

SUSAN T. ERTMER
Winnebago County Clerk
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(920) 232-3430

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

NAME OF COMMISSION: **Park View Health Center Committee**
BOARD OR COMMITTEE: PV Committee Members
Supervisor Koby Schellenger, Chair
Supervisor Michael Norton, Secretary
Supervisor Maribeth Gabert, Vice Chair
Supervisor Morris Cox
Supervisor James Ponzer

TIME OF MEETING: **3:30 p.m.**
DATE OF MEETING: **Thursday January 19th, 2023**
PLACE OF MEETING: **COUGHLIN CENTER VOLUNTEER ROOM**

TO JOIN VIA ZOOM:
<https://us02web.zoom.us/j/86058683457?pwd=YjlJUFpL3lJT0R1ZEdrclZvSEFidz09>

MEETING ID: 860 5868 3457
PASSCODE: **193937**
DIAL BY YOUR LOCATION: 1 312 626 6799

1. Call to Order
2. Approval of the November 22nd, 2022 PVHC Committee Minutes
3. Public Forum: Discussion limited to items listed on the agenda
4. Financial Report
5. Administrator's Report
 - o COVID-19 Outbreak Status/Update
 - o Monthly Average census
 - a. Average daily census
 - b. Admissions and discharges and total numbers
 - c. Number on wait list
 - d. Payor source Numbers
 - e. Staffing update
 - f. Survey Updates
 - g. Project Updates
 - PVHC Training Center

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: 232-3430.

6. Discussion– Retention and Recruitment efforts
 - Staff turnover rate
 - Tuition Reimbursement Program

7. Suggested Topics

8. Future Meeting Date(s) February 16th, 2023 @ 3:30.

9. Adjournment

**This meeting is also being posted as a Committee meeting for:

- Aviation
- Information Systems

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: 232-3430.



Park View Health Center
Over a Century of Quality Care

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, November 10, 2022, 3:30 p.m.

Location: Coughlin Center, Volunteer Room

Present: PV Committee Members
Supervisor Koby Schellenger, Chair
Supervisor Maribeth Gabert
Supervisor Michael Norton, Secretary
Supervisor Morris Cox
Supervisor James Ponzer

Administration:
Doug Petraszak, Financial Services Manager
Haley Hall, Social Wellness Manager

1. Call to Order

The meeting was called to order at 3:30 p.m. by Supervisor Koby Schellenger, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Morris Cox moved for approval of the September 15, 2022 PVHC Committee Meeting Minutes. Supervisor Michael Norton seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

3. Public Forum – There were no comments from the public.

4. Financial Report-

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. Estimated budget at 83%, Revenue at 72%

5. Administrator's Report-

(a) COVID- 19 Update: Haley Hall, reported on the current COVID-19 status within the facility.

(b) Facility Census Update: Haley Hall, provided update on status of the Park View Health Center current census, admission, discharges and waiting list numbers.

(c) Staffing Update: Haley Hall, reported on the current open staffing FTE and positions within Park View Health Center.

(d) PVHC Training Center: Doug Petraszak, reported on training center update.

6. Information Only-

General Overview of Park View Financial Structure. Doug Petraszak reported on the financial structure of Park View.

7. Discussion-

Haley Hall and Doug Petraszak. Will continue to be on the next Agenda. The Committee requested this be discussion and action on next month agenda.

8. Discussion & Action-

Budget transfer of \$7,000 from small improvements to small equipment for purchase of a floor scrubber. Supervisor Maribeth Gabert moved a motion. Supervisor Michael Norton second the motion. Motion carried by voice vote, 5-0.

9. Suggested topics

Committee would like an overview of retention efforts.

10. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Thursday, December 15, 2022, 3:00pm at the Coughlin Center, Meeting room A, and will be available via zoom, as well.

11. Adjournment

Supervisor Michael Norton motioned for adjournment and Supervisor Maribeth Gabert seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

Meeting adjourned at 6 p.m.

*Respectfully submitted by:
Linzi Gazga Parish, Administrator*

Supervisor Koby Schellenger, Chair – PVHC Committee

Date

PARK VIEW HEALTH CENTER MONTHLY CENSUS REPORT FOR December 2022

Average Daily Census _____ 99
 Percentage of Occupancy _____ 58.8% (Capacity 168)

	HOSPITAL	NURSING HOME	MENTAL HEALTH CENTER	ASSISTED LIVING CARE	OTHER	EXPANDED	TOTAL
ADMISSIONS	8						8
DISCHARGES	6		1			4	11

