

**JULIE A. BARTHELS**  
**Winnebago County Clerk**  
**112 Otter Avenue, P.O. Box 2806**  
**Oshkosh, WI 54903-2806**  
**(920) 232-3430**

**NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING**

NAME OF COMMISSION,  
BOARD OR COMMITTEE: Facilities & Property Management Committee

TIME OF MEETING 9:00 A.M.

DATE OF MEETING: May 24, 2023

PLACE OF MEETING: Maintenance Facility  
1221 Knapp Street  
Oshkosh, WI

**This meeting also has a virtual meeting option, see the connection information below.**

**SUBJECT MATTER OF THE MEETING**

1. Approval of Minutes of the April 26, 2023 Facilities and Property Management Committee
2. Correspondence – Shared by Committee Members
3. Public Input on Agenda Items
4. Discussion and Approval of Accepting an Energy Efficiency and Conservation Block Grant in the Amount of \$78,580
5. Discussion and Approval of a Facilities Naming Policy
6. Discussion of Responsible Bidders/ Contractors and County Role
7. Discussion on the Oshkosh Human Resources Building Elevator Controls Modernization
8. Discussion of Building Assessment Study
9. Discussion of 980 Housing Project
10. Discussion on Boathouse Project
11. Director Report on Department Operations
  - Update of current and upcoming maintenance projects
  - Update of Department Budget
12. Suggestions for Items for the Next Meeting Agenda
13. Set next meeting date and time
14. Adjourn

Committee members and the general public can dial in at this number: **1 312 626 6799**  
Please enter meeting ID number: **838 2086 5688**  
Join Zoom Meeting: <https://us06web.zoom.us/j/83820865688>

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** April 26, 2023

**TIME:** 9:00AM

**PLACE:** 1221 Knapp Street, Oshkosh and virtually via Zoom

**PRESENT:** Tom Egan, E. Michael Robinson, Thomas Swan, Jim Wise

**ALSO PRESENT:** Mike Elder – Facilities Director, Jon Doemel – County Executive

**ABSENT:** Andy Buck

**1. Approval of Minutes of the March 22,2023 Facilities and Property Management Committee**

Andy buck was absent, so Jim Wise served as chair. A motion to approve the minutes was made by Mike Robinson, seconded by Tom Egan; motion passed 4-0.

**2. Correspondence – Shared by Committee Members**

Jim Wise is chairman for the Ad-Hoc Task Force on Per Diems, and he updated the committee on the upcoming presentation for the May 2<sup>nd</sup> Special Orders Session of the County Board.

**3. Public Input on Agenda Items**

None

**4. Discussion and Approval of a Facilities Naming Policy**

Mike Elder provided the committee with copies of a rough draft of a policy he had made previously. The committee discussed the benefits of a policy versus an ordinance, vetting and approval processes, etc. The committee would like to revisit this topic next meeting.

**5. Discussion of Responsible Bidders/ Contractors and County Role**

Mike Elder discussed the issue with the committee and similar predicament other counties find themselves in. The committee discussed internal tracking, forms, etc. Mike Elder recommended considering a contractor's EMR rating, which is a safety score tied to the contractor's worker compensation payouts.

**6. Discussion on the Oshkosh Human Resources Building Elevator Controls Modernization**

Mike Elder updated the committee. Contracts are back and materials are on order.

**7. Discussion of Building Assessment Study**

Mike Elder updated the committee. Last week McKinstry started walk-arounds of various County buildings including the Sheriff's department, Oshkosh Human Services, and the County Administration Building. Someone from the Facilities Department is escorting the contractor to answer questions; there is a concern of some record keeping gaps regarding equipment and buildings in some departments as it is only over the past several years that Facilities has been permitted being involved in servicing and tracking property in departments such as Highways or Solid Waste.

**8. Discussion of 980 Housing Project**

Initially the plan was for eight units and moving the trailer on County Y but to remain within budget the County will now pursue construction for three units and will keep the trailer. On June 10<sup>th</sup> there is a hearing concerning an upcoming release for the 980 program and the County's good faith efforts to prepare housing with regards to the deadline.

**9. Discussion on Shelter Care Project**

The shelter on Harrison Street is operating well, the Facilities department has a list of improvements to begin work on. The committee had questions regarding the potential purchase of the Silvercrest shelter in Neenah. The Silvercrest shelter houses teenagers for longer terms of care and is an active site; this makes touring the site difficult. Mike Elder has reviewed the site and concludes the building is in good shape.

