **RENTAL FEES & DEPOSITS**. The rental fee for the PREMISES for individual facilities are determined
29 via the official Sunnyview Exposition Center Rental Fees Schedule, Chapter 19, Winnebago
30 County General Code and must be adopted by the County Board of Supervisors, which is done
31 periodically via five-year increments. This Agreement shall be amended January 1, 2026 to
32 reflect adopted pricing for the 2026 thru 2028 lease terms. Rental fees are subject to 5% sales tax
33 where applicable. Total Use Fees shall include Pepsi Bottling Group sales totals and container
34 rental and dumping fees for garbage disposal (to be based upon current year pricing) to be post-
35 billed upon receipt and inspection of invoices by LESSOR. Rental fees shall be due and payable by
36 LESSEE to LESSOR according to the following:

37 **Reservation Deposit**. LESSEE shall pay a reservation deposit (equal to approximately 25% of the
38 annual total fee due for the year of the Rental Agreement), to secure performance by LESSEE of all
39 of the terms and conditions of this Rental Agreement. The deposit shall be paid by LESSEE to the
40 LESSOR upon reservation of the facility. The reservation deposit payment is non-refundable and
41 shall be deducted from the total fee due of the first year of the Rental Agreement. The reservations
42 deposits shall be paid on or before April 1 the prior year of each calendar year of the Rental
43 Agreement.

44 **\$1,275** on or before **April 1, 2024**

45 **\$1,300** on or before **April 1, 2025**

46 **\$TBD** on or before **April 1 2026**

47 **\$TBD** on or before **April 1 2027**

48 **\$TBD** on or before **April 1 2028**

49 A. **Supplemental Deposit.** LESSEE shall pay an annual supplemental deposit of (equal to
50 approximately 25% of the annual total fee due for each consecutive calendar year of the
51 Rental Agreement) on or before **October 1** the prior year of each calendar year of the
52 Rental Agreement. The supplemental deposit is non-refundable and shall be deducted
53 from the total annual fees due.

54 **\$1,275** on or before **October 1, 2024**

55 **\$1,300** on or before **October 1, 2025**

56 **\$TBD** on or before **October 1 2026**

57 **\$TBD** on or before **October 1 2027**

58 **\$TBD** on or before **October 1 2028**

59

60 B. **Balance Due.** LESSEE shall pay the remaining balance due LESSOR before **the close of**
61 **business, 4:30 P.M. CST/CDT on or before the first set up day per year of Rental**
62 **Agreement.** If the remaining balance due LESSOR is not received from LESSEE by the due
63 dates, keys for the opening of reserved buildings shall not be checked out to LESSEE and
64 use of the PREMISES shall be denied.

65 **\$2,548** on or before **January 11, 2024**

66 **\$2,563** on or before **January 9, 2025**

67 **\$TBD** on or before **January 12 2026**

68 **\$TBD** on or before **January 14 2027**

69 **\$TBD** on or before **January 13 2028**

70

71 C. **First Right of Refusal** LESSEE shall reserve the first right of reservation for the same

72 calendar dates in the years following the end of the Rental Agreement term of a single
73 year or multi-year Rental Agreement. Once a multi-year Rental Agreement term has
74 expired and **LESSEE** has not begun another multi-year Rental Agreement if **LESSOR**
75 receives a request for the same calendar dates **LESSEE** has previously held under a multi-
76 year Rental Agreement, **LESSOR** shall contact **LESSEE** via email and/or telephone
77 informing **LESSEE** of said request. **LESSEE** shall have ten days from transmittal of said
78 notification to reply to **LESSOR** in writing of **LESSEE'S** intentions for the future dates in
79 question.

