



OSHKOSH (920) 232-3344  
FOX CITIES (920) 727-2880  
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[zoningdepartment@co.winnebago.wi.us](mailto:zoningdepartment@co.winnebago.wi.us)

## **Winnebago County**

**Zoning Department**

*The Wave of the Future*

MEMO FOR P & Z MEETING AGENDA OF NOVEMBER 4, 2016

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Change

1. Fisher - Town Zoning Change (Tax ID No: 024-0144-02-01) – Town of Utica.

The town zoning change for Fisher is consistent with Winnebago County's Land Use Plan. The Town of Utica approved the zoning change from A-2 (General Farming District) to RR (Rural Residential Recreational) and Winnebago County's land use plan shows future land use as Agricultural and Rural.

**RECOMMENDATION: Forward zone change to County Board for action.**

*Zoning: RR FLU: Ag & Rural*

Town of Utica ~ Jenny Sonnleitner, Clerk  
6570 Bradley Ave. Pickett, WI 54964 ~ 920-410-0347 ~ utica1730@gmail.com

## SUBMITTAL FORM

Name of Property Owner: Brian & Wendy Fisher – BW Fish LLC

Address of Owner: 2360 Elo Road Pickett, WI 54964

Name of Applicant: Nathan Monteverde & Jaclyn Fisher

Address of Applicant: same as above

Legal Description of Area to be Rezoned (attach CSM, if applicable):

024-0144-02: Section 9, T17N-R15E; NE NE EXC S 540 FT OF N 1007 FT OF E 429.26 FT 34.67 A.

*Lot 1 of CSM-7149*

Tax Parcel Number, if existing parcels: 024-0144-02-01

Section 9 Town 17N Range R15E

Existing Zoning: A2 Name of District: Agriculture District (General Farming)

Proposed Zoning: RR Name of District: Rural Residential Recreational

Town Board Action: X Approval        Denial

Findings: 1) Does the Town have an adopted Land Use Plan? Yes

2) Does the request agree with the Plan? Yes

3) Other findings (List). approved by Town Board vote:

Approved by the Town Board vote 3-0

I, Jenny Sonnleitner, Clerk of the Town of Utica, hereby certify that a public hearing was conducted on September 1, 2016 and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Jenny Sonnleitner

Date: 9/21/2016

## LISTING OF PARCELS SURROUNDING SUBJECT PARCEL FOR REZONING CHANGE

Subject Parcels: 024-0144-02

Owner: Brian & Wendy Fisher – BW Fish LLC

Applicant: Nathan Monteverde, Jaclyn Fisher

PARCEL #	OWNER(S)	MAILING ADDRESS	
024017002	ONEAL, CHRISTOPHER & KATHLEEN	2094 ELO ROAD	PICKETT, WI 54964
0240144	BOYCE, JARI & SUSAN	2039 ELO ROAD	PICKETT, WI 54964
024005201	MK RENOVATIONS LLC	6694 RUSTIC MEADOWS ROAD	PICKETT, WI 54964
024017001	FISHER FARMLAND GRANTOR INCOME TST	1992 ELO ROAD	PICKETT, WI 54964
0240074 024014602 0240145 0240147 0240170 0240171	BW FISH LLC	2360 ELO ROAD	PICKETT, WI 54964
0240073	FISHER, FRANK & ROCHELLE	2800 LOST LANE	OMRO, WI 54963
0240052	KLEINSCHMIDT-JOHNSON, LYNDIA	2353 COUNTY ROAD FF	OSHKOSH, WI 54904

**TOWN OF UTICA  
REZONING APPLICATION**

AUG 16 2016

Filing Fee: \$400.00  
(Made payable to Town of Utica)

Date Received: 8-9-16

Property Address: \_\_\_\_\_

Name of Owner(s): Brian + Wendy Fisher

Address, if different than above: 2360 ELO ROAD

Home Phone: 920-379-1827 Daytime Phone if different: \_\_\_\_\_

Name of Applicant(s): Nathan Monteverde, Jadyn Fisher

Address, if different than above: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Daytime Phone if different: 920-267-1228

Name & Address of professional in charge of proposed development (architect, builder, contractor, engineer, etc):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Legal Description of Property: Sec. 10. T17N, R15E NW NW Excs  
190 Ft of E 189.25 Ft of W 229.25 ft and Exc. CSM-974  
34.15A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tax Parcel Number: ~~0240170~~ 024-0144-02

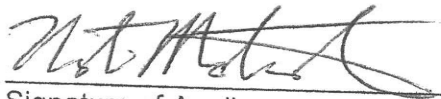
NOTE: Please attach a copy of the Certified Survey Map for the property.