**10. Discussion on Boathouse Project**

The contractor met with Sheriff Matz, County Executive Jon Doemel, and Mike Elder and the contractor has agreed to cover any remaining overage costs regarding removing the contaminated soil to Outagamie County.

**11. Director Report on Department Operations**

Mike Elder updated the committee on department operations. He will meet with the Winnebago County Historical Society in May concerning the site of the historical marker. Andy Last has been promoted to Facilities Superintendent, vacating the carpenter position. The revisions for the USDA lease are complete, with documents sent to the main office in DC for approval so we can go back out for bids. There will need to be a budget transfer if it is accepted but the lease will still recoup Winnebago County costs within the first three years. So far, no response. The committee asked about and discussed possible uses of the rooms if the USDA were to vacate. The County remains committed to helping farmers by having the USDA stay in the James Coughlin Center, which also houses the DNR and Land & Water. Mike Elder provided the committee with income statements. This past winter the County contracted out snow removal on County properties and it became costly; with the Highway Department nearly at full staff it is likely they will return to clearing County property parking lots with the coming winter season.

**12. Suggestions for Items for the Next Meeting Agenda**

The committee would like to revisit items 4, 8, 10, and 9 if there is an update on the Silvercrest shelter care property.

**13. Set next meeting date and time**

The next committee meeting will be May 24<sup>th</sup>, 2023, at 9:00AM.

**14. Adjourn**

A motion to adjourn was made by Mike Robinson, seconded by Thomas Swann; motion passed 4-0.

Respectfully submitted,

Alyssa Lockhart, Accounting Associate – Facilities

5/4/2023

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: May 10, 2023  
FROM: Mike Elder, Director of Facilities  
RE: Energy Efficiency and Conservation Block Grant

## **General Description:**

Winnebago County has been awarded \$78,580 through the Energy Efficiency and Conservation Block Grant. Winnebago County will be required to apply for an award of the funds later this Spring or Summer. These funds can be used for rebates for installing energy efficient replacement equipment.

## **Action Requested:**

The action required is the passage of a resolution to accept the funds and apply them to replacing energy inefficient equipment.

## **Procedural Steps:**

Committee of Jurisdiction: Facilities and Property Mgmt Action taken: _____	Meeting date: 5/24/2023 Vote: _____
Committee of Jurisdiction: Personnel and Finance Action taken: _____	Meeting date: 6/1/2023 Vote: _____
County Board	Meeting date: 6/20/2023

## **Background:**

Winnebago County has numerous buildings with lighting and equipment. The Facilities Budget averages between \$500,000 and \$650,000 in electrical costs per year. Work has been done to reduce the costs by funding energy efficiency improvements in the operational budget. In 2016 expenditures for electricity were approximately \$650,000. In 2021 expenditures for electricity were reduced to approximately \$580,000. These costs are fluid as utility costs rise so do the expenditures. The goal is to continue to find ways to reduce energy consumption.

## **Policy Discussion:**

The Department of Energy established the formula grant for the Energy Efficiency and Conservation Block Grant (EECBG) through the Infrastructure Investment and Jobs Act. The EECBG Program assists eligible states, units of local government and Indian tribes in implementing any of the following:

Reduce fossil fuel emissions in a manner that is environmentally sustainable and to the maximum extent practical

Reduce total energy use of the eligible entities

Improve the energy efficiency in the transportation sector, the building sector, and other appropriate sectors

Winnebago County falls into the classification of a formula award. This means that funding is available to the County on a non-competitive basis. The amount of funding allocated to Winnebago County is \$78,850. The funds are able to be used for energy efficient equipment retro-fits. A criteria is that these funds cannot be used to offset costs of projects already in progress. A second criteria is that any funds used requires a match from the County. In our case, that would be County or contracted labor. A third criteria is that any design or study work funded through the grant for a project has to move forward and cannot be delayed if funding is delayed.

Using these funds for equipment retrofits will expedite the replacement of inefficient lighting and equipment. The benefit is a reduced future energy cost to the County.

The Application process for these funds would occur later this Spring or Summer with delivery of the funds for use in 2024. These details have not been formalized by the Department of Energy at this time.

