

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: April 6, 2023
FROM: DIRECTOR OF PARKS AND EXPO CENTER
RE: NETZER HOME REMOVAL AT THE SUNNVIEW EXPOSITION CENTER

General Description:

In 2018, Winnebago County purchased roughly 40 acres of land on the east side of the Sunnyview Exposition Center. There is a residential home, barn, and small garage located on this land that the Parks Department is requesting to remove.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the budget transfer for the purpose of removing the residential dwelling, barn, and small garage located on the Sunnyview Exposition Center property.

Procedural Steps:

Parks and Recreation Committee	Meeting date: 4/25/23
Action taken:	Vote:
Personnel and Finance Committee	Meeting date: 5/4/23
Action taken:	Vote:
County Board	Meeting date: 5/16/23

Background:

The Netzer Home, barn, and small garage located on the Sunnyview Exposition property has not been in use since the County purchased the property. When the property was purchased, the plan was to remove these three buildings. The Parks Department plans to build a small shed on property to minimally heat the well so the well can stay in place as is for the community garden and any future use. The home will most likely have asbestos as well. The department has included this in the project budget. I have included a project budget below.

Project Budget

- Removal and Disposal of Materials (HWY) - \$20,000
- Hazardous Material Inspection and Disposal - \$5,000
- Small Well Shed and Disconnect Utilities - \$5,000
- Contingency - \$5,000

TOTAL - \$35,000

The long range plan for this property is to reconstruct the driveway into the property and create an access road to the north side of the property connecting the central area of the Sunnyview Exposition Campus with this eastern section. By removing the house, we are eliminating maintenance costs and preparing for the future use of this property.

Attachments:

- Resolution
- Budget Adjustment



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RESOLUTION: Authorize a Budget Transfer in the Amount of \$35,000 for the removal of the Netzer home, barn, and garage at the Sunnyview Expo Center to Allow for Future Growth

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, in 2018 Winnebago County purchased 40 acres including the Netzer home, barn and garage on the east end of the Sunnyview Exposition property to expand parking capacity and allow for future growth of the Sunnyview Exposition Center; and

WHEREAS, the Netzer home, barn, and garage located on the property need to be removed to allow for future growth and eliminate the annual maintenance and labor costs associated with the home, barn and garage; and

WHEREAS, the barn is a safety hazard and is past its useful life; and

WHEREAS, the removal of these buildings will allow the County to develop this property and allow for future growth of the Sunnyview Expo Center.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a Budget Transfer in the amount of \$35,000 for the removal of the Netzer home, barn, and garage at the Sunnyview Expo Center to be funded from the Winnebago County Contingency Fund.

Fiscal Note: \$35,000.00 would be funded with a transfer from the Contingency Fund.

Respectfully submitted by:
PARKS & RECREATION COMMITTEE

Committee Vote:

Respectfully submitted by:
PERSONNEL & FINANCE COMMITTEE

Committee Vote:

Vote Required for Passage: **Two-Thirds of Membership**

Approved by the Winnebago County Executive this ____ day of _____, 2023

Jonathan D. Doemel
Winnebago County Executive

BUDGET AMENDMENT

Department Requesting: Parks Department	Date	Committee Approvals required by: Facilities & Property Management Committee Vote: _____	Date
Finance Dept Reviewer:		Personnel & Finance Committee Vote: _____	N/A
Committee of Jurisdiction - Parks & Recreation		Information Technology Committee Vote: _____	N/A
Committee Vote: _____		Budget Adjustment impact: \$35,000 of General Fund Contingency	
Passed County Board (Two-thirds of board present): _____			

ACCOUNT NUMBER

Org	Object	Object Description	Project	Budget Explanation	I=Incr D=Decr	Amount*
1069	55014	Professional Service		Netzer Property Removal	I=Incr	15,000
1069	75014	Professional Services		Netzer Property Removal	I=Incr	20,000
1039	59502	Res Contingencies		Netzer Property Removal	D=Decr	35,000

*full dollars only (no pennies)

Description (Must be completed - Attach extra pages if needed):

In 2018, Winnebago County purchased roughly 40 acres of land on the east side of the Sunnyview Exposition Center. There is a residential home, barn, and small garage located on this land that the Parks Department is requesting to remove.

