

2 **RESOLUTION: Amend the Table of Organization for Park View Health Center to Remove**
3 **Part-Time Housekeeping Supervision Position and Add Full-Time**
4 **Environmental Services Supervisor Position**
5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the current Table of Organization for Park View Health Center includes one part-time (.8 of full-
8 time equivalent) Housekeeping Supervisor position, which provides supervision to housekeeping staff, and which will
9 become vacant in April 2020; and

10 **WHEREAS**, based on a review of the management responsibilities of this position, it is preferable to change
11 this position to a full-time Environmental Services Supervisor position and add responsibilities to include overall
12 coordination of building maintenance and serve as a main point of contact with the Facilities and Property Management
13 Department, to this position’s job description; and

14 **WHEREAS**, the proposed change in the Table of Organization for Park View Health Center will not require
15 any change in the budget, as a recent retirement of a long-term employee and other personnel changes have created
16 sufficient funds to absorb the extra hours of a full-time position.

17
18 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors that it hereby
19 amends the Table of Organization for Park View Health Center by deleting one .8 part-time Housekeeping Supervisor
20 position and adding one full-time Environmental Services Supervisor position.

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22 **BE IT FURTHER RESOLVED** that this change in position shall become effective on April 15, 2020.

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24 **Fiscal Note:** No budget transfer is necessary.

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26 Respectfully submitted by:
27 **PERSONNEL AND FINANCE COMMITTEE**

28 Committee Vote: **3-0**
29 Vote Requirement for Passage: **Majority of Those Present**
30
31

32 Approved by the Winnebago County Executive this ____ day of _____, 2020.

33
34 _____
35 Mark L Harris
36 Winnebago County Executive