

**JULIE A. BARTHELS  
Winnebago County Clerk  
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(920) 232-3430**

**NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING**

NAME OF COMMISSION,  
BOARD OR COMMITTEE:

JUDICIARY & PUBLIC SAFETY COMMITTEE  
\*\* (SEE BELOW) \*\*

TIME OF MEETING:

6:00 pm

DATE OF MEETING:

Monday, April 3, 2023

PLACE OF MEETING:

Winnebago County Sheriff's Office  
Richard Meyer Community Resource Room,  
First Floor  
4311 Jackson Street, Oshkosh

**To join this Zoom Meeting via video, use this link:**

<https://us02web.zoom.us/j/82150581841?pwd=dFplck5nOEFvaCveHRwYW5CVmtsZ09>

**Meeting ID: 821 5058 1841      Passcode – JPS040323**

**To join this meeting by telephone (312) 626-6799 and enter the Meeting ID: 821 5058 1841**

**Passcode 534531699**

**SUBJECT MATTER OF THE MEETING**

1. Call to order.
2. Consideration of Minutes of March 6, 2023 meeting.
3. Chair comments on meeting and agenda organization by Supervisor Stafford.
4. Public comments within jurisdiction of committee.
5. Communications shared by Committee Members.
6. Update on pathology changes and case statistics from the Medical Examiner's Office – Cheryl Brehmer
7. Consideration/Vote: Resolution: Authorize Three-Year Extension for Land Records Life Cycle Contract with Fidar Technologies – Register of Deeds – Natalie Strohmeyer
8. Update from County Executive including the 980 Housing and Boathouse Projects
9. Consideration/Vote: Resolution: Addressing Use of County Project/Conduct
10. Sheriff's Report
11. Discussion: Highway 41/441/10 Traffic Enforcement. Chair may elect to limit the discussion to a specific amount of time. Discussion time may be limited to no more than five minutes. – Supervisor Paul Eisen

12. Next Meeting Date: Monday, May 1, 2023 at 6:00 pm
  - Deadline for agenda items due *Monday, April 17, 2023*. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.
13. Adjourn

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk.  
Phone Number: (920) 232-3430

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**  
**In person & via Zoom/Telephone**

DATE: MARCH 6, 2023

TIME: 6:00 P.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BRYAN STAFFORD  
JACOB FLOAM  
PAUL EISEN  
BRIAN DEFFERDING  
CONLEY HANSON

ALSO PRESENT: JOHN MATZ – SHERIFF'S  
JON DOEMEL – COUNTY EXECUTIVE  
CHERYL BREHMER – MEDICAL EXAMINER  
MARY ANNE MUELLER – CORPORATION COUNSEL  
TOM EGAN – COUNTY SUPERVISOR  
KAY HORAN – COUNTY SUPERVISOR  
BRYAN KEBERLEIN – BRANCH 3  
ERIC SPARR – DISTRICT ATTORNEY

**1. Call to order.**

Chairman Stafford called the meeting to order at 6:00 pm and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of February 6, 2023 meeting.**

A motion to approve the minutes of the February 6, 2023 meeting was made by Supervisor Eisen, seconded by Supervisor Defferding. Carried 5-0

**3. Chair comments on meeting and agenda organization by Supervisor Stafford.**

Chairman Stafford discussed the public comment sections and stated for tonight's meeting they are under one agenda item and not separated into two different agenda items.

**4. Public comments within jurisdiction of committee.**

Supervisor Kay Horan spoke about a resolution that will be coming forward from her at a future meeting. It will be regarding the Code of Conduct and Ethics. Once she has an opportunity to sit down with Corporation Counsel, she will draft the resolution and present it to the appropriate committees.

**5. Communications shared by Committee Members.**

Supervisor Floam spoke about the Boots vs. Badges Basketball game that he attended last Saturday. He thanked the Sheriff for organizing that event.

Supervisor Hanson also spoke about the Boots vs. Badges Basketball game and stated it was a great event. He then spoke about the new hire ceremony post that was on the Sheriff's Office Facebook page. That event was held today at the Sheriff's Office and encouraged everyone to go to the Sheriff's Office Facebook page to view the post.