**Attachments:**

Resolution

1 - 2023

2

3 **RESOLUTION: Approval of Accepting an Energy Efficiency and Conservation Block Grant (EECBG) in the**  
4 **Amount of \$78,580 and Applying the Funds to the Facilities Budget for the Purpose of**  
5 **Replacing Energy Inefficient Equipment and Lighting**  
6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Department of Energy has created the Energy Efficiency and Conservation Block Grant to  
9 assist counties to reduce energy consumption; and

10 **WHEREAS**, these funds have been allocated to counties based on a noncompetitive formula; and

11 **WHEREAS**, Winnebago County was allocated an amount of \$78,580 to be used for energy efficiency projects;  
12 and

13 **WHEREAS**, the Facilities Department expends between \$580,000 and \$650,000 on an annual basis for  
14 electricity; and

15 **WHEREAS**, these grant funds will allow the Facilities Department to expedite the replacement of inefficient  
16 lighting; and

17 **WHEREAS**, these improvements will reduce the expenditure for energy; and

18 **WHEREAS**, these funds will be provided for expenditure in 2024.  
19

20 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it authorizes  
21 the acceptance of the Energy Efficiency and Conservation Block Grant funds and applying the funds to the Facilities  
22 Department 2024 Budget to install energy efficient lighting and equipment.  
23

24 Fiscal Note:

25 Respectfully submitted by:

26 **FACILITIES AND PROPERTY MANAGEMENT**  
27 **COMMITTEE**

28 Committee Vote:

29 Respectfully submitted by:

30 **PERSONNEL AND FINANCE COMMITTEE**

31 Committee Vote: \_\_\_\_\_

32 Vote Required for Passage: **Two-thirds of members present**

33

34 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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Jonathan D. Doemel

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Winnebago County Executive

# Winnebago County Income Statement

As of: May 2023



Winnebago County  
The Wave of the Future

Long Description	Object	Prior YTD Actual	YTD Actual	YTD PO Encumbered	Revised Budget	Remaining Budget	% Attained
<b>Department - 025 - Facilities Maintenance</b>							
<b>Revenue</b>							
Interfund Revenue:							
Rental Revenue	65011	21,000	21,125	0	68,700	47,575	30.75%
Other Department Charges	65081	4,375	5,833	0	14,000	8,167	41.67%
Interfund Revenue Subtotal:		25,375	26,958	0	82,700	55,742	32.60%
Total Operating Revenue:		25,375	26,958	0	82,700	55,742	32.60%
Misc Revenues:							
Rental Building	48100	16,639	20,250	0	38,250	18,000	52.94%
Sale Of Prop Equip	48104	5,843	0	0	0	0	0.00%
Sale of Scrap	48106	904	2,158	0	3,000	842	71.95%
Other Miscellaneous Revenues	48109	4,156	3,646	0	7,974	4,328	45.72%
Misc Revenues Subtotal:		27,541	26,054	0	49,224	23,170	52.93%
Total Non-Operating Revenue:		27,541	26,054	0	49,224	23,170	52.93%
Revenue Total:		52,916	53,013	0	131,924	78,911	40.18%
<b>Expense</b>							
Wages:							
Regular Pay	51100	668,923	602,177	0	2,031,705	1,429,528	29.64%
Temporary Employees	51101	36	2,891	0	26,000	23,109	11.12%
Overtime	51105	17,910	20,103	0	28,115	8,012	71.50%
Wage Turnover Savings	51150	0	0	0	(50,000)	(50,000)	0.00%
Wages Subtotal:		686,870	625,171	0	2,035,820	1,410,649	30.71%
Fringes Benefits:							
FICA Medicare	51200	49,741	45,371	0	159,565	114,194	28.43%
Health Insurance	51201	223,546	198,497	0	724,436	525,939	27.40%
Dental Insurance	51202	11,325	11,125	0	35,437	24,312	31.39%
Workers Compensation	51203	9,047	4,486	0	15,535	11,049	28.88%
WI Retirement	51206	44,313	41,380	0	139,617	98,237	29.64%
Fringe Benefits Other	51207	4,087	3,313	0	11,945	8,632	27.73%
Fringe Turnover Savings	51250	0	0	0	(25,000)	(25,000)	0.00%
Fringes Benefits Subtotal:		342,059	304,172	0	1,061,535	757,363	28.65%

