

# Linzi Gazga Parish

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**Objective:** To seek a position that will utilize the leadership skills, education, and experience that I have gained to effectively meet your business goals.

**Education:** **Fox Valley Technical College, Appleton, WI** 1/07- 5/10  
Degrees Achieved: Associates in Restaurant & Hotel Management  
Associates in Meeting & Event Management

**University of Wisconsin Oshkosh, Oshkosh, WI** 9/11-12/13  
Degree Achieved: Bachelor's Degree in Business Administration

**University of Wisconsin Madison, Madison, WI** 12/14-12/15  
Certification Achieved: Mastering Nursing Home Administration

**Fox Valley Technical College, Appleton, WI** 4/14- 4/14  
Certification Achieved: Certified Nursing Assistant

**Certifications:**  
Nursing Home Administrator 2015  
Certified Nursing Assistant 2014

**Experience:**  
**Christian Home and Rehabilitation Center** 06/21- Present  
**Executive Director- Health Dimensions Group (HDG)**  
**Executive Director- SSM Health Communities**

- Develops, monitors and implementation of Key Point Indicators (KPIs) in cooperation with key Department leaders.
- Supports and manages staff relations including performance reviews, coaching opportunities and corrective action, if necessary.
- Ensure compliance within state and federal CMS and DHS regulations for both Skilled Nursing and Assisted living communities
- Conduct monthly Quality Assurance Performance Improvement meetings to find opportunities in Quality, Financial, Sales/Marketing and Customer/ Employee Relations.
- Oversee the day to day operations of Accounts Payable, invoice and coding accuracy.
- Oversee the day to day scheduling, opening job requisitions to ensure adequate staffing levels.

**Responsible for all aspects of a 50 bed Skilled Nursing Center, 36 bed Memory Care Community Based Residential Facility and 30 bed Residential Community Apartment Complex.**

**AA Management**

12/17- 05/2021

Administrator- Crossroads Care Center of Fond du Lac, LLC.

- Manage and maintain a budget within all departments, including staffing PPD.
- Review and approve referrals, keeping a positive relationship with referral sources
- Ensure facility is in compliance with state and federal regulations
- Maintain, create COVID-19 policy and procedures
- Improve CMI and Quality Measure ratings
- Ensure positive experience for all residents and staff members through development and customer service programs.

Responsible for all aspects of a 50-bed skilled nursing facility.

**Elite Senior Living**

5/16- 12/2017

Administrator- Fountain View Care Center, LLC.

- Responsible and ensures compliance with state and federal regulations including the three-phase integration of the new CMS policies.
- Ensures all financial aspects of the operation of the facility including cost control, payables, petty cash, and receivables are maintained in accordance with the policies and procedures.
- Obtains initial and periodic authorizations from payer sources as required to ensure payment for services rendered by the facility.
- Coordinates the employment hiring process including, but not limited to recruitment, interviews, background checks, reference checks and general orientation.
- Administers the timekeeping and payroll functions.
- Maintain employment records and administers benefits according to regulations.

Responsible for overall facility management, profitability, operations and direction in all aspects for a 85 bed skilled nursing home and 20 bed CBRF. Accountable, but not limited to, census development, management of account receivable and collects, resident/patient care, positive employee relations and positive return on investment.

**Crystal River- Waupaca**

2/15- 5/16

Administrator- Crossroads Care Center of Crystal River, LLC. (AA Management)

Administrator- Crystal River Nursing &amp; Rehabilitation Center (Extendicare)

- Responsible for employee recruitment and retention efforts.
- Integrates and maintains new policy and procedures including, state and federal compliance.
- Assists in pre-screening and coordinating new admissions internally.
- Plans, creates and conducts marketing and branding events.
- Maintain professional work relationships with other health care work professionals.
- Plans, develops and integrates customer service standards.

Responsible for overall facility management, profitability, operations and direction in all aspects for a 74-bed skilled nursing home.