Location of the property in relation to nearby roadways, buildings, or other landmarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. What is the current use of this property? FARM LAND  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What is the intended use of this property? BUILD HOUSE
3. Please mark the current zoning for the property:
- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Single Family Residence | <input type="checkbox"/> Industrial                      |
| <input type="checkbox"/> Two Family Residence               | <input type="checkbox"/> Commercial                      |
| <input type="checkbox"/> Multiple Family Dwelling           | <input type="checkbox"/> Institutional and Recreational  |
| <input checked="" type="checkbox"/> Agricultural 2          | <input type="checkbox"/> Planned Residential Development |
| <input type="checkbox"/> Rural Recreational                 | <input type="checkbox"/> Residential Mixed Use           |
4. What is the requested zoning for this property? RURAL RESIDENTIAL
5. Please explain the reason for this rezoning request. TO BUILD HOUSE
6. If this is a Rural Recreational rezoning request, please specify what type of conditions are being requested.
7. Please explain why this is the best proposed use for this property: Because the land is very stony and a good place for a house.
8. Please explain the compatibility of the proposed use(s) with the surrounding land uses. HOUSE and BARN NEXT DOOR
9. List all property owners within 300 feet and their mailing addresses.
- |  |    |
|--|----|
| 1. JARI BOYCE<br>2039 ELO ROAD<br>PICKETT, WIS           | 4. |
| 2. CHRIS + KATHY O'NEIL<br>2094 ELO ROAD<br>PICKETT, WIS | 5. |
| 3.   | 6. |

Twelve (12) copies of the application and all attachments shall be submitted to the Town Clerk, Town Zoning Administrator or other designated representative no later than twenty-one (21) days prior to the meeting



Signature of Applicant

8-9-16

Date



Signature of Owner

8-9-16

Date

Proposed 5.0 Acres

300 feet

House

300 feet

Jani's  
Boyce's land

E10 Road

E10 Road

Ripple  
Ave. —

# TOWN OF UTICA

## Plan Commission Meeting Agenda

Notice is hereby given that a Town Plan Commission meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

**Thursday, April 7, 2016**

**7:30 pm**

1. Call the Meeting to Order
2. Take Roll Call:
  - A. *Members:* Terry Beck, Donavon Bradley, Darwin Briggs, Ralph Kalies, Robert Kumbier, Ken Schmick, Tom Thiel
  - B. *Alternates:* Chad Bowman, Tim Oliver
3. Approve November 5, 2015 Plan Commission Meeting Minutes
4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign
5. Public hearing to consider and recommend to the Town Board approving CSM (certified survey map) dividing/combining parcel numbers 024-0497 (40 acres) and 024-0499 (20 acres) both currently zoned A2 and owned by MS Real Estate Holdings, LLC N3569 Vanden Bosch Road Kaukauna, WI 54130; property address: 5650 Angle Road Oshkosh, WI 54904. The purpose is to separate the existing buildings from agricultural land and rezone this section to 5.01 acres to RR.
6. Discuss and recommend to the Town Board changes to the “In General” section and the “Household Occupation” definition in the Ordinance to encourage small business growth along with make it easy for small home businesses to be promoted, discuss and may act on allowing a certain size yard sign to be placed in the front yard.
7. Discuss and recommend to the Town Board any amendments to the Town of Utica’s Comprehensive Plan – review the Future Land Use map.
8. Future Agenda Items
9. Adjournment

Jenny Sonnleitner, Clerk  
Posted: 4/5/2016

The Plan Commission meets as needed on the FIRST THURSDAY OF EACH MONTH AT 7:30PM (unless otherwise noted). All meetings are open to the public. Discussion and action may occur on any of the above agenda items.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Commission Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda.

