

ADOPT-A-ROUND-A-BOUT
Outagamie County Adopt-A-Roundabout Program
Application/Permit

Outagamie County Highway Department (the "County") and the volunteer group (the "Group") named below, recognize the benefits of adopting and maintaining the center island of roundabouts. The Group is hereby applying for a permit in the Adopt-A-Roundabout program.

Please complete this application and submit it to the Outagamie County Highway Department, 1313 Holland Road, Appleton, WI 54911. (920-832-5673)

Name of Organization _____

Group name as it should appear
on the sign (20 spaces max
on each of the two lines).
_____ 10 _____ 20

Mailing Address _____

Contact Person _____ Day Phone No _____

Mailing Address _____ Eve Phone No _____

_____ E-mail Address _____

Approximate number of people
Participating in maintenance: _____
Number of times your group
plans to maintain roundabout this year: _____
(min. 3)

Round-A-Bout center island you are interested in adopting:

Hwy _____ at _____ Road/Street and at _____ Road/Street.

By signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions stated on the back of this form.

Group's authorized signature: _____
Name Title Date

DO NOT WRITE BELOW THIS LINE

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PERMIT APPROVAL

The County approved this permit for the Group to participate in the Adopt-A-Roundabout program for the roundabout identified above. The Group accepts the responsibility of regular maintenance on this roundabout for the period beginning _____ and ending _____.

The County reserves the right to modify or cancel this permit at any time.

Outagamie County Highway Commissioner Date

TERMS AND CONDITIONS

1. Provide a landscaping plan for approval prior to installing any plants or landscaping materials.
2. The Group and its members are to be considered as volunteers and not as officers, employees, or agents of Outagamie County. Any injuries, claims, liabilities, suits or costs thereof, whatsoever, arising from Group or Group members activities relating to this permit shall be the sole responsibility of the Group or its individual members.
3. The Group agrees to indemnify and hold harmless Outagamie County from any injury, cost, suit, liability or award arising from the issuance or exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.
4. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the County for special conditions that may exist on a particular adopted roundabout.
5. The Group shall supply one adult supervisor for every 5 or 6 workers.
6. All under age persons must be under the direct supervision of an adult at all times.
7. The Group shall work only during daylight hours and in good weather.
8. All participants shall wear safety vests.
9. The Group should avoid maintenance activities on the roundabout during heavy traffic periods such as: Memorial Day extended weekend, July 3 through 5 and Labor Day extended weekend.
10. The Group shall make arrangements for off-road parking . All vehicles at the site should be parked at the nearest cross street or at least 3 feet from the pavement when parking on the highway.
11. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.

The County agrees as follows:

1. Provide safety vests.
2. Install two (2) signs in recognition of the group or organization adopting the center island.
3. The County reserves the right to refuse or revise acronyms of group names when preparing signs.

LANDSCAPING

Landscaping is vital to the proper operation of a roundabout, and needs to be in place when the roundabout is opened to traffic. The purposes of landscaping are to:

- Make the central island conspicuous to drivers as they approach the roundabout.
- Clearly indicate to drivers what they cannot pass straight through the intersection.
- Discourage pedestrian traffic through the central island.
- Help blind and visually impaired pedestrians locate sidewalks and crosswalks.
- Improve the aesthetics of the area while complementing surrounding streetscapes as much as possible.
- Additions, deletions or changes to the landscaping must be reviewed and approved by the Highway Commissioner prior to being implemented.

Landscape the central island by adding shrubs or trees on the interior of the island. This will make the island more conspicuous and will usually enhance the safety of the intersection by causing approaching drivers to lower their speed. Select plantings to ensure adequate sight distance for the life of the project by considering future maintenance as well as current design requirements. Avoid large, fixed landscaping (trees, rocks, etc.) near the roadway, especially in areas vulnerable to run-off-the-road incidents. Also avoid items in the central island that may be considered an attractive nuisance that may encourage passersby to go to the central island for pictures, or other objects that might distract drivers from the driving task. Consider the salt tolerance of any plant material, as well as snow storage and removal practices. In addition, landscaping that requires watering may increase the likelihood of wet and potentially slippery pavement. It is possible in urban areas to consider installing a frost proof water supply and electrical supply to the central island primarily to address maintenance. The slope of the central island is not to be steeper than 6:1. As an absolute minimum, keep the outside 6 feet of the central island free from landscape features to provide a minimum level of roadside safety, snow storage, unobstructed sight distance and shall consist of grass sod.