Supervisor Defferding spoke about a forum regarding Opioid Addiction that he had recently attended.

**6. Chair update, including members assigned to the Task Force, on RESOLUTION NO. 191-022023: Establish an Ad-Hoc Task Force on the Per Diem Structure of the Winnebago County Board of Supervisors**

Chairman Stafford stated this item won't be discussed tonight but he wanted to put it on the agenda as the resolution was changed to have the members appointed on by the County Board Chair and not the Judiciary Committee.

**7. Consideration/Vote: Resolution – Approval of a Budget Transfer in the Amount of \$65,000 for Operational Expenses of the Medical Examiner's Budget – Medical Examiner - Cheryl Brehmer**

Medical Examiner Cheryl Brehmer discussed her budget from 2022. She stated the increase is due to the additional autopsy fees, transportation and storage fees, medical and dental services, motor fuel and toxicology reports.

A motion to approve the budget transfer in the amount of \$65,000 for operational expenses of the Medical Examiner's Budget was made by Chairman Stafford, seconded by Supervisor Hanson. Carried 5-0.

**8. Consideration/Vote: Resolution – Authorize \$2,725,000 to purchase replacement subscriber units and associated components – Sheriff John Matz**

Chairman Stafford stated this item has been presented by the Sheriff's Office a few times and he wants to have a conversation about the project to ensure everyone understands it and the timeline/plan going forward.

Sheriff Matz stated this was presented last week to the board and it's regarding the radio replacements along with the associated components. The life expectancy of the radios is 7-10 years and the current subscriber units are at the 10-year life span, therefore needing to be replaced. Sheriff stated it was going to be an ARPA project and it has been discussed to use those funds for the project but stated he was told to look at the project again in July. If the project waited until July, there will be a market increase before that time as stated by the vendor themselves. Completing the project more quickly will save the county a substantial amount of money.

County Executive Doemel spoke about the resolution and moving forward on this project. He stated the ARPA commission meeting is re-visiting the radio project next month and the intention is to bring the project back in April to the ARPA commissions. The radio project was voted on 9-0 to be brought forward to the board to move it forward.

Supervisor Hanson expressed his concerns about this project possibly not passing in APRA and causing the delay in the project again. Supervisor Hanson stated delaying the project would then result in a substantial increase in cost and he doesn't want to see the project get delayed and have to pay more money for the radios and components.

Supervisor Defferding stated he has no objection with the spending of the money for the project but would like to avoid the lag due to a possible increase in cost. He thinks this should be through the general fund or bonding and not through ARPA funds. He would like to approve it but not put it on the ARPA docket.

Supervisor Floam stated he wants to echo what Supervisor Hanson stated and also wants to make sure the county gets the radios they need and on a fast track. He wants to ensure that delaying this a month would be ok with the Sheriff as Supervisor Floam wants to make sure this is something that can be fast tracked right after being voted on by the board.

Chairman Stafford moved to approve resolution to authorize \$2,725,000 to purchase replacement subscriber units and associated components in order for us to have a formal conversation, seconded by Supervisor Floam.

Supervisor Hanson asked if it was possible to advance the resolution and after ARPA meets, do a line item to get the project done. County Executive Doemel stated it would have to be done that way through the board and not by the County Executive.

Chairman Stafford asked the Sheriff if we could postpone this until the next Judiciary meeting so we can wait to hear what happens with ARPA. Sheriff Matz stated he is fine with that but everything needs to be approved by May so the radios can be ordered by June to avoid the increase costs. He stated he can order the radios the next day after it is approved.

Chairman Stafford pulled this agenda item and will bring it forward the next Judiciary meeting.

## **9. Sheriff's Report**

Sheriff Matz discussed the I41/441 email that he received from Supervisor Eisen regarding turning portions of the highways over to the agencies where the sections of highways run through their jurisdictions. April 1<sup>st</sup> will be the transition phase till June 30<sup>th</sup> where the calls for service will be shared until each agency understands which areas they will be responsible to respond to.