Posted at: [townofutica.org](http://townofutica.org), Town Hall, Co-op, and Jasper’s. To receive email updates, e-mail the Clerk at [utica1730@gmail.com](mailto:utica1730@gmail.com).

# TOWN OF UTICA

## Plan Commission Meeting ~ Minutes

Thursday, September 1, 2016

7:30 pm

**DRAFT**

1. Call the Meeting to Order

This meeting was called to order by Chairman Tom Thiel at 7:30pm at the Utica Town Hall; 10 present

2. Take Roll Call:

A. *Members Present:* Terry Beck, Donavon Bradley, Darwin Briggs, Ken Schmick, Tom Thiel

B. *Members Absent:* Robert Kumbier, Ralph Kalies

C. *Alternates Present:* NA

D. *Board Members:* Leonard Schmick, Chuck Kuhrt

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

3. Approve April 7, 2015 Plan Commission Meeting Minutes

Darwin Briggs motions to accept the Minutes as presented, seconded by Terry Beck. Carried

4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign

5. Public hearing to consider and recommend to the Town Board approving Parcel # 024-0144-02 (34.67 acres) currently zoned A2 and owned by Brian & Wendy Fisher 2360 Elo Road Pickett, WI 54964. The purpose is to build a house as the land is too stony and rezone acreage to RR.

Brian Fisher wants to rezone 5 acres to RR and keep the rest as A2. Christopher and Kathleen O'Neal are neighbors and are fine with this. Tom Thiel says the 5 acres will run along the road to the driveway and to have a CSM before building. Terry Beck motions to change the portion to 5 acres and keep the remaining as A2, seconded by Donavon Bradley. Carried  
The Plan Commission is recommending this to the Town Board, so come to the Board's meeting for the final decision.

6. Discuss and recommend to the Town Board changes to the "In General" section and the "Household Occupation" definition in the Ordinance to encourage small business growth along with make it easy for small home businesses to be promoted, discuss and may act on allowing a certain size yard sign to be placed in the front yard.

Attorney Blazel made some suggested changes to the current Ordinance. Chairman Schmick says this makes it easier for someone to have a small home business and entrepreneurs. Tom Thiel recommends the suggested changes to the Town Board for our Ordinance, seconded by Darwin Briggs. Carried

7. Discuss and recommend to the Town Board changes to the Sign Ordinance.

Made this Ordinance more liberal as to the size and type of signs to have and less likely for someone to need to ask for a Variance to have a sign. Chairman Schmick says this makes it more allowable but larger signs would need a permit. Darwin Briggs motions to recommend to the Town Board to adopt the new regulation as written, seconded by Thomas Thiel.

8. Discuss creating a Sexual Offender Ordinance

There is a new law for placing people in certain areas and distances; currently the state has a 1500' distance from schools, child care facilities, public parks, churches, and youth centers. You can't make an Ordinance more restrictive than the state law. Chairman Schmick said the state is making it more difficult for towns to have restrictions. Supervisor Bradley asked about someone who is home-schooled, would it be 1500' from that home? Attorney Blazel said you could restrict certain areas. If you have any ideas or suggestions to be addressed, mention it to him and he will create a memo for the Plan Commission and Board to look into for their next meeting.

### Informal Opinion

Walt Whiting is representing Barb Mitchell who owns 6.38 acres. She tried to sell the entire parcel and was unable to do so. Since then, she wants to continue to live here but wants to make a separate parcel with the barn. She could agree to somehow include the pond with that part of the property. Before spending the money on getting a survey and to pay for a rezone, the parcel is RR now, she wants to know if this can be done. Chances are someone would take the barn down. There are no issues with the neighbors. The parcel next door is an existing 1 acre. Plan Chairman Tom Thiel said the Future Lane Use Map is RR for this area. Chairman Schmick says we already turned down two people who wanted to have less than 5 acres; we would need to change our whole Ordinance. Supervisor Bradley feels we should have exceptions. This home used to be a schoolhouse. Walt Whiting said this is becoming a hardship for her to keep up the property and needs to do something. Attorney Blazel said she can request a Variance, which would be the exception and prove that there is a hardship. The amount of time would not be a factor for how she has been there, for a legal perspective. Chairman Schmick says this "good ole boys" thing really ticks people off. Plan Commission Tom Thiel says right now the way our Ordinance is written, we are unable to change this property and needs to stay RR. Attorney Blazel said someone could petition to change the zoning and everything meets and is consistent with the plan; if the Town approves. Supervisor Bradley said there are two houses near that have less than 5 acres. Attorney Blazel said you could then have spot zoning issues. Plan Commission Tom Thiel said we can look into this but for now, it stands as is. Attorney Blazel said we should add this as an agenda item to discuss further.