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As of: May 2023



Long Description	Object	Prior YTD Actual	YTD Actual	YTD PO Encumbered	Revised Budget	Remaining Budget	% Attained
<b>Department - 025 - Facilities Maintenance</b>							
<b>Expense</b>							
Total Labor:		1,028,929	929,343	0	3,097,355	2,168,012	30.00%
<b>Travel:</b>							
Registration Tuition	52001	365	1,606	0	10,925	9,319	14.70%
Automobile Allowance	52002	0	0	0	200	200	0.00%
Meals	52005	0	0	0	100	100	0.00%
Lodging	52006	0	0	0	250	250	0.00%
Travel Subtotal:		365	1,606	0	11,475	9,869	14.00%
Total Travel:		365	1,606	0	11,475	9,869	14.00%
<b>Capital Outlay:</b>							
Buildings	58001	0	700,000	0	700,000	0	100.00%
Improvements	58002	0	0	0	300,000	300,000	0.00%
Equipment	58004	7,012	6,638	10,441	141,638	124,559	12.06%
Capital Outlay Subtotal:		7,012	706,638	10,441	1,141,638	424,559	62.81%
Total Capital:		7,012	706,638	10,441	1,141,638	424,559	62.81%
<b>Office:</b>							
Office Supplies	53000	734	658	0	1,800	1,142	36.57%
Printing Supplies	53002	1,498	306	0	2,150	1,844	14.24%
Postage and Box Rent	53004	88	564	0	220	(344)	256.30%
Computer Software	53006	10,258	3,208	2,443	85,900	80,249	6.58%
Telephone	53008	4,317	2,352	0	19,844	17,493	11.85%
Telephone Supplies	53009	0	0	0	200	200	0.00%
Print Duplicate	73003	645	537	0	2,600	2,063	20.65%
Postage and Box Rent	73004	11	6	0	30	24	21.23%
Computer Licensing Charge	73006	2,437	2,256	0	5,659	3,403	39.86%
Office Subtotal:		19,988	9,887	2,443	118,403	106,073	10.41%
<b>Operating:</b>							
Subscriptions	53501	942	1,724	0	3,400	1,676	50.72%
Household Supplies	53516	19,534	22,874	0	64,000	41,126	35.74%



# Winnebago County Income Statement

As of: May 2023



Long Description	Object	Prior YTD Actual	YTD Actual	YTD PO Encumbered	Revised Budget	Remaining Budget	% Attained
<b>Department - 025 - Facilities Maintenance</b>							
Expense							
Operating:							
Uniforms Tools Allowance	53517	330	192	0	0	(192)	100.00%
Small Equipment	53522	21,490	5,726	4,217	23,030	13,087	43.17%
Shop Supplies	53523	2,965	3,517	0	6,500	2,983	54.11%
Building Rental	53550	21,600	21,600	0	21,600	0	100.00%
Equipment Rental	53551	0	0	0	2,000	2,000	0.00%
Operating Licenses Fees	53553	1,929	628	0	5,566	4,938	11.29%
Small Equipment Technology	53580	0	0	0	11,815	11,815	0.00%
Motor Fuel	73548	10,434	6,444	0	22,000	15,556	29.29%
Operating Subtotal:		79,224	62,707	4,217	159,911	92,988	41.85%
Repairs & Maint:							
Maintenance Buildings	54020	158,941	75,567	3,850	359,349	279,932	22.10%
Maintenance Grounds	54021	381	876	0	15,500	14,624	5.65%
Maintenance Equipment	54022	96,579	51,260	112,951	370,420	206,209	44.33%
Maintenance Vehicles	54023	2,205	1,276	0	12,000	10,724	10.63%
Equipment Repairs	54029	1,397	1,241	0	2,828	1,587	43.89%
Maintenance Grounds	74021	0	0	0	7,500	7,500	0.00%
Maintenance Equipment	74022	0	364	0	0	(364)	100.00%
Maintenance Vehicles	74023	9,529	2,472	0	14,000	11,528	17.66%
Technology Repair and Maintain	74029	481	523	0	1,221	699	42.79%
Repairs & Maint Subtotal:		269,512	133,578	116,801	782,818	532,439	31.98%
Utilities:							
Heat	54700	138,189	158,629	0	307,522	148,893	51.58%
Power and Light	54701	168,031	172,550	0	512,934	340,384	33.64%
Water and Sewer	54702	64,793	58,238	0	207,500	149,262	28.07%
Refuse Collection	54703	4,807	7,961	0	24,372	16,411	32.66%
Refuse Collection	74703	437	482	0	2,500	2,018	19.29%
Utilities Subtotal:		376,258	397,860	0	1,054,828	656,968	37.72%
Contractual Services:							
Pest Extermination	55002	1,321	3,050	0	3,200	150	95.31%
Snow Removal	55003	6,169	212,741	0	62,500	(150,241)	340.38%
Vehicle Repairs	55005	927	2,726	0	10,000	7,274	27.26%
Grounds Maintenance	55007	73	5,400	0	20,060	14,660	26.92%
Building Repairs	55008	8,140	32,078	0	49,600	17,522	64.67%