ENTRY NUMBER _____

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: April 11, 2023

FROM: DIRECTOR OF PARKS AND EXPO CENTER

RE: REQUEST AUTHORITY TO APPLY FOR WI DNR STEWARDSHIP FUNDS – WAUKAU DAM

General Description:

The Winnebago County Parks Department is applying for a grant with the Wisconsin Department of Natural Resources for the Waukau Dam project. The grant requires a resolution from the County Board.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the County Executive and County Clerk to make application on behalf of Winnebago County with the Department of Natural Resources for any financial aid available through the WI DNR Stewardship Fund for the Waukau Dam restoration and improvement project.

Procedural Steps:

Parks and Recreation Committee	Meeting date: 4/25/22
Action taken:	Vote:
Personnel and Finance Committee	Meeting date: 5/4/22
Action taken:	Vote:
County Board	Meeting date: 5/16/22

Background:

On May 1, 2023, the Parks Department is planning to submit a grant request through the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Fund for a grant amount of \$750,015 to assist in funding the Waukau Dam improvement and renovation project located within the Town of Rushford.

The Wisconsin Department of Natural Resources requires the applicant to pass a resolution stating that if awarded the grant, the applicant will meet the financial obligations necessary to fully and satisfactorily complete the project and grant permission to the County Executive and County Clerk to submit the required documents to the DNR for financial assistance.

Current Project Timeline

- February, 2023 – County Board Approved the fund for Engineering, Design, and Permitting within the 2023 – 2027 Capital Improvement Plan
- April, 2023 – Request Proposals for Qualified Engineers to bid on the project
- May 1, 2022 – Submit Grant Application to the WI DNR
- Summer – Fall 2023 – Engineering, Design, Permitting

- September, 2023 – Hear Back on the Grant from the WI DNR
- All of 2024 – Request Authority through the 2024 – 2028 Capital Improvement Plan for Construction.

Project Budget

EXPENSES

2023

- \$230,000 Engineering Cost

2024

- \$1,503,630 Construction Cost

FUNDING SOURCES

2023

- \$230,000 County

2024

- \$750,000 County
- \$750,015 Outside Funding**

**On May 1st we will apply for the WI DNR Stewardship Fund Grant. This is a state-wide competitive grant. Results are typically released in September.

Attachments:

- Resolution

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RESOLUTION: Request Authority to Apply for and Accept Grant Funds from the Wisconsin Department of Natural Resources for the Waukau Dam Restoration and Improvement Project

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Waukau Dam is one of Winnebago Counties Nature Preserves located in the Town of Rushford. This park property is utilized by residents for fishing, walking/hiking, mountain biking, snow shoeing, and nature viewing; and

WHEREAS, in February of 2023, the Winnebago County Board approved the 2023 Capital Projects. Included in the Capital Improvement Plan was \$230,000 for engineering, design, and permitting for the Waukau Dam Restoration and Improvement Project; and

WHEREAS, The Waukau Dam Restoration and Improvement Project consists of fortifying the stream and pond embankment, paving the parking lot, adding site lighting, replacing the catwalks over the dams, improving accessibility on the walking trail and over the dams, adding a small shade shelter and 2 additional fishing piers; and

WHEREAS, the estimate for construction for this project is \$1,503,630 and was included in Winnebago County's 2023-2027 Capital Improvement Plan to be funded in 2024 with CIP funds or Spirt Fund dollars.

WHEREAS, Winnebago County is interested in obtaining a cost-share grant in the amount of \$751,815 from the Wisconsin Department of Natural Resources (DNR) for the purpose of renovations to and improvements at the Waukau Dam.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it authorizes the County Executive and the County Clerk to apply for and accept funds from the DNR for financial assistance that may be available for the Waukau Dam Restoration and Improvement Project.

Fiscal Impact: No immediate impact. If a grant is awarded, the funds may be appropriated through subsequent County Board action during the 2024 Capital Improvement Plan process.

Respectfully submitted by:
PARKS AND RECREATION COMMITTEE

Committee Vote: _____

Respectfully submitted by:
PERSONNEL AND FINANCE COMMITTEE

Committee Vote: _____

Vote Required for Passage: **Majority of Members Present**

Approved by the Winnebago County Executive this _____ day of _____, 2023.