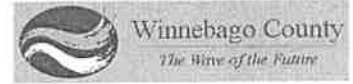
	Pay Source	Dec	Nov	Oct
19%	Private Pay/VA SNF	19	20	20
71%	Medical Assistance SNF	68	68	75
	DDI A/B	2	1	1
5%	Family Care SNF	5	4	4
0%	Insurance SNF		0	0
3%	Medicare Advantage ISN	3	4	1
2%	Medicare ISN	2	2	1
	TOTAL RESIDENTS	99	99	102

NUMBER OF TRANSFERS TO HOSPITAL _____ 1
 NUMBER OF TRANSFERS FROM HOSPITAL _____ 1
 NUMBER OF TRANSFERS TO HOSPITAL WITHIN 30 DAYS OF ADMISSION _____ 0
 NUMBER ON WAITING LIST _____ 22

		SUMMARY FOR MONTH
CC: Adm	Med Dir	Private Pay/VA 19%
DON	Wound Care Nurse	Medical Assist. 71%
Social Wellness Mgr	Administrative Coordinator	Family Care 5%
Financial Services Mgr	Admission Coordinator	Med Advantage/Ins 3%
QA Mgr		Medicare 2%

FOR MA BEDHOLD: MAINTAIN 94% OR GREATER IN CURRENT MONTH TO COLLECT FOR THE FOLLOWING MONTH.

Winnebago County Income Statement



As of: Dec 2022

Percentage should be 100%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
530 - Park View Health Center							
Revenue							
Intergov Rev:							
1,030,946	Medicaid Title 19	42000	4,745,568	5,789,609	5,598,983	(190,626)	103.40%
0	WI Dept of Admin	42002	1,356	0	0	0	100.00%
35,331	WI Health Services	42007	577,927	502,159	459,900	(42,259)	109.19%
0	US Health and Human Services	42014	123,310	0	0	0	100.00%
0	Other Grantor Agencies	42019	0	23,395	0	(23,395)	100.00%
32,870	Medicare Title 18	45031	1,084,735	596,496	1,042,500	446,004	57.22%
44,758	Med Adv Rm Brd	45032	1,511,378	971,140	1,449,250	478,110	67.01%
1,143,905	Intergov Rev Subtotal:		8,044,274	7,882,799	8,550,633	667,834	92.19%
Public Services:							
10,843	Donations	45034	84,391	32,053	40,000	7,947	80.13%
318,311	Private Pay Fees	45046	3,968,496	3,169,854	4,332,808	1,162,954	73.16%
1	Dietary Fees	45047	0	3,816	2,500	(1,316)	152.64%
329,155	Public Services Subtotal:		4,052,887	3,205,723	4,375,308	1,169,585	73.27%
Intergov Revenue:							
3	Photocopy Revenue	43002	0	102	0	(102)	0.00%
3	Intergov Revenue Subtotal:		0	102	0	(102)	0.00%
Interfund Revenue:							
3,654	Food Service	65082	1,759	11,467	25,550	14,083	44.88%
3,654	Interfund Revenue Subtotal:		1,759	11,467	25,550	14,083	44.88%
1,476,714	Totals Operating Revenue:		12,098,920	11,100,091	12,951,491	1,851,400	85.71%
Misc Revenues:							
773,072	Non Operating Grant Revenues	48102	2,920,333	2,858,470	1,925,755	(932,715)	148.43%
13,339	Other Miscellaneous Revenues	48109	106,524	21,520	165,000	143,480	13.04%
786,411	Misc Revenues Subtotal:		3,026,857	2,879,990	2,090,755	(789,235)	137.75%
Transfers In:							
80,055	Transfers In	49500	612,907	960,666	960,666	0	100.00%
0	Other Transfers In	49501	19,000	117,524	117,524	0	100.00%
80,055	Transfers In Subtotal:		631,907	1,078,190	1,078,190	0	100.00%
866,466	Totals:		3,658,764	3,958,180	3,168,945	(789,235)	124.91%
2,343,180	Revenue Total:		15,757,684	15,058,271	16,120,436	1,062,165	93.41%