# Winnebago County Income Statement

As of: May 2023



Winnebago County  
The Wave of the Future

Long Description	Object	Prior YTD Actual	YTD Actual	YTD PO Encumbered	Revised Budget	Remaining Budget	% Attained
<b>Department - 025 - Facilities Maintenance</b>							
Expense							
Contractual Services:							
Professional Service	55014	43,299	15,144	323,040	541,754	203,569	62.42%
Janitorial Services	55016	1,823	15,132	0	14,250	(882)	106.19%
Security Service	55028	20,505	4,217	0	0	(4,217)	100.00%
Snow Removal	75003	40,678	0	0	62,000	62,000	0.00%
Contractual Services Subtotal:		122,934	290,489	323,040	763,364	149,834	80.37%
Insurance Expenses:							
Prop Liab Insurance	76000	39,001	40,355	0	96,851	56,496	41.67%
Insurance Expenses Subtotal:		39,001	40,355	0	96,851	56,496	41.67%
Total Other Operating:		906,917	934,876	446,500	2,976,174	1,594,798	46.41%
Expense Total:		1,943,223	2,572,463	456,942	7,226,642	4,197,238	41.92%
<b>025 - Facilities Maintenance Net Surplus/ (Deficit):</b>		<b>(1,890,307)</b>	<b>(2,519,450)</b>	<b>456,942</b>	<b>(7,094,718)</b>	<b>(4,118,327)</b>	

# Winnebago County Income Statement

As of: May 2023



Winnebago County  
The Wave of the Future

Long Description	Object	Prior YTD Actual	YTD Actual	YTD PO Encumbered	Revised Budget	Remaining Budget	% Attained
<b>Department - 028 - SP Residential Facility</b>							
<b>Revenue</b>							
Misc Revenues:							
Rental Building	48100	10,000	9,000	0	24,000	15,000	37.50%
Misc Revenues Subtotal:		10,000	9,000	0	24,000	15,000	37.50%
Total Non-Operating Revenue:		10,000	9,000	0	24,000	15,000	37.50%
Revenue Total:		10,000	9,000	0	24,000	15,000	37.50%
<b>Expense</b>							
Repairs & Maint:							
Maintenance Buildings	54020	0	0	0	100	100	0.00%
Maintenance Equipment	54022	0	0	0	100	100	0.00%
Repairs & Maint Subtotal:		0	0	0	200	200	0.00%
Utilities:							
Heat	54700	0	0	0	1,200	1,200	0.00%
Power and Light	54701	0	0	0	1,200	1,200	0.00%
Water and Sewer	54702	0	0	0	900	900	0.00%
Utilities Subtotal:		0	0	0	3,300	3,300	0.00%
Total Other Operating:		0	0	0	3,500	3,500	0.00%
Expense Total:		0	0	0	3,500	3,500	0.00%
<b>028 - SP Residential Facility Net Surplus/ (Deficit):</b>		<b>10,000</b>	<b>9,000</b>	<b>0</b>	<b>20,500</b>	<b>11,500</b>	

# Winnebago County Income Statement

As of: May 2023



Winnebago County  
The Wave of the Future

Long Description	Object	Prior YTD Actual	YTD Actual	YTD PO Encumbered	Revised Budget	Remaining Budget	% Attained
<b>Department - 029 - Facilities Other Depts</b>							
<b>Expense</b>							
Capital Outlay:							
Improvements	58002	0	0	0	853,016	853,016	0.00%
Capital Outlay Subtotal:		0	0	0	853,016	853,016	0.00%
Total Capital:		0	0	0	853,016	853,016	0.00%
Repairs & Maint:							
Maintenance Buildings	54020	712	4,464	12,184	104,130	87,482	15.99%
Repairs & Maint Subtotal:		712	4,464	12,184	104,130	87,482	15.99%
Total Other Operating:		712	4,464	12,184	104,130	87,482	15.99%
Expense Total:		712	4,464	12,184	957,146	940,498	1.74%
<b>029 - Facilities Other Depts Net Surplus/ (Deficit):</b>		<b>(712)</b>	<b>(4,464)</b>	<b>12,184</b>	<b>(957,146)</b>	<b>(940,498)</b>	