9. Future Agenda Items

10. Adjournment

Adjourned at 8:06pm

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

Thomas Thiel, Plan Chairman

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

# TOWN OF UTICA

## Town Board Meeting ~ Agenda

Monday, September 12, 2016

7:00pm – Board & Public to view  
invoices being paid

7:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. **CONSENT AGENDA:**
  - A) Approve August 8, 2016 Town Board Meeting Minutes
  - B) Affidavit of Posting/Publication
  - C) Approve Payment of Bills for September
4. Treasurer's Report from August
5. Public Forum: Time to comment about anything on the Agenda or new business; say your name & address
6. Treasurer provides a list of dog licenses in our town for Board approval and a copy to the Constable
7. Discuss/Act on Possible Budget Amendments
8. Set Date for October Budget Workshop
9. Discuss/Approve Town of Utica 1/1/16 Population Estimate - 1316
10. Discuss/Act on Town Hall/Pavilion Lease contract: fees and cancellation fee
11. Discuss Town Hall Phone Line
12. Discuss/Approve Jasper's Operator Licenses for: Cody Prachel
13. Discuss Road Maintenance and Road Projects / Local Road Certification Packet
14. ECWRPC 2017 Technical Assistance Project Requests – 2017 Work Program
15. Set Date for Fall Road Inspection
16. **EDUCATION**
  - A) Humane Officer Training – September 26-30, 2016 – Madison, WI
  - B) WI Towns Assoc – Town Workshop – September 27 – Ripon, WI
17. **PLAN COMMISSION**
  - A) Discuss/Approve Plan Commission's recommendation to approve Parcel #024-0144-02 (34.67 acres) currently zoned A2, owned by Brian & Wendy Fisher 2360 Elo Rd Pickett, WI 54964 to rezone 5 acres RR to build a home, remainder to stay A2; pending a CSM.
  - B) Discuss/Approve Plan Commission's recommendation to approve changes to Household Occupation section in Zoning Ordinance
  - C) Discuss/Approve Plan Commission's recommendation to approve changes to the Sign Ordinance.
  - D) Farmland Preservation Meeting – September 21 at 7pm at Utica Town Hall
  - E) Winnebago County Plan Commissioners Network – September 28 at 6:30-8pm at JP Coughlin Center – Farmland Preservation
  - F) Discuss/Approve appointing 1 alternate to the Board of Appeals
18. **FIRE DEPARTMENT / EMS**
  - A) August: 1 Fire Call / 6 EMS Calls / 13 Mutual Aid calls
19. **ITEMS FOR INCLUSION IN NEWSLETTER**
  - A) Town Board Meeting – October 10, 2016; 7:30pm at the Utica Town Hall
  - B) Keep the fire sign address number on your property, if you removed it, please install it back in your yard as the others are in the Town. Also, make sure they are visible if emergency vehicles should need to come to your property. If you don't have a fire sign, contact Clerk Sonnleitner to have one ordered; utica1730@gmail.com or 410-0347.
  - C) If you have a valid complaint/concern, please attend the monthly Board meeting at 7:30pm held the 2<sup>nd</sup> Monday of each month (*subject to change*), to be discussed during the Public Forum, otherwise it cannot be acted upon.
  - D) 2016 Elections–November 8. Photo ID is required, for new Voter Registrations, include a photo ID and proof of residency; or they will be returned to you until completed correctly. Absentee Ballot Request forms are also available, complete and send to Clerk Sonnleitner to vote. Both forms are available at townofutica.org under Government / Election. Contact Clerk Sonnleitner with any questions: utica1730@gmail.com, 410-0347.
20. **CORRESPONDENCE RECEIVED (Discuss & act on):**
  - A) WI Towns Association – Monthly Mailing & Turnout for Transportation
  - B) Property Transfers – August 2016
  - C) Building Permits – Mike Griese 6061 St Rd 91; Jerod Lloyd 1075 James Rd; Ryan Rasske 6518 Banville Rd; Mark Davis 6853 St Rd 9
  - D) RA Realtors Association – revisions to local Stormwater Management Ordinances
  - E) ISO – Building Code Effectiveness Grading Schedule
  - F) DOA Local Government Report
  - G) VFIS – Accident & Sickness Coverage privacy notices
  - H) Tour Fox River Valley Ethanol Plant in Utica – September 22 @ 9:30am
21. Adjournment