80 4. **PARKING.** **LESSEE** shall have the right to shared use the parking facilities located in **parking area #1**
81 **(see attached map). Campers and trailers shall not block access to handicapped parking spaces**
82 **in front of the grandstand while using the grandstand islands.**

83 5. **USE.** **LESSEE** shall use the **PREMISES** for the purpose of **conducting a dog show.** **LESSEE** shall not
84 use the **PREMISES** for any purpose other than as stated herein. **LESSEE** shall comply with all state
85 and federal laws, rules, and regulations, ADA regulations, NEC NFPA 70E Arc Flash Standards, all
86 applicable municipal ordinances, and all Expo Policies enacted by Administrative Directive in the
87 use of the **PREMISES** including, but not limited to, recycling ordinances **(see Exhibits B and C).**
88 **LESSEE** shall indemnify and hold **LESSOR** harmless for any violation by **LESSEE** of any law, rule,
89 regulation, or ordinance while using the **PREMISES.**

90 6. **MAINTENANCE & OPERATION.** During the term of this agreement:

91 A. **LESSEE** shall, at its own expense and at all times during the term of this agreement keep
92 the **PREMISES**, including parking areas, clean and well-maintained. **LESSEE** shall not injure,
93 nor or in any way deface the **PREMISES** or cause or permit the same to be done, and shall
94 not drive or permit others to drive nails, hooks, tacks or screws into any part of and
95 building demised hereunder. **LESSEE** shall not affix or allow others to affix adhesive tape of

96 any kind to any ceiling, floor, wall, glass or table surface. **LESSEE** shall make no alterations
97 of any kind to the **PREMISES**.

98 B. **LESSEE** shall not do or permit to be done anything in or upon any portion of the **PREMISES**
99 or bring or keep anything therein or thereupon which shall in any way conflict with the
100 conditions of any insurance policy upon the building or any part thereof or in any way
101 increase any rate of insurance upon the buildings and/or grounds or on property kept
102 therein.

103 C. **LESSEE** shall not, without the written consent of the **LESSOR**, put up or operate any engine
104 or motor or machinery on the **PREMISES** or use oils, burning fluids, camphene, kerosene,
105 naphtha or gasoline for either mechanical or other purposes, or any agent other than gas
106 or electricity for illuminating the **PREMISES**.

107 D. **LESSEE** shall confine the off-loading of equipment and materials to the area within the
108 yellow-striped floor markings located inside the Center Hall overhead door entranceway.

109 E. **LESSEE** shall not post or exhibit or allow to be posted or exhibited signs, advertisements,
110 showbills, lithographs, posters or cards of any description inside or in front of or on any
111 part of the buildings, except upon the regular billboards provided by the **LESSOR**
112 therefore, and then only such as relates to the performance or exhibition to be given on
113 the **PREMISES**. **LESSEE** shall take down and remove forthwith all signs, advertisements,
114 showbills, lithographs, posters or cards of any description objected to by the **LESSOR'S**
115 Manager.

116 F. **LESSEE** shall not admit to said **PREMISES** a larger number of persons than can safely or
117 freely move about in the **PREMISES** and the decision of the **LESSOR'S** Manager in this
118 respect shall be final. **LESSEE** will permit no chair or movable seat to be or remain in the
119 passageway and shall keep passageways clear at all times. No portion of the sidewalks,

120 entries, passages, vestibules, halls and stairways or access to public utilities or said
121 buildings shall be obstructed by the **LESSEE** or used for any purpose other than ingress to
122 and from the **PREMISES**. **LESSEE** shall at all times conform to City of Oshkosh Fire
123 Department regulations relating to aisle widths and exit door accessibility. **LESSEE** shall be
124 responsible for obtaining knowledge of said regulations. Doors, skylights, stairways or
125 openings that reflect or admit light into any place in the buildings, and house lighting
126 attachments shall not be covered or obstructed by the **LESSEE**. The water closets or other
127 water apparatus shall not be used for any other purpose other than that for which they
128 were constructed, and no sweepings, rubbish, rags, papers or other substances shall be
129 thrown therein. Any damage resulting to them from misuse of any nature or character
130 whatever shall be paid for by the **LESSEE**.

131 G. Smoking is not allowed within any building within the boundaries of the exposition center.

132 H. **LESSEE** shall announce the location of fire exits 10 minutes before the start of each
133 program whenever feasible. See attached Winnebago County Parks Exposition Center Fire
134 Safety Plan and Fire Evacuation Plan.