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: April 18, 2023
FROM: DIRECTOR OF PARKS AND EXPO CENTER
RE: WI DNR LIFE JACKET LOANER BOARD AGREEMENT

General Description:

The Winnebago County Parks Department is renewing a 2 year agreement with the Wisconsin Department of Natural Resources for the Life Jacket Loaner Board program.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the County Executive and County Clerk to make application on behalf of Winnebago County with the Department of Natural Resources for the Life Jacket Loaner Board program at the Grundman Boat Landing

Procedural Steps:

Parks and Recreation Committee
Action taken:
County Board

Meeting date: 4/25/22
Vote:
Meeting date: 5/16/22

Background:

In 2016, Winnebago County entered into an agreement with the State of Wisconsin Department of Natural Resources to install and operate a Life Jacket Loaner Board at the Grundman Boat Landing within the Town of Vinland. The purpose of this Loaner Board is to provide life jackets for loan for those that may have forgotten or a life jacket or need to loan one for the day. The life jackets are clearly labeled that they belong to the DNR.

Attachments:

- Resolution
- Agreement Extension
- Original Agreement

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RESOLUTION: Authority for Winnebago County to Participate as a Wisconsin Department of Natural Resources Life Jacket Loaner Board Partner at the Grundman Boat Landing

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, since at least 2016, the County has participated as a Life Jacket Loaner Board Partner with the Wisconsin Department of Natural Resources (WDNR) at the Grundman Boat Landing located in the town of Vinland; and

WHEREAS, the Life Jacket Loaner Board provides an opportunity for users of the Grundman Boat Landing to borrow a life jacket for the day; and

WHEREAS, the state of Wisconsin – through WDNR Stewardship Fund – recently funded about \$800,000 in capital improvements to the boat launch and so it makes sense for the county to continue to partner with the WDNR on this program; and

WHEREAS, the program is highly successful to ensure compliance with floatation device requirements and to ensure proper fitting life preservers while on Lake Winnebago.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it authorizes the Parks Department to continue to participate in this program and to sign agreements to the same.

Fiscal Impact: No Fiscal Impact to Winnebago County.

Respectfully submitted by:

PARKS AND RECREATION COMMITTEE

Committee Vote: _____

Vote Required for Passage: **Majority of Members Present**

Approved by the Winnebago County Executive this ____ day of _____, 2023.

Jonathan D. Doemel
Winnebago County Executive

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RESOLUTION: Authority to Execute an Agreement with Wisconsin Sign Company, LLC, for the Purpose of Removing the Existing Marquee Sign and Installing a New Marquee Sign on the Sunnyview Exposition Property.

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, along Jackson Street, the Sunnyview Exposition Center has a yellow sign with an electronic marquee, which was installed over three decades ago and is no longer operational, efficient, or effective; and

WHEREAS, Winnebago County has been approached by a community sign company, Wisconsin Sign Company, LLC, for the purpose of removing the existing sign and installing new Sunnyview Exposition Sign and LED video board at minimal cost to the county; and

WHEREAS, should the county choose to own and operate a new sign, the estimated cost is between \$150,000 and \$250,000; and

WHEREAS, Wisconsin Sign is proposing to own the sign through an agreement while Winnebago County would receive payments to cover rent and utilities from Wisconsin Sign and up to 10% of the advertisement space on the new video board; and

WHEREAS, Wisconsin Sign will be required to pay for the installation of the new multi-media sign and sell advertising space on the new marquee sign.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it authorizes the County administration to negotiate and enter into a ten-year agreement with Wisconsin Sign Company, LLC, for the purpose installing a new multi-media sign on the Sunnyview Exposition Center property after the removal of the existing marquee sign by the county provided all the following provisions are in the agreement:

- 1) the town of Oshkosh issues a conditional use permit for the sign
- 2) Wisconsin Sign Company, LLC, pays for utilities
- 3) After removal of the existing sign, the county has no responsibility for the installation or maintenance of the new multi-media sign
- 4) Advertisements on the sign are appropriate for display on county property, follow all other county regulations, and are reviewable by the County Executive or designee
- 5) No less than ten percent (10%) of the advertising time is available to the county free of charge

BE IT FURTHER RESOLVED that the agreement may be extended for an additional ten-year period with approval of the Parks and Recreation Committee

36 *Fiscal Impact:* There will be some minor costs for removing the existing marquee sign. Staff estimate this amount to
37 be no more than \$5000 and will be covered by the Parks Department operational budget. It is estimated that rent will
38 be between \$4,000 and \$6,000 annually. Rent will be added to the park's revenue similar to any other event lease.

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Respectfully submitted by:

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PARKS AND RECREATION COMMITTEE

42 Committee Vote: _____

43 Vote Required for Passage: **Majority of Members Present**

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45 Approved by the Winnebago County Executive this _____ day of _____, 2023.

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Jonathan D. Doemel
Winnebago County Executive

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