**Jenny Sonnleitner, Clerk Posted: 9/10/2016**

**Plan Commission Members (7, 2 alternates) (3-year term):** Donavon Bradley 12/2013, Robert Kumbier 6/2014; Darwin Briggs 12/2014, Ken Schmick 2/2014, Tim Oliver (alternate) 1/2015; Tom Thiel 6/2015 (Chair); Ralph Kalies 7/2015; Chad Bowman (alternate) 8/2015; Terry Beck 11/2015

**Board of Appeals Members (5, 2 alternates) (3-year term):** Robert Potratz 3/2015; Nelson Hinz 4/2015; Greg Stettler 6/2015; Michael Christianson (alternate) 8/2015; Walt Whiting 12/2015; Vicki Williams 5/2016 (Chair)

**Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2014, Kevin Fritz 2/2015; Tom Davis 5/2015

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 7:30PM (unless otherwise noted). All meetings are open to the public. Discussion and action may occur on any of the above agenda items. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-589-6774 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda. Posted at townofutica.org, Town Hall, Co-op, and Jasper's. E-mail utica1730@gmail.com for email updates.

# TOWN OF UTICA

## Town Board Meeting ~ Minutes

Monday, September 12, 2016

7:00pm – Board & Public to view  
invoices being paid

7:30pm – Town Board Meeting

*Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.*

**DRAFT**

1. CALL THE MEETING TO ORDER

This meeting was called to order by Chairman Schmick at 7:30pm at the Utica Town Hall.

PRESENT: Chairman Leonard Schmick, Supervisor #1 Chuck Kuhrt, Supervisor #2 Donavon Bradley, Treasurer Brenda Morrell, Clerk Jenny Sonnleitner; 10 citizens present

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA:

A) APPROVE AUGUST 8, 2016 TOWN BOARD MEETING MINUTES

B) AFFIDAVIT OF POSTING/PUBLICATION

C) APPROVE PAYMENT OF BILLS FOR SEPTEMBER

Chairman Schmick made a motion, seconded by Supervisor Kuhrt to approve the consent agenda. Carried

4. TREASURER'S REPORT FROM AUGUST; BMO HARRIS BANK

Receipts: \$107,160.78; Disbursements: \$252,022.30; Total Balance: \$307,721.46; Total cash on hand including Fire/EMS account: \$337,646.13

5. PUBLIC FORUM

Tim Oliver gave an update on the grass fire truck: it's in Markesan being built, taking another 6 weeks and should be here before the fall season. Asked how to get rid of old '68? Have a month of sealed bids-high bid gets it, raffle? It's a Town truck, how to get rid of it and where do the proceeds go? Tim said it was purchased by the Fire Dept's funds about 25-30 years ago. The Board suggested the Fire Dept take care of the advertising and to accept sealed bids. Proceeds to be used towards a new fire truck.

Mike Genal asked what the options are with outside wood burners? He checked the DNR website and the smoke stack should be 30' and 500' from another building; Winnebago County doesn't really have anything except 50' from a building. What can he do? Chairman Schmick said we don't have regulations on them for wood burners outside. Mike said the stack is lower than the garage, goes over the garage and comes to my property. Tim Oliver said the insurance companies delegate where the burners are, but hasn't seen anything about stack heights, no set rules. Chairman Schmick suggested he talk to the neighbor and see if they will extend their stack. Mike also asked how many acres needed for pigs? Chairman Schmick said 5 or more acres, then if go more than a certain number, will need to work with the County for manure handling. No restrictions if 5 acres or more. Mike said they stink.

Received a letter from Ron Meier – satisfied with roadside mowing on James Rd and Stevens Lane, don't think they have seen such good mowing since we have lived out here. Rich Borgardt does a great job!