Project	Category/ Account	Project Code	Work Order	Building	Assigned To	Start Date	End Date	Notes	5/17/2023
Additional 980 residential units	Capital			980	Mike	3/1/2022		Building permit being obtained, Pre-construction meeting being scheduled	
County building assessment study	Capital			ALL	Mike	4/18/2023		Ongoing	
Door numbering project	1025-54020			All	Paul	5/1/2022		Ongoing	
Cab backpointing capital project	Capital			CAB	Mike	8/31/2021		Need to get scope, opinion of probable cost and bid documents so it can be added to the Capital plan, several areas on the north face are leaking into the building. Will need to cut power to ONW garage	
Install card access to the 2nd and 3rd hallway doors in Public Health	1025-54020			CAB	Paul	10/6/2021		Card readers delivered week of 4/3	
CAB Exterior Camera Install	2023 Budget			CAB	Tony	1/20/2022		Purchase orders being processed	
Boiler Venting Repair	1025-54022			CAB	Paul	TBD		Need to work on bid documents	
County historical marker	1025-54020			CBRF	Mike	4/17/2019		Pad being installed	
CH Fall Protection	1025-55014	20-25-55014-10		CH	Mike	1/1/2020		Bid package done, being reviewed	
Clerk of Courts Office	1025-54020			CH	Mike	1/14/2022		The area has no ventilation sufficient for an occupied space, need to plan a HVAC system with heating and cooling and fresh air capabilities	
Ch Branch 5 wood refinishing	1025-54020			CH	Paul	1/1/2022		Scheduled to start first week in June	
Motorcycle parking pad	1025-54020			CH	Paul	1/1/2022		Deferred to 2023 Spring	
CH 3rd Floor Drinking Fountain High CU levels	1025-54020			CH	Paul	5/23/2022		Need to run new water line to the drinking fountain, slowed to plumber retirement	
Board Room fans changing air flow	1025-54022			CH	Paul	10/19/2022		See if the rotation can be changed as the seasons changes	
Branch 3 Remodel	1029-54020			CH	Paul	TBD		Waiting on completion of FCA	
Branch 4 Painting and Wood Refinishing	TBD			CH	Paul	TBD		Looking for approval and funding	
Branch 4 entrance security Mods	1029-54020			CH	Paul	TBD		Met with Judge for security needs, costs and design completed	
CH Sidewalk replacement	1025-54020			CH	Paul	TBD		Replace old damaged concrete walk slabs	
Boiler Chemical Feed Sys Rprs	1025-54022			CH	Tony	TBD		In progress, parts on hand	
Boiler Water Softener Install	1025-54022			CH	Tony	5/4/2023		Ordering	

	CH Room 410 Ceiling Repair	Capital				CH	Mike/Paul			Repair plaster ceiling in 4th floor courtroom
	CH 4-5th floor mechanical space deck repair 2021	1025-54020				CH	Paul	10/1/2021		Included in 2023 CIP
	USDA Lease proposal	Ops Budget revenue				Cog	Mike	3/8/2021		Prepping bid documents to go out for bid
	Replace drinking fountains Cog	1029-54020				Cog	Paul			Required by USDA
	Boiler Replacement	CIP				Cog	Paul	3/1/2023		Design proposals being solicited
	EECBG Grant	Revenue				Cty	Mike	TBD		Pre-award information sheet submitted
	Hwy Office Otor Investigation/Building Improvements	Hwy Funds				Hwy	Paul	1/1/2021		Design RFP issued
	Water Management Plan system modifications - LEC	1025-54020				LEC	Kurt	10/1/2019		Repairs started
	Sheriff Evidence Garage Construction	CIP				LEC	Mike/Paul	3/1/2021		Bid documents being finalized
	Replace Jail UPS	1025-54022				LEC	Paul	2/10/2023		UPS Units on order
	LEC window sill replacement	1025261-54020				LEC	Andy	5/1/2023		Developing costs, measuring
	LEC Mixing Valve Replacement	1025-54020				LEC	Paul	TBD		Replace mixing valves - requires subcontracting
	BAS Engine upgrade	1025-54022				LEC	Paul	1/1/2023	5/5/2023	COMPLETED
	Master Control AHU improvements	1025-54022				LEC	Paul	5/1/2023		In progress
	LEC Alarm Panel Upgrade	1025-54022				LEC	Tony	TBD		
	Reconfigure Chiller Condensate Pump Piping	1025-54022				LEC	Paul	TBD		
	Culvert Repair HWY/SW/Jail retention pond system	2023 Budget				Maint	Paul			Placed into 2023 budget, general 54020 funding
	NHS card access install 1st and 2nd floor lobbies	1029-54020				NHS	Paul	1/1/2021		Need confirmation from Human Services
	NHS Chiller replacement design and installation	1025-55014Design				NHS	Paul	1/1/2022		Chiller ordered, shipping date October
	NHS Drinking Fountain replacement	1025-54020				NHS	Paul	TBD		Requires contracting out
	Boiler Replacement	CIP				NHS	Paul	3/1/2023		Design proposals being solicited