135 I. Within 30 days prior to the **EVENT**, the **PROVIDER** shall represent and warrant that it has
136 entered into valid music performing rights agreements with ASCAP, BMI, SESAC applicable
137 to music performed on the **PREMISES** and covering the **EVENT** hereunder.

138 J. At the end of the term of this agreement, **LESSEE** shall quit and surrender the **PREMISES** in
139 the same condition as at the commencement of the term, ordinary wear and tear
140 excepted.

141 K. No helium balloons with attached strings are allowed in any part of the Expo Building at
142 any time. Any damage to the **PREMISES** or to overhead fans resulting from entangled
143 balloons or balloon strings shall be paid for by the **LESSEE**.

144 L. Throughout the event **LESSEE** shall not be permitted to locate either on or outside the
145 **PREMISES** any type of mechanized aircraft that is to be used as an ongoing passenger
146 flight attraction. Said prohibition shall not prevent **LESSEE** from conducting balloon
147 passenger flights or from using aircraft for demonstration, display or transport purposes.

148 7. **CONCESSIONS.**

149 A. **LESSEE** shall have the right to sell the following during its use of the **PREMISES** and for the
150 term of this agreement: **hot and cold sandwiches, breakfast items, coffee, snacks, soda**
151 **and water.** No other articles, other than those listed herein, shall be sold by **LESSEE**
152 without the expressed written consent of the **LESSOR.** No alcohol will be served. **LESSEE**
153 shall secure all necessary permits required for the sale of the aforementioned concessions
154 from the City of Oshkosh and/or Winnebago County and provide proof of such permits to
155 the **LESSOR.**

156 B. **LESSEE** shall not post "Out of Order" notices or unplug any vending machines on the
157 **PREMISES** unless permission to do so has been granted by the **LESSOR.** Said machines are
158 under the control of **LESSOR** and shall not be tampered with.

159 C. All vendors shall be required to dispose of used grease, gray water and black water in the
160 appropriate receptacles. Vendors who do not comply with sanitary rules shall be expelled
161 from the **PREMISES** and a citation shall be issued to the **LESSEE** by the Winnebago County
162 Health Department.

163 8. **INSURANCE.** **LESSEE** shall, at its own expense, obtain insurance in accordance with **Exhibit "A"** and
164 shall provide proof of such insurance **60 days** prior to the event taking place. The provisions of this
165 contract and any duties placed upon **LESSOR** as a result thereof shall be null and void in the
166 absence of **LESSEE'S** provision of a certificate of insurance indicating that coverage as is required
167 herein.

168 9. **UTILITIES.** LESSEE shall be responsible for payment of the cost of utilities utilizing payment method
169 **A** as shown below. The selection of the payment method shall be at the sole discretion of **LESSOR.**

170 A. **LESSEE** shall be charged a flat utility fee in addition to the rental fee. The amount of the
171 utility fee is shown on page 1 in Section 3 - Rental.

172 10. **DIGGERS HOTLINE.**

173 A. **LESSEE** shall be responsible for contacting Diggers Hotline and/or other utility line locator
174 agencies to locate all utility lines on the rented **PREMISES** (as defined in Section 1 -
175 **PREMISES**) if **LESSEE**, its vendors, agents, servants or employees shall be inserting into the
176 ground tent stakes, posts, poles, or other below grade appurtenances. Failure of **LESSEE** to
177 locate utility lines shall obligate **LESSEE** to repair or replace any damaged utility line at
178 **LESSEE'S** sole expense and to reimburse **LESSOR** for any lost revenue or damages of any
179 kind.

180 B. **LESSEE** shall be responsible for the filling of all holes drilled or dug into asphalt surfaces on
181 the **PREMISES** to accommodate tent or fence posts or supports. Said holes shall be filled to
182 **LESSOR'S** satisfaction via **LESSOR** approved method within three working days following
183 the final event day. Holes left unfilled after the aforementioned deadline will be filled by
184 **LESSOR** at **LESSEE'S** expense.

