

Winnebago County Health Department Board of Health Minutes ONLY TEMPLATE



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: **October 21** 2022 **Time:** 7:30-9:30am **Location:** ZOOM and in person
Zoom: <https://us06web.zoom.us/j/81939530006?pwd=UmxVS0Ezc1lpTnNRbDdzTDFPVVZodz09>
Meeting ID: 819 3953 0006 / **Passcode:** 004168 / **One tap mobile:** +16469313860,,81939530006# US
In Person: Room 120 at the County Administration Building, 112 Otter Avenue, Oshkosh, WI

Attendees: BOH Members in BOLD, remainder PH (Public Health) Staff						
Rachel Youngquist	Jeffrey J Beem	Ralph Harrison	Mike Norton (left at 8:25 am)	Paula McNeil (joined at 8:04 am - Zoom)	Toby Vanden Heuvel (Zoom)	Karen Powers (left at 8:30 am)
Eric Smiltneek (arrived: 8:32 am)	Lois Gruetzmacher	Anne Boyce, EH Supervisor	Alana Erickson, PH Supervisor	Doug Gieryn, Director/Health Officer	Jaci Grignon, Interim CD Division Supervisor	
Jon Doemel, County Exec. (left: 9:24 am)	Shelley Brown-Giebel, PH Preparedness Specialist (zoom)	Julia Salomón, PH Supervisor		Ashlee Rahmlow, PH Supervisor		
Others In attendance						
Dentist, Tom Halquist, public comment						
Not in attendance (excused)						
Ashley Mukasa	Sarahjean Schluechtermann		Jamie Thibodeaux	Heidi Keating		

Topic	Who	High level overview; Important discussion points; decisions.	Any action needed? By whom?
1. Call to Order	Chair	<ul style="list-style-type: none"> Start Zoom recording Meeting called to order at by: Rachel Youngquist at 7:31a Roll call: Rachel Youngquist, Jeffrey Beem, Ralph Harrison, Mike Norton, Karen Powers, Toby Vanden Heuvel, Lois Gruetzmacher. <p>Please state your name when speaking on zoom and when making a motion or seconding, so note taker can accurately attribute notes to that person. Note taker: If any voting items are on the agenda, please note who voted and how. Thank you.</p>	
2. Roll Call	Secretary	Do we have a quorum? Yes	

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3. Approval of Minutes	Secretary	<ul style="list-style-type: none"> ● Motion to approve previous meeting minutes reviewed. <ul style="list-style-type: none"> ○ Motion to approve minutes by: Nike Norton ○ Second by: Jeffrey Beem ● Voting: All present in favor. 	
4. Public Comment	Public	<p>Any public comment? Tom Halquist. DDS (former dentist) Requests that Board of Health members listen to the guidance and advice from the public health department. Shared some information he has researched regarding the value of masking and prevention of death and morbidity. He also shared information about the threat of disinformation. Question from Jeffrey Beem: extension of project employee. BOH approved the extension including the deadline of June 2024; however that deadline was not present in the resolution that made its way to the Personnel and Finance Committee and ultimately the County Board of Supervisors. What is the process by which corrections can be made? Bring up on the floor of the County Board of Supervisors.</p>	
5. Business	Various	<p>Agenda items</p> <p>A. Director and Staff Update – introductions and brief reports Doug (Health Officer):</p> <ul style="list-style-type: none"> ● COVID funding: still available through 2024 ● Still employing casual, temporary and project employees for COVID-19 response (vaccine clinics, planning, surveillance support, data, communications). ● Monkeypox (see update) ● Go Transit/Oshkosh Free Bussing Pilot Evaluation Grant: Free bussing for families program. Grant will explore the effects of the program. Grant goes through May of 2023. Report to follow. ● Staffing update: <ul style="list-style-type: none"> ○ Open EH position: interviews pending ○ Open CD supervisor position: Jaci Grignon, RN, interim supervisor until position is filled. Accepting applications for that position ○ Equity and Policy position: remains vacant <p>Anne Boyce (Environmental Health):</p>	

