

JULIE A. BARTHELS
Winnebago County Clerk
112 Otter Avenue, P.O. Box 2806
Oshkosh, WI 54903-2806
(920) 232-3430

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

NAME OF COMMISSION: **Park View Health Center Committee**
BOARD OR COMMITTEE: PV Committee Members
Supervisor Koby Schellenger, Chair
Supervisor Maribeth Gabert, Vice Chair
Supervisor Morris Cox
Supervisor James Ponzer
Supervisor Tom Swan

TIME OF MEETING: **3:30 p.m.**
DATE OF MEETING: **Thursday, May 19th, 2023**
PLACE OF MEETING: **COUGHLIN CENTER MEETING ROOM A**
TO JOIN VIA ZOOM:

<https://us02web.zoom.us/j/86058683457?pwd=YjJlUFlpL3JlT0RlZEdrciZvSEFidz09>

MEETING ID: 860 5868 3457
PASSCODE: **193937**
DIAL BY YOUR LOCATION: 1 312 626 6799

1. Call to Order
2. Approval of the April 20th, 2023 PVHC Committee Minutes
3. Public Forum: Discussion limited to items listed on the agenda
4. Financial Report
5. Administrator's Report
 - Census and Staffing
6. Discussion & Vote: Revised Incentive Resolution: 65-062022
7. Suggested Topics
8. Future Meeting Date(s) June 15th, 2023 @ 3:30pm.
9. Adjournment

****This meeting is also being posted as a Committee meeting for:**

- Aviation
- Information Systems

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: 232-3430.



PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, April 20th, 2023, 3:30 p.m.

Location: Coughlin Center, Volunteer Room

Present: PV Committee Members

Supervisor Koby Schellenger – Chair
Supervisor Maribeth Gabert – Vice Chair
Supervisor Morris Cox
Supervisor Tom Swan
Supervisor James Ponzer

Administration:

Linzi Gazga Parish, Administrator
Doug Petraszak, Financial Services Manager
Haley Gardner, Social Wellness Manager
Maria Scheuermann, Social Worker

1. Call to Order

The meeting was called to order at 3:30 p.m. by Supervisor Koby Schellenger. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Koby Schellenger moved for approval of the March 16th, 2023 PVHC Committee Meeting. Supervisor Morris Cox seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

3. Public Forum – There were no comments from the public.

4. Financial Report-

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. Budget should be at 25%; Current total revenue is 23.77% at \$4,054,202. Total labor was 17.98%, which was consistent with lower census at \$2,745,840. Current total expenditure is at \$3,593,966 or 18.20%.

5. Administrator's Report-

(a) Facility Census Update: Linzi Gazga Parish, provided update on status of the Park View Health Center current census, admission, discharges and waiting list numbers. Admissions are currently on hold as PVHC is limited on beds due to staffing concerns.

(b) Staffing Update: Linzi Gazga Parish, reported on the current open staffing FTE and positions within Park View Health Center. In March 2023, there were 3 changes in positions; 1 R.N. dropped their status from 90% to 10%, 1 C.N.A. dropped their status from full time to 60%, and 1 C.N.A. dropped their status from full time to 80%. There was 1 retirement of a C.N.A., as well as 2 resignations and 3 terminations – 1 R.N. Shift Supervisor, 1 C.N.A., and 1 Hospitality Aide. The turnover rate for March was 3%; 8 staff were hired in March 2023.

6. Discussion & Vote: Revised Incentive Resolution: 65-062022

Linzi Gazga Parish, Administrator, provided information on the Revised Incentive Resolution and the current roadblocks Payroll is facing, such as issues with the payroll-based journal (PBJ) and inadequate payroll processing time due to manual manipulation. Current incentive program is as follows: Staff who are 80% or higher, are offered time and a half for incentive shifts, and staff whose status is less than 80%, receive a \$25 bonus for every 4 hours worked. Due to staffing concerns, salaried employees who work the floor are receiving up to \$68/hour. Through discussion, it was suggested to switch to flat rates specific per discipline. For example: When shifts need to be filled, if staff pick up four hours, they will receive \$25, every 6 hours picked up, staff will receive \$40, and every 8 hours picked up, staff will receive \$60. Linzi Gazga Parish will it completed and ready to present to the committee at May's PVHC Committee Meeting.