6. TREASURER PROVIDES A LIST OF DOG LICENSES IN OUR TOWN FOR BOARD APPROVAL AND A COPY TO THE CONSTABLE

Treasurer Morrell provided a list for the Board. Supervisor Kuhrt said it's nice to see many residents are licensing their dogs. Chairman Schmick said it makes it easy to return the dog if it's missing. Chairman Schmick motions to accept the dog report as listed, seconded by Supervisor Bradley. Carried

7. DISCUSS AND ACT ON POSSIBLE BUDGET AMENDMENTS

Move \$1121 from General Funds to Fire/EMS account. Chairman Schmick motioned to move the funds, seconded by Supervisor Bradley. Carried

8. SET DATE FOR OCTOBER BUDGET WORKSHOP

October 25, 2016 at 6:00pm at the Utica Town Hall

9. DISCUSS/APPROVE TOWN OF UTICA 1/1/16 POPULATION ESTIMATE - 1316

Supervisor Kuhrt motions to accept the population estimate at 1316, seconded by Chairman Schmick. Carried

10. DISCUSS/ACT ON TOWN HALL/PAVILION LEAS CONTRACT: FEES AND CANCELLATION FEE

Table for now until we hear from Attorney Blazel

11. DISCUSS/ACT ON TOWN HALL PHONE LINE

Keep the phone line as it's required for the Fire Dept. to have a phone number listed. Clerk doesn't use it anymore as election results are now wirelessly modemed into the County, fax machine isn't hooked up anymore as only vacation spam notices were coming through.

12. DISCUSS/APPROVE JASPER'S OPERATOR LICENSES FOR: CODY PRACHEL

Chairman Schmick motions to grant this license for Cody Prachel, seconded by Supervisor Kuhrt. Carried

13. DISCUSS ROAD MAINTENANCE AND ROAD PROJECTS / LOCAL ROAD CERTIFICATION PACKET

Chairman Schmick said we have about \$180,000 left. Banville Road could be paver patched for \$50,000; Mountain Road on the North and South section closest to the homes: geogrid & cover with 12" base, 6000 feet, 2000 feet experiment for \$58,500. There could also be miscellaneous projects to paver patch; Winnebago County will ride around and check for repairs.