185 11. **INDEMNIFICATION.**

186 A. The **LESSOR** shall not be responsible for any damage, or injury incurred by the **LESSEE** or
187 **LESSEES'** agents, servants, employees or property, from any cause, prior, during or
188 subsequent to the term of this agreement. Likewise, the **LESSOR** shall not be responsible
189 for any damage, loss, or liability of any kind and nature, occurring on the **PREMISES**, the
190 property adjacent thereto and any other portion of the Sunnyview Exposition Center
191 and/or Sunnyview Annex, by reason of any bodily injury to or death of any person, or by

192 reason of any damage to property of third persons occasioned by any act or omission,
193 neglect or wrongdoing of **LESSEE**, or any of its officers, agents, representatives, assigns,
194 guests, employees, invitees, or persons admitted by the **LESSEE** to said **PREMISES**, arising
195 out of the activities conducted by **LESSEE**, its agents, members or guests (including claims
196 of employees of **LESSEE** or of any contractor or subcontractor). **LESSEE** shall indemnify,
197 hold the **LESSOR** harmless and shall defend and protect the **LESSOR** from any claim, loss,
198 demand or liability arising out of any bodily injury or property damage as described
199 herein, provided that **LESSEE** shall not be responsible for any injury or damages resulting
200 solely from the negligence of the **LESSOR**.

201 B. **LESSEE** shall be liable for any costs incurred by **LESSOR** or loss of revenues by **LESSOR** as a
202 result of damages to the **PREMISES** leased herein occasioned by any act or omission,
203 neglect or wrongdoing of **LESSEE** or any of its officers, agents, representatives, assigns,
204 guests, employees, invites, or persons admitted by the **LESSEE** to said **PREMISES**, arising
205 out of the activities conducted by **LESSEE**, its agents, members or guests (including claims
206 of employees of **LESSEE** or of any contractor or subcontractor), or as a result of **LESSEE**
207 holding over upon the leased **PREMISES**. Said costs shall include any attorney's fees and
208 costs incurred by **LESSOR** in association with the litigation of such matter.

209 **12. MISCELLANEOUS.**

210 A. **Rules.** **LESSEE** acknowledges that it has read, understood and accepts all rules and
211 regulations of the **LESSOR** with respect to the **PREMISES**.

212 B. **Binding Agreement.** This agreement shall be binding upon and inure to the benefit of the
213 respective parties, their successors and assigns, heirs and personal representatives, except
214 as otherwise expressly provided herein.

215 C. **Waiver, Change or Modification.** This agreement may not be changed orally, but only an

216 agreement in writing, and signed by the party against whom enforcement of any waiver,
217 change, modification or discharge is sought.

218 D. **Applicable Law**. The parties agree that this Agreement shall be construed pursuant to and
219 in accordance with the laws of the State of Wisconsin.

220 E. The **LESSOR** does not guarantee any revenues to **LESSEE** pursuant to this agreement, and
221 shall not be liable for payment to **LESSEE** for any revenues, either real or perceived, not
222 obtained by **LESSEE** due to inclement weather, traffic conditions, subcontractor or vendor
223 cancellation, or any other circumstance occurring during **LESSEE'S** occupation of the
224 **PREMISES**.

225 F. Inclement weather shall not negate **LESSEE'S** duty to pay **LESSOR** pursuant to this
226 Agreement or entitle **LESSEE** to a rebate from **LESSOR**.

227 13. **ADDITIONAL PROVISIONS**.

228 A. **One, eight-yard dumpster is required, all refuse shall be deposited at the Winnebago**
229 **County Landfill**. Recyclables shall be deposited at the Winnebago County Recycling
230 Facility. LESSOR shall invoice LESSEE for container rental and dumping fee once bills are
231 received and reviewed by LESSOR.

232 C. **LESSEE** shall ensure that all gray water and black water from camping units on the
233 **PREMISES** shall be disposed of in the proper manner. Unlawful dumping of gray or black
234 water onto the **PREMISES** will result in a citation from the Winnebago County Health
235 Department to the **LESSEE**.

236 D. **LESSEE** shall ensure that used charcoal, firewood and ash are disposed of in the proper
237 receptacles placed on the **PREMISES** for this purpose. No firewood may be brought onto
238 the **PREMISES** from further away than 25 miles as per WDNR. Any firewood must be
239 completely burned or removed from the **PREMISES** by the **LESSEE** at the termination of

240 the event.