## **10. Discussion: Amend County Board Rule 9, Definitions.**

Chairman Stafford stated this rule was talked about back in the fall and it is being brought back so Corporation Counsel could provide the information she found after doing some more research on the item.

Mary Anne Mueller of Corporation Counsel discussed the approach to amending section 9 definitions, where the real concern is the word "session". She reached out to individuals across the state. She shared how other counties define the word "session". Marathon County says a session is 2 terms. Green Lake County said they do not define session but advised that to the board, a session is a 2-year term. Dunn County is a 2-year period between elections. Brown County has an annual session. Dane County talks about a 1-year session. Dodge County is also a 2-year term. Waupaca County says each monthly meeting is a session.

WCA says a session that is short could result in endless debate and endless reconsideration of something that has already been addressed which then prevents defeated legislation being brought up again too soon. WCA also said if each county board meeting was a session, then it would be out of order to move something to the next meeting. Some counties defined a session as every 2-years, every year and some as every meeting. The word "session" is the starting point that needs to be defined. One other option with the definition of "session" is going to WCA and getting their input to see if they could suggest a resolution.

Chairman Stafford stated the way it is written is confusing and changing it will avoid confusion going forward for future years to come and future board members. He asked Mary Anne to send them the information she found to them for further review.

**11. Discussion: Robert Rules, 2022-2024 Rules of the Winnebago County Board of Supervisors, and published agenda up to and including archiving. Chair may elect to limit the discussion to a specific amount of time. Discussion time may be limited to no more than five minutes. – Supervisor Hanson**

Chairman Stafford stated Supervisor Hanson wanted to address this with this committee.

Supervisor Hanson stated he has received more questions and engagement in regards to Roberts Rules. He was asked to go back to previous meetings and noticed exhibits were not properly attached as agenda items. In some cases, there is a perception of bypassing rules and he doesn't want the Chairman, County Clerk or County Executive to ever feel pressured before a meeting. As far as archiving, currently the County Board Chair changes the committee chairman on the website. Supervisor Hanson stated he can't go back to see whom the former chair was after the changes are made with a new successor. The most concerning is when he asked for individuals to bring these concerns to the board, they stated they are scared to do that in fear of retaliation of voicing their concerns. How do we address the concerns about the rules?

Supervisor Eisen and Chairman Stafford asked that Supervisor Hanson relay the information he has in writing to all of them so they can easily review it and come forward with some solutions.

**12. Update from District Attorney – Eric Sparr**

District Attorney Sparr spoke about case updates. He relayed information about staffing changes in his office and attorney changes. The Governors budget proposal includes significant changes that will positively impact the DA's Office in regards to wages and equipment upgrades so if approved they would be going in the right direction. District Attorney Sparr stated he attended the UW-Oshkosh podcast training and encouraged others to check out the podcast. He stated the DA's office had all of their employees come and tour the jail to obtain a continued increase of understanding of the prosecuting aspect of their position.

**13. Next Meeting Date: Monday, April 3, 2023 at 6:00 pm**

- ***Deadline for agenda items due Monday, March 20, 2023. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.***

**14. Adjourn**

A motion to adjourn was made at 7:40 pm by Chairman Stafford, seconded by Supervisor Floam. Carried 5-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office

1 - 2023

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3 **RESOLUTION: Authorize Three-Year Extension for Land Records Life Cycle Contract with Fidlar**  
4 **Technologies**

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7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Winnebago County Office of the Registrar of Deeds wishes to renew its contract with Fidlar  
9 Technologies for a three-year period for software and support to record and maintain all county real estate and vital  
10 records.

11 **WHEREAS**, the Registrar of Deeds Office has reviewed the contract and recommends its approval.