14. ECWRPC 2017 TECHNICAL ASSISTANCE PROJECT REQUESTS – 2017 WORK PROGRAM

FYI

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

15. SET DATE FOR FALL ROAD INSPECTION  
Chairman Schmick will contact the County for some dates.
16. EDUCATION
  - A) HUMANE OFFICER TRAINING – SEPTEMBER 26-30, 2016 – MADISON, WI  
Ralph Kalies is not able to attend.
  - B) WI TOWNS ASSOC. – TOWN WORKSHOP – SEPTEMBER 27 – RIPON, WI  
Clerk Sonnleitner would like to attend. Supervisor Kuhrt motioned for Clerk to attend, seconded by Chairman Schmick. Carried
17. PLAN COMMISSION
  - A) DISCUSS/APPROVE PLAN COMMISSION'S RECOMMENDATION TO APPROVE PARCEL #024-0144-02 (34.67 ACRES) CURRENTLY ZONED A2, OWNED BY BRIAN & WENDY FISHER 2360 ELO RD PICKETT, WI 54964 TO REZONE 5 ACRES RR TO BUILD A HOME, REMAINDER TO STAY A2; PENDING A CSM. Supervisor Bradley motions to approve, seconded by Chairman Schmick. Carried
  - B) DISCUSS/APPROVE PLAN COMMISSION'S RECOMMENDATION TO APPROVE CHANGES TO HOUSEHOLD OCCUPATION SECTION IN ZONING ORDINANCE  
Chairman Schmick motions to approve, seconded by Supervisor Kuhrt. Carried
  - C) DISCUSS/APPROVE PLAN COMMISSION'S RECOMMENDATION TO APPROVE CHANGES TO THE SIGN ORDINANCE.  
Supervisor Kuhrt motions to approve, seconded by Chairman Schmick. Carried
  - D) FARMLAND PRESERVATION MEETING – SEPTEMBER 21 AT 7PM AT UTICA TOWN HALL  
County will be here to discuss the Farmland Preservation Plan
  - E) WINNEBAGO COUNTY PLAN COMMISSIONERS NETWORK – SEPTEMBER 28 AT 6:30-8PM AT JP COUGHLIN CENTER – FARMLAND PRESERVATION  
Supervisor Kuhrt said the Agriculture Enterprise areas will be discussed; if 5+ land owners form this, the tax incentive goes from \$7.50/acre to \$10/acre.
  - F) DISCUSS/APPROVE APPOINTING 1 ALTERNATE TO THE BOARD OF APPEALS  
No one is interested now that we know of.
18. FIRE DEPARTMENT / EMS
  - A) AUGUST: 1 FIRE CALLS / 6 EMS CALLS / 13 MUTUAL AID CALLS
19. ITEMS FOR INCLUSION IN NEWSLETTER
  - A) Town Board Meeting – October 10, 2016; 7:30pm at the Utica Town Hall
  - B) Town Hall Rental Representative is needed. Take care off Hall/Pavilion rentals, handle any donations received and get to the Town Treasurer for deposit, work with the renter, check property after rental for cleanliness and property is back in its proper place, work with the Town Clerk to get rentals on the Town website calendar and rental reimbursement. Contact Tamie Borgardt with any questions at 589-3337.
  - C) Keep the fire sign address number on your property, if you removed it, please install it back in your yard as the others are in the Town. Also, make sure they are visible if emergency vehicles should need to come to your property. If you don't have a fire sign, contact Clerk Sonnleitner to have one ordered; utica1730@gmail.com or 410-0347.
  - D) If you have a valid complaint/concern, please attend the monthly Board meeting at 7:30pm held the 2<sup>nd</sup> Monday of each month (subject to change), to be discussed during the Public Forum, otherwise it cannot be acted upon.
  - E) 2016 Elections – November 8. Photo ID is required in 2016, for new Voter Registrations, include a photo ID and proof of residency; or they will be returned to you until completed correctly. Absentee Ballot Request forms are also available, complete and send to Clerk Sonnleitner to vote. Both forms are available at townofutica.org under the Government tab, then Election tab. Contact Clerk Sonnleitner with any questions: utica1730@gmail.com, 410-0347.
20. CORRESPONDENCE RECEIVED (Discuss & act on):
  - A) WI Towns Association – Monthly Mailing & Turnout for Transportation
  - B) Property Transfers – August 2016
  - C) Building Permits – Mike Griese 6061 St Rd 91; Jerod Lloyd 1075 James Rd; Ryan Rasske 6518 Banville Rd; Mark Davis 6853 St Rd 91
  - D) RA Realtors Association – revisions to local Stormwater Management Ordinances
  - E) ISO – Building Code Effectiveness Grading Schedule
  - F) DOA Local Government Report
  - G) VFIS – Accident & Sickness Coverage privacy notices
  - H) Tour Fox River Valley Ethanol Plant in Utica – September 22 @ 9:30am

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board

21. ADJOURNMENT  
Adjournment 8:09pm

Jenny Sonnleitner, Clerk

	Leonard Schmick – Chairman
	Chuck Kuhrt – Supervisor #1
	Donavon Bradley – Supervisor #2
	Brenda Morrell – Treasurer
	Jenny Sonnleitner - Clerk

# Resolution

Date: \_\_\_\_\_

To the Board of Supervisors of Winnebago County, Wisconsin:

## **Amendatory Ordinance**

Whereas, it is desirable to amend the Zoning Ordinance and the Zoning Map of the Town of Utica in accordance with the petition of Brian & Wendy Fisher – BW Fish LLC;

Whereas said request is in compliance with the adopted Winnebago County Land Use Plan.

Now, therefore, the County Board Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the Town of Utica, be and the same, are amended to provide that the attached described property be changed from the classification of One (1) parcel zoned A2 of said ordinance, which it now and heretofore had, to the zoned district of the original parcel remaining zoned A2 and the 5 acre parcel to be zoned RR.

\_\_\_\_\_  
County Board Supervisor  
(Town of Utica)

Parcel Nos: 024-0144-02-01

## **County Disclaimer:**

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mark Harris

County Board Supervisory District