241 **E. LESSEE** shall ensure that no washing of any animal shall be done outside of the washrack
242 area provided on the **PREMISES** for this purpose. Washing of animals in an improper
243 location shall result in a citation from the Winnebago County Health Department or the
244 Wisconsin Department of Natural Resources to the **LESSEE**.

245 **F. LESSEE** shall be responsible for all animal refuse indoors and outdoors. No animal refuse
246 shall be disposed of in any trash receptacle inside the exposition building. All animal
247 refuse is to be contained in closed plastic bags and deposited in dumpster provided by
248 **LESSOR** located outside the building. **No exposition building entrance vestibule shall be**
249 **used to accommodate interior urination/defecation of any animal. A canopy may be**
250 **erected directly outside an exposition entrance door to accommodate this function.**

251 **G. During the entire event all carpeting in the South Wing shall be completely covered by**
252 **LESSEE and at LESSEE'S expense with protective matting. LESSEE shall provide and pay**
253 **for carpet cleaning of South Wing by a bonded cleaning company, to take place during**
254 **the first week after the event upon LESSOR'S request.**

255 **H. LESSEE** shall have the right to set-up participant and vendor camping facilities in Camping
256 Areas on the **PREMISES as agreed upon with Expo Manager or designee based upon**
257 **need** (see attached map). All applicable fees shall apply.

258 **I. LESSEE** shall be allowed unleashed animals on the **PREMISES** for training/event purposes

259 **J. LESSEE** shall be allowed to charge for parking in Lot #1 for dog show attendees. **LESSEE**
260 shall allow those attending other events taking place on the grounds to park in lot #1 free
261 of charge. Parking lot #1 is shared use for the **PREMISES. LESSEE** is responsible for any
262 barricades or signage necessary for paid event parking and must staff the area used for
263 collection of fees at all times.

264 14. During the term of this agreement of the **LESSEE** agrees not to discriminate against any person,
265 whether a recipient of services (actual or potential), an employee, a guest, or an applicant for
266 employment on the basis of race, religion, sex, handicap, national origin, age, cultural differences,
267 sexual preference or marital status.

268 15. Duly authorized agents of **LESSOR** have the right to enter the **PREMISES** during any event to
269 inspect, repair or maintain the building(s) and/or grounds.

270 16. **NAMING RIGHTS.**

271 A. In the event the **LESSOR** enters into a naming rights agreement for all or any part of the
272 **PREMISES**, use of said name(s) shall replace all previous facility name references in all
273 promotional and advertising materials used by **LESSEE**, and/or the **LESSEE'S** agents,
274 vendors, or subcontractors, for the remainder of the Rental Agreement. **LESSEE** shall be
275 obligated to complete change within 365 days of notification by **LESSOR** at **LESSEE'S**
276 expense.

277 B. Should **LESSOR** enter into a licensing agreement that provides for the exclusive sale of
278 certain brands of concessions or beverage goods upon the **PREMISES**, **LESSEE** shall be
279 bound by the terms of said licensing agreement provided **LESSOR** has presented **LESSEE**
280 with written notification of the obligatory conditions of the licensing agreement. Sale of
281 alternate brands of concessions or beverage goods by **LESSEE** shall be deemed in breach
282 of contract.

283 C. **LESSOR'S** Sponsors shall have access to the exposition building during all events for
284 purposes of selling or displaying concessions or merchandise. Said merchandise shall be
285 pre-approved via Sponsorship Agreement between Sponsor and **LESSOR**.

286 D. **LESSOR'S** concessionaire Sponsor shall have access to an area sixteen feet square along
287 the south east corner of the Center Hall for purposes of selling and or displaying pre-

288 approved merchandise, with the exception of events not open to the public and those
289 events deemed Private on the official expo calendar.