Expense

Wages:							
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Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
542,998	Regular Pay	51100	8,940,250	8,067,357	10,474,724	2,407,367	77.02%
19,837	Temporary Employees	51101	328,576	319,425	241,900	(77,525)	132.05%
61,821	Overtime	51105	690,921	714,173	687,000	(27,173)	103.96%
	0 Wage Turnover Savings	51150	0	0	(500,000)	(500,000)	0.00%
624,656	Wages Subtotal:		9,959,747	9,100,955	10,903,624	1,802,669	83.47%
	Fringes Benefits:						
45,366	FICA Medicare	51200	726,489	664,840	872,370	207,530	76.21%
176,229	Health Insurance	51201	2,290,120	1,953,701	3,129,771	1,176,070	62.42%
9,383	Dental Insurance	51202	119,077	100,781	157,114	56,333	64.15%
8,151	Workers Compensation	51203	118,822	115,984	139,118	23,134	83.37%
	0 Unemployment Comp	51204	(8,086)	(333)	0	333	0.00%
37,833	WI Retirement	51206	625,703	551,495	696,678	145,183	79.16%
2,892	Fringe Benefits Other	51207	(1,071,167)	38,664	57,152	18,488	67.65%
	0 Fringe Turnover Savings	51250	0	0	(500,000)	(500,000)	0.00%
279,854	Fringes Benefits Subtotal:		2,800,958	3,425,132	4,552,203	1,127,071	75.24%
904,510	Total Labor:		12,760,705	12,526,087	15,455,827	2,929,740	81.04%
	Travel:						
	0 Registration Tuition	52001	7,033	9,597	11,500	1,903	83.45%
547	Automobile Allowance	52002	0	1,351	500	(851)	270.20%
175	Meals	52005	16	309	250	(59)	123.60%
	0 Lodging	52006	89	2,376	1,400	(976)	169.71%
	7 Other Travel Exp	52007	0	7	50	43	14.00%
47	Taxable Meals	52008	34	54	200	146	27.00%
776	Travel Subtotal:		7,172	13,694	13,900	206	98.52%
776	Total Travel:		7,172	13,694	13,900	206	98.52%
	Capital Outlay:						
	0 Improvements	58002	800	119,406	150,760	31,354	0.00%
	0 Equipment	58004	188,977	0	224,924	224,924	0.00%
	0 Close to Assets	58010	(189,777)	(119,406)	(375,684)	(256,278)	100.00%
	Capital Outlay Subtotal:		0	0	0	0	0.00%
	Total Capital:		0	0	0	0	0.00%
	Office Supplies:						
109	Office Supplies	53000	10,648	5,694	13,000	7,306	43.80%
430	Printing Supplies	53002	4,443	8,147	6,000	(2,147)	135.78%
	0 Print Duplicate	53003	894	91	1,400	1,309	6.50%
9	Postage and Box Rent	53004	3,994	4,433	3,900	(533)	113.67%
	0 Computer Supplies	53005	342	0	350	350	0.00%
	0 Computer Software	53006	4,777	1,200	1,100	(100)	109.09%
1,463	Telephone	53008	27,428	20,871	28,000	7,129	74.54%
66	Print Duplicate	73003	34,195	20,419	36,000	15,581	56.72%
3,196	Computer Liscensing	73006	0	38,351	38,351	0	100.00%
5,273	Office Subtotal:		86,721	99,206	128,101	28,895	77.44%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
Operating:							
200	Subscriptions	53501	448	943	700	(243)	134.71%
0	Membership Dues	53502	25,775	25,351	28,000	2,649	90.54%
0	Education Training	53513	17,165	21,210	16,650	(4,560)	127.39%
0	Agricultural Supplies	53515	1,669	2,601	2,500	(101)	104.04%
13,391	Household Supplies	53516	101,346	99,240	122,600	23,360	80.95%
1,054	Linen	53519	3,296	2,468	6,500	4,032	37.97%
45,165	Food	53520	412,442	425,968	440,000	14,032	96.81%
978	Dishes and Utensils	53521	2,652	6,062	3,000	(3,062)	202.07%
28,583	Small Equipment	53522	79,514	79,550	140,325	60,775	56.69%
133	Shop Supplies	53523	2,160	1,670	3,500	1,830	47.71%
40,212	Medical Supplies	53524	381,764	303,422	453,500	150,078	66.91%
1,194	Medical Oxygen	53525	13,263	10,891	18,100	7,209	60.17%
809	Incontinent Supplies	53526	5,580	6,181	5,000	(1,181)	123.62%
3,988	Incontinent Products	53527	52,213	48,746	56,000	7,254	87.05%
707	Recreation Supplies	53529	2,531	2,724	2,400	(324)	113.50%
85	Other Operating Supplies	53533	4,710	1,822	3,000	1,178	60.73%
4,838	Donated Goods Services	53534	61,019	39,458	40,000	542	98.65%
0	Motor Fuel	53548	793	775	900	125	86.11%
5,412	Equipment Rental	53551	44,887	33,350	16,900	(16,450)	197.34%
0	Operating Licenses Fees	53553	88	980	650	(330)	150.77%