NHS Roof Replacement	CIP				NHS	Paul		Ready to bid 5/15
OHS Elevator controls repairs	TBD				OHS	Paul	10/1/2022	Funding approved and contracts are out for signature
OHS Breakroom sink install	1025-54020				OHS	Paul	TBD	Requires contracting out
OHS Office Remodel	1029-54020				OHS	Paul	TBD	
King exhaust vent pit fence	1025-54020				OK	Tony	7/21/2022	Add a perimeter fence to the exhaust vent pit to prevent unauthorized access to the pit and grates, reviewing option
King Urinal Partition Replacement	1025-54020				OK	Tony	TBD	Replacement panels on hand, scheduling install
Cooling Tower Chemical Feed Sys Rrips	1025-54022				OK	Tony	TBD	Parts on hand, work in progress
Relace OMRO Tower UPS	1025-54022				Omro Twr	Paul	2/10/2023	UPS units ordered
Expo Emergency Generator Planning	1025-55014				Parks	Mike/Paul	3/18/2021	Contract to Consultant
Lift 119 inoperable	PV				PV	Tony	11/18/2022	Waiting on parts from Mastercare. Parts are backordered
PVHC Fire alarm replacement	CIP				PVCHN	Paul/Tony		Need to develop bid package
Drainage improvements at PVHC	1025-54020				PVHCN	Tony	1/1/2022	Need to review trapped water areas
Water heater replacement - PVHC	TBD				PVHCN	Paul	10/18/2022	Awarded and contracts in routing
Dishwasher Replacement	PVHC Funding				PVHCN	Tony	10/2022	Install set for end of May, working on connection needs for new equipment
Replace Sand Pit UPS	1025-54022				Sand Pit	Paul	2/10/2023	UPS units ordered
Sand Pit Tower HVAC Improvements	1025-54020				Sand Pit	Paul	5/1/2023	80% completed
Shelter Care - Harrison Street Repairs	OHS Funding				Shelter Care	Mike	3/1/2023	Design and bid documents in progress
Boat house repairs	Sheriff funded/Capital				Sheriff	Kurt	3/15/2021	In progress, demolition complete, dredging complete
LED Lighting Replacement program	1025-54020				TBD	Paul	1/1/2022	Parts on hand, work in progress
2023 Arc Flash Repairs	1025-54020				TBD	Paul	TBD	
Carpet replacement 2023	1025-54020				TBD	Bob	TBD	Need to identify areas for replacement

	2023 LED replacement Program	1025-54020						TBD	Paul	TBD													
	Cell Tower Lease renewals	Ops Budget revenue						UWFV and Maint	Kurt	3/8/2021													Being signed by tenant
	UWO-FC Student Development Center Remodel	UWO-FC funding						UWO-FC	Mike	1/1/2021													RFP for design delayed at request of Outagamie County
	UWO-FC Science wing window repairs	UWO-FC funding						UWO-FC	Mike	1/1/2021													UWO-FC working on developing a project to replace all windows
	UWO-FC Science Wing Fume Hood Replacement	CIP						UWO-FC	Mike	1/18/2022													Study completed, inoperable equipment being repaired, once repaired a new test will be done