290 E. Said concessionaire Sponsor shall also have access to a 20-foot by 40-foot area located
291 within the south west corner of parking lot #4 for selling and or displaying pre-approved
292 merchandise during events taking place within the Covered Arena. A mutually agreeable
293 alternate area for the above sponsor activity must be presented in writing to **LESSOR**
294 with signatures of Sponsor, **LESSEE** and **LESSOR** a minimum of two weeks prior to
295 scheduled event.

296 F. **LESSOR'S** Sponsor shall have the right to set up an area for selling and or displaying
297 merchandise during events within the Sunnyview Exposition Center grounds that take
298 place in other areas than those stated in Section 17 D and E. Said area shall be mutually
299 agreed upon by Sponsor, **LESSEE** and **LESSOR** and submitted in writing to the **LESSOR**
300 within two weeks prior to the scheduled event.

301 17. **LESSEE** or event sponsor(s) advertising their event through the use of radio, television, placards or
302 other advertising media shall identify this area as the Sunnyview Exposition Center located on
303 County Road Y, 1/2-mile east of the intersection of Highway 76 and County Road Y.

304 18. The entire agreement of the parties is contained herein and this agreement supersedes any and all
305 oral agreements and negotiations between the parties relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties have duly signed and executed this Rental Agreement this the _____
day of _____, 20_____.

WINNEBAGO COUNTY (LESSOR)

By: _____ Date: _____
County Executive

By: _____ Date: _____
County Clerk

LESSEE(S)

By (Print): _____

By (Sign): _____ **Date:** _____

Title: _____

EXHIBIT "A"

INSURANCE

A minimum of 60 days prior to holding the event or participating in the event, LESSEE, at its own cost and expense, shall furnish Winnebago County with a Certificate of Insurance indicating proof of the following insurance from companies licensed in the State:

1. General Liability Insurance with a minimum combined single limit of liability per occurrence for bodily injury and property damage of \$1,000,000. This insurance shall include on the Certificate of Insurance the following coverages:
 - a. Premises - Operations
 - b. Products and Completed Operations
 - c. Broad Form Property Damage
 - d. Broad Form Blanket Contractual
 - e. Personal Injury
 - f. Liquor Liability (if alcohol on Premises)
2. The certificate shall list the Certificate Holder and Address as follows: Winnebago County, Attn.: Insurance Administrator, Winnebago County Courthouse, P.O. Box 2808, Oshkosh, WI 54903-2808. The Winnebago County Department(s) involved shall be listed under "Description of Operations".
3. Such insurance shall include under the General Liability and Automobile Liability Policies, *Winnebago County, its employees, elected officials, representatives, and members of its boards and/or commissions* as "Additional Insureds".
4. Such insurance shall include a 30-day notice prior to cancellation or material policy change, which notice shall be given to the Winnebago County Insurance Administrator, c/o Winnebago County Courthouse, P.O. Box 2808, Oshkosh, Wisconsin 54903-2808. All such notices will name the LESSEE and identify the event.

EXHIBIT "B"

RECYCLING REQUIREMENTS

Wisconsin State Statute Chapter 287: Solid Waste Reduction, Recovery and Recycling, commonly known as Recycling Law, outlines the requirements for recycling for the state of Wisconsin. As a renter of the Winnebago County Park Facilities, you are required to follow this statute, particularly the sections outlined here:

According to ch. 287.05(5), "the implementation of solid waste reduction, reuse, recycling, composting and resource recovery systems and operations requires the involvement and cooperation of all persons and entities comprising this state's society, including individuals, state and local governments, schools, private organizations and businesses."

According to ch. 287.07(3), "Beginning on January 1, 1995, no person may dispose of in a solid waste disposal facility... any of the following: (*paraphrased for space and clarity*) aluminum containers, corrugated paper, glass containers, magazines, newspaper, office paper, plastic containers (#1 & #2), and steel containers."

In short, renters of Winnebago County Park Facilities must separate for recycling those items listed above and deliver these items to the Winnebago County Recycling Facility. If the renter contracts out its recycling and trash hauling, it must specify the use of the Winnebago County Landfill and Recycling Facilities.

If you have any questions regarding the Recycling Law, please contact the Winnebago County Recycling Manager at (920)232-1800.