0	Bad Debts Expense	53561	297	0	0	0	0.00%
85,680	Taxes & Assessments	53562	342,720	342,720	342,720	0	100.00%
451	Other Miscellaneous	53568	5,518	4,784	5,000	216	95.68%
0	Small Equipment Technology	53580	9,934	5,595	12,375	6,780	45.21%
0	Legal Settlement	53700	0	0	0	0	0.00%
0	Motor Fuel	73548	5,094	5,313	4,400	(913)	120.75%
232,880	Operating Subtotal:		1,576,878	1,471,824	1,724,720	252,896	85.34%
Repairs & Maint:							
0	Calcium Chloride	54003	48	373	250	(123)	149.20%
100	Small Hardware	54008	504	384	700	316	54.86%
6	Lumber and Plywood	54009	647	156	200	44	78.00%
235	Other Elect Products	54012	3,882	3,355	5,000	1,645	67.10%
137	Other Plumbing Prod.	54014	3,993	4,735	4,500	(235)	105.22%
12	Other Building Materials	54015	5,349	29	2,000	1,971	1.45%
0	Lubricants	54016	14	0	175	175	0.00%
3,708	Machine Equip Parts	54017	39,300	30,261	44,000	13,739	68.78%
2,917	Tires Batteries	54018	11,553	7,076	9,000	1,924	78.62%
0	Maintenance Building	54020	0	1,600	0	(1,600)	0.00%
147	Painting Supplies	54025	1,923	2,115	2,600	485	81.35%
0	Consumable Tools	54026	183	517	200	(317)	258.50%
0	Sign Parts Supplies	54027	0	124	200	76	62.00%
374	Other Maint Supplies	54028	2,886	3,222	5,200	1,978	61.96%
1,763	Equipment Repairs	54029	38,726	35,162	52,000	16,838	67.62%
0	Maintenance Vehicles	74023	3,829	3,228	2,000	(1,228)	161.40%
539	Equipment Repairs	74029	5,808	6,468	6,468	0	100.00%
9,938	Repairs & Maint Subtotal:		118,645	98,805	134,493	35,688	73.46%
Utilities:							
10,495	Heat	54700	73,047	90,120	75,000	(15,120)	120.16%
14,633	Power and Light	54701	197,343	200,714	210,000	9,286	95.58%
6,222	Water and Sewer	54702	66,688	57,014	82,000	24,986	69.53%
2,582	Refuse Collection	54703	12,902	14,634	17,000	2,366	86.08%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
33,932	Utilities Subtotal:		349,980	362,482	384,000	21,518	94.40%
Contractual Services:							
3,441	Medical and Dental	55000	24,731	18,416	23,000	4,584	80.07%
75	Pest Extermination	55002	1,550	1,560	1,600	40	97.50%
0	Vehicle Repairs	55005	54	1,228	100	(1,128)	1228.00%
18,025	Building Repairs	55008	35,763	77,287	70,053	(7,234)	110.33%
70	Transcription Services	55009	1,559	1,477	2,000	523	73.85%
0	Accounting Auditing	55012	1,800	1,800	1,900	100	94.74%
3,025	Data Processing	55013	46,255	56,036	49,500	(6,536)	113.20%
97,572	Professional Service	55014	1,148,558	916,660	1,094,600	177,940	83.74%
0	Medical and Dental	75000	0	0	0	0	0.00%
0	Snow Removal	75003	13,155	10,572	20,000	9,428	52.86%
122,208	Contractual Services Subtotal:		1,273,425	1,085,036	1,262,753	177,717	85.93%
Insurance Expenses:							
7,723	Prop Liab Insurance	76000	72,540	92,671	92,671	0	100.00%
7,723	Insurance Expenses Subtotal:		72,540	92,671	92,671	0	100.00%
Deprec & Amort:							
52,444	Depreciation Expense	56503	624,409	629,331	642,867	13,536	97.89%
52,444	Deprec & Amort Subtotal:		624,409	629,331	642,867	13,536	97.89%
464,398	Total Other Operating:		4,102,598	3,839,355	4,369,605	530,250	87.87%
Debt Payments:							
0	Debt Principal Payments	57000	36,852	0	0	0	0.00%
0	Debt Interest Payments	57001	180	0	0	0	0.00%
0	Close to Debt	57003	(36,852)	0	0	0	0.00%
0	Debt Payments		180	0	0	0	0.00%
Transfer Out							
0	Other Transfer Out	59501	600,000	0	0	0	0.00%
0	Transfer Out Subtotal		0	0	0	0	0.00%
0	Loss on disposition	59508	86	0	0	0	0.00%
0	Total Non-Operating Expense		600,266	0	0	0	#DIV/0!
1,369,684	Expense Total:		17,470,741	16,379,136	19,839,332	3,460,196	82.56%
530 - Park View Health Center Net			(1,713,057)	(1,320,865)	(3,718,896)		
Surplus/(Deficit) After Adjustments -Close to Assets, Debt and Depreciation							
12/12 of applied fund balance				(3,250,000)	(3,451,713)		
Amount better than budgeted applied				1,929,135			

At county budget meeting approx \$1,000,000 was reduced from labor budget (\$500,000 wages and \$500,000 fringes)