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		<p><u>Sanitarian-</u></p> <p>New Establishments Popeyes Oshkosh, Hmong Grocery Osh, FattMamas Oshkosh, Cozy Lane Air BnB- Oshkosh, Nikos Food Truck Oshkosh, The Food Dudz Food Truck Oshkosh, THE Underground - Oshkosh (Mechanical Bull!), Dollar General - Larsen, Carrot Top Acres Rushford, Sturgeon Spirits Oshkosh (distillery: vodka, brandy, etc.)</p> <p>Change of Owner- Big Apple Bagel (new owner), Piggly Wiggly Oshkosh,</p> <p>Plan reviews- New Dunkin Donuts Oshkosh, 2 New Schools Oshkosh Area School District</p> <p>Last Large special event - Hmong Soccer Tourney 22 temporary restaurant inspection</p> <p><u>Environmental-</u> Four staff completed state recertification for Lead Risk Assessor (required every two years)</p> <p><u>Lead Program-</u> Scott continues to outreach to landlords and tenants to get properties enrolled; currently five properties enrolled and approved. Scott continues to finish training for Lead Renovator, Lead Worker and Lead Supervisor. Department developed this program from scratch. Want to enroll homes to make them lead safe. Have funding; need contractors to do lead safe work. Free training to contractors is available. Primary threat of lead poisoning is paint; there is a much smaller risk due to lead water pipes.</p> <p>Ashlee (Community Health and Prevention):</p> <ol style="list-style-type: none"> 1. Solutions Peer Response Team, funded by PHAST Grant, launched on 9/6/22 with NOVA and Jail. Expanded to include Oshkosh EMS on 10/10/22. <ol style="list-style-type: none"> a. 228 total contacts/118 unique contacts in first month b. 62% from Winnebago County Jail c. Providing support, education, release planning, transportation to Solutions, establishing recovery goals, reinforcing Vivitrol program d. Identified housing as primary gap thus far as all emergency shelters have waitlist 2. Breakwater: Launched Be Courageous Series in the Herald. Encouraging adults and youth to start a conversation around substance use. https://oshkoshherald.com/category/be-courageous/ <ol style="list-style-type: none"> a. Held a 'Be Courageous' panel discussion in partnership with OPD, B&GC, Rogers and Catalpa Health for parents curious about current trends, how to start a conversation with youth, and resources in the community. Will continue to host more. 	

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		<p>3. Community Narcan training: Four upcoming virtual sessions. Narcan is a harm prevention initiative, primarily to prevent overdose deaths.</p> <ol style="list-style-type: none"> a. Thursday, Nov 10 & Tuesday, Dec 13 b. Two time options each day: 12-1pm & 5:30-6:30pm <p>Julia (Admin): <u>Communication:</u></p> <ul style="list-style-type: none"> ● We have been working to get information out to the community about the monkeypox virus and vaccine (press releases, social media, newsletters, website, partnering with local organizations). ● With a grant provided by the ADRC, we designed and mailed a postcard to all Winnebago County residents providing local COVID vaccine and testing information. We added a page to the wcvaccine.org website with additional resources related to this postcard in English, Spanish and Hmong. ● We have been working to get information out to the community about Wellness Plus classes through local newspapers, newsletters, partnerships, our website and social media. ● We have been working with the OASD through a grant they received to promote COVID vaccine clinics. ● Next week is National Lead Poisoning Prevention Week. We will be using this as a platform to build awareness of our new Lead Safe Homes Program by getting information out to our local media and social media network. <p><u>Planning:</u></p> <ul style="list-style-type: none"> ● Working on the department’s Community Health Assessment. Including community voices through the Community Health Assessment Advisory Team which brings various community members and organizations to the table. <p><u>Epidemiology:</u></p> <ul style="list-style-type: none"> ● Our very own epidemiologist, Sarahjean Schluechtermann, was instrumental in starting a statewide Epidemiology Network (WEN) bringing together other public health data analysts to meet on a monthly basis (virtually) to share resources and expertise. ● The group submitted a request to be formally acknowledged as a section with the Wisconsin Public Health Association (WPHA). They were approved earlier this month. Sarahjean is the co chair of the Epidemiology Section. <p><u>Emergency Preparedness:</u></p>	

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		<ul style="list-style-type: none"> ● Coordinating recurring COVID-19 clinics at Sunnyview and coordinating vaccine clinics at schools, daycares and rural areas, with other staff and community partners. ● Assisting to complete regional (Calumet, Outagamie, Winnebago) COVID-19 public health response after-action report. ● Updating public health Continuity of Operations manual and other emergency preparedness plans. <p>Jaci Grignon: (Communicable Disease):</p> <ul style="list-style-type: none"> ● Communicable Disease Policy and Procedures being updated with the review process <ul style="list-style-type: none"> ■ Reviewing and updating due to how information used & accessed (Sharepoint & Epinet) ● Influenza and Clinics: <ul style="list-style-type: none"> ■ Flu activity peaks between December and February ■ Encourage vaccine uptake in what is predicted to be a more severe season. ■ WCHD provides flu vaccines to county employees. Community members have a lot of access via pharmacies, employers and health care providers. ■ WI has a good respiratory disease surveillance system. Already seeing an uptick. ● COVID outbreaks in Long Term Care Facilities (LTCF): have seen a bit of an increase <ul style="list-style-type: none"> ■ Potentially related to change in guidelines in screening and exposure (for staff) ● Board of Health had a robust discussion regarding the efficacy of vaccines. <p>Alana (Healthy Lifespan):</p> <p><u>Family Child Health:</u></p> <ul style="list-style-type: none"> ● Child Care Solutions - Participating in a panel for The Oshkosh Women’s Fund Dec 6th. along with First Five Fox Valley (regional lead on child issues) and Child Center Resource and Referral ● Parent Resource Hours ● MCH Grant Funding Opportunity: On 10/12/22, Wisconsin's Department of Health Services (DHS) announced that Winnebago County has been awarded \$150,000 over 18 months (Jan 1, 2023 - June 30th, 2024) to implement Parent Resource Hours (Eng & Span). This statewide competitive grant application was provided by Title V funding and DHS; and less than 20% of applicants were granted. <p>WWWP: Wisconsin Well Woman Program</p>	