12 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
13 authorizes the three-year service contract with Fidlar Technologies.  
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15 Fiscal Note:  
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17 Respectfully submitted by:  
18 **JUDICIARY AND PUBLIC SAFETY COMMITTEE**

19 Committee Vote: \_\_\_\_\_

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21 Vote Required for Passage: **Majority of Members Present**

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23 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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25 \_\_\_\_\_  
26 Jonathan D. Doemel  
27 Winnebago County Executive

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: March 15, 2023

FROM: Natalie Strohmeier, Register of Deeds

RE: Renewal of 3-year Land Records Life Cycle (Software) Contract

## **General Description:**

ROD Department is seeking to renew its contract for Land/Vital Records recording software.

## **Action Requested:**

I ask the committee for their approval of the County's contract with Fidlar Technologies for a term of 3 years.

## **Procedural Steps:**

Committee of Jurisdiction: Judiciary & Public Safety Committee Meeting date: April 3, 2023

Action taken: \_\_\_\_\_ Vote: \_\_\_\_\_

County Board Meeting date: April 18, 2023

Action taken: \_\_\_\_\_ Vote: \_\_\_\_\_

## **Background:**

The Register of Deeds office uses Fidlar software as its core system to record and maintain all county real estate and vital records. "Life Cycle" is the license agreement that covers all Fidlar software used by our office. It is a comprehensive agreement which includes maintenance, support, training, and various modules and services. This is a 3-year contract.

**Policy Discussion:** The Register of Deeds has contracted with Fidlar Technologies for its operational software for the last 20 plus years. This system is used by most Wisconsin Counties for Land/Vital records management. Our office has been very pleased with this system's useability, advanced features, security, and overall quality. and therefore ask the committee to support the renewal of this contract.

1 - 2023

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3 **RESOLUTION: Addressing the Use of Winnebago County Owned iPads by Winnebago County**  
4 **Board Supervisors and Outlining Consequences for Misuse of Such iPads**

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6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Winnebago County Board Supervisors have the privilege of being elected and trusted officials;  
8 and

9 **WHEREAS**, Winnebago County encourages the use of iPads by Winnebago County Board Supervisors and  
10 to that end loans Winnebago County Board Supervisors' iPads Winnebago County owns; and

11 **WHEREAS**, the Winnebago County owned iPads can be used to read and review meeting material and access  
12 information pertinent to meeting discussions; and

13 **WHEREAS**, Winnebago County Board Supervisors are required to sign a Winnebago County Computer Use  
14 Policy at the beginning of their tenure; and

15 **WHEREAS**, one express mandate of the Winnebago County Computer Use Policy is that "the computer  
16 system belonging to Winnebago County is to be used for business purposes only".

17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that Winnebago  
18 County Board Supervisors hold a position of trust and their behavior should comport with that position of trust. To  
19 that end, Winnebago County Board Supervisors are prohibited from using Winnebago County owned iPads for any  
20 non-Winnebago County purposes or in any manner that directly or indirectly undermines Winnebago County.

21 Winnebago County owned iPads may not be used to engage in any non-Winnebago County related business.  
22 Winnebago County Supervisors use of iPads must adhere to all Winnebago County Use Policies, the Winnebago  
23 County General Code, the Winnebago County Board of Supervisors Ethics Handbook and Wisconsin State Statute.

24 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that Winnebago County  
25 reserves the right to disconnect Winnebago County owned devices and or disable services without notification if used  
26 by a Winnebago County Board Supervisor in any unauthorized manner.

27 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the Winnebago County  
28 Board of Supervisors may take such action as allowed by state statute including but not limited to a Resolution of  
29 Censure against a recalcitrant Winnebago County Board Supervisor who ignores the rules of Winnebago County Use  
30 Policies, the Winnebago County General Code, the Winnebago County Board of Supervisors Ethics Handbook,  
31 Wisconsin State Statute, and this Resolution and uses Winnebago County owned iPads in any unauthorized manner.

32 Fiscal Note: \_\_\_\_\_ Respectfully submitted by:

34 **SUPERVISOR KAY HORAN, DISTRICT 5**

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36 Respectfully submitted by:

37 **JUDICIARY & PUBLIC SAFETY COMMITTEE**

38 Committee Vote: \_\_\_\_\_

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40 Vote Required for Passage: **Majority of Members Present**

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42 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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Jonathan D. Doemel  
Winnebago County Executive

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