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		<ul style="list-style-type: none"> ● Monthly Enrollment Goal is 30. June=31; July = 31; September = 45; As of October 20th = 27 ● October is Breast Cancer Awareness Month; our annual mailing to providers to encourage referrals will include new and improved brochures. New in 2023, translating into Hmong language for the first time! <p><u>Promoting Healthy Aging:</u></p> <ul style="list-style-type: none"> ● Wellness Plus - wchd.pub/wellnessclasses ● ADRC: Decades Dinner (20 to 90 year olds); sponsored by AARP which is promoting livable communities initiative. <p>B. Income Statement Review.</p> <ul style="list-style-type: none"> ● Income statement provided in print at the meeting was through September. Have not expended more than we have taken in so far. <p>C. 2023 Budget Planning Update:</p> <ul style="list-style-type: none"> ● Proposed PH budget was submitted to the County Executive. Proposed PH budget varies from the final County Executive’s Final Budget. PH requested an add-on of a Harm Reduction Coordinator position that was approved, however the Equity and Policy Position was removed in the County Executive’s budget. The County Executive has proposed adding an additional position as a Deputy Health Director. The County Executive added some additional information to the update. The County Executive is proposing an amendment to the budget that would include the Deputy Health Director position in Public Health. If this position is approved, the department will have to take a look at the whole department’s structure. The County Executive is working on the administrative process of adding that position which is a grade 28. ● Since we have completed the budget we have received additional funds. There are two amendments that we would need someone to introduce. Amendment to add \$100,000 for Maternal Child Health (funds from DHS Title V) for 2023 and the second Amendment is related to the Public health infrastructure funds available from the state (federal funds). We are likely to be recipients of an award of \$400,000 for the next five years to support positions, and a wide variety of ways to bolster capacity of public health that has historically been underfunded. Will introduce an amendment for a portion of that funding to be used for 2023. Need sponsors to introduce these amendments. ● Lois commented that it is important to take advantage of funds that come in. The less we approve the fewer funds will be offered in the future because it makes it look like the department does not need it. <p>D. COVID-19 and Monkeypox Response Update</p>	

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		<ul style="list-style-type: none"> Health Director gave an update about the vaccine clinics and emphasized how much planning and behind the scenes work it takes to establish and coordinate vaccine clinics. E. Environmental Health Division Overview <ul style="list-style-type: none"> EH staff is well educated and has a strong science background Involved in a variety of inspections (food, lead, etc.) with the goal to ensure public safety. Coordinate with multiple community partners for referrals, mitigation efforts, etc. 	
6. Next Meeting	Board Chair	<ul style="list-style-type: none"> Do we want to meet every month? Our meetings have been running longer and having a meeting every month may allow for more of these educational opportunities. Is the option to meet every month for a shorter amount of time better than meeting longer every other month? Many supervisors have to get to work early in the morning. Will reassess after the start of the next year. Next meeting will be: December 16th, 2022, @ 7:30a, 112 Otter Ave, Room 120. 	
7. BOH Members' Report		<ul style="list-style-type: none"> Nothing 	
8. Adjourn	Board Chair	<ul style="list-style-type: none"> Motion to adjourn at: 10:03ma by Jeffrey Beem Second by: Ralph Harrison Vote: all present voted to adjourn the meeting. 	

*This meeting is also being posted as a Committee meeting for: · Facilities & Property Management

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Vision: Healthy people building thriving communities.

The process for saving recordings (example: our zoom Board of Health Meetings) is for them to be saved to:
R:\all access\county clerk_zoom recordings.

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Please inform Cassie Gregor in County Clerk as she works with IS to post everything. These will then be posted on the COUNTY PUBLIC MEETINGS YOUTUBE CHANNEL.

DRAFT