7. Suggested Topics

10. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Thursday, May 18th, 3:30 p.m. at the Coughlin Center, Meeting room A, and will be available via zoom, as well.

11. Adjournment

Supervisor Maribeth Gabert motioned for adjournment and Supervisor James Ponzer seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

Meeting adjourned at 4:13 p.m.

Respectfully submitted by:

Linzi Gazga Parish, Administrator

Supervisor Koby Schellenger – PVHC Committee

Date

**Winnebago County
Income Statement**



As of: APR 2023

Percentage should be 33%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
530 - Park View Health Center							
Revenue							
Intergov Rev:							
542,333	Medicaid Title 19	42000	1,703,321	2,148,109	6,126,191	3,978,082	35.06%
	0 WI Dept of Admin	42002	0	0	0	0	100.00%
48,045	WI Health Services	42007	244,556	226,322	503,700	277,378	44.93%
	0 US Health and Human Services	42014	0	0	0	0	100.00%
	0 Other Grantor Agencies	42019	0	0	0	0	100.00%
36,884	Medicare Title 18	45031	196,647	137,800	1,079,000	941,200	12.77%
44,974	Med Adv Rm Brd	45032	255,265	179,912	1,595,250	1,415,338	11.28%
672,236	Intergov Rev Subtotal:		2,399,789	2,692,143	9,304,141	6,611,998	28.93%
Public Services:							
68	Donations	45034	11,818	5,607	40,000	34,393	14.02%
288,924	Private Pay Fees	45046	1,079,242	1,185,037	4,605,365	3,420,328	25.73%
78	Dietary Fees	45047	745	454	2,500	2,046	18.16%
289,070	Public Services Subtotal:		1,091,805	1,191,098	4,647,865	3,456,767	25.63%
Intergov Revenue:							
5	Photocopy Revenue	43002	6	41	0	(41)	0.00%
5	Intergov Revenue Subtotal:		6	41	0	(41)	0.00%
Interfund Revenue:							
1,440	Food Service	65082	0	6,290	20,075	13,785	31.33%
1,440	Interfund Revenue Subtotal:		0	6,290	20,075	13,785	31.33%
962,746	Totals Operating Revenue:		3,491,600	3,889,572	13,972,081	10,082,509	27.84%
Misc Revenues:							
278,350	Non Operating Grant Revenues	48102	761,567	1,113,400	1,918,918	805,518	58.02%
11,340	Other Miscellaneous Revenues	48109	0	52,800	165,000	112,200	32.00%
289,690	Misc Revenues Subtotal:		761,567	1,166,200	2,083,918	917,718	55.96%
Transfers In:							
83,623	Transfers In	49500	320,222	334,494	1,003,482	668,988	33.33%
30,500	Other Transfers In	49501	0	30,500	0	(30,500)	100.00%
114,123	Transfers In Subtotal:		320,222	364,994	1,003,482	638,488	36.37%
403,813	Totals:		1,081,789	1,531,194	3,087,400	1,556,206	49.59%
1,366,559	Revenue Total:		4,573,389	5,420,766	17,059,481	11,638,715	31.78%

Expense

Wages:

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
613,394	Regular Pay	51100	2,597,226	2,374,157	11,054,998	8,680,841	21.48%
37,249	Temporary Employees	51101	91,778	120,988	265,200	144,212	45.62%
44,263	Overtime	51105	208,319	204,909	741,804	536,895	27.62%
0	Wage Turnover Savings	51150	0	0	(1,500,000)	(1,500,000)	0.00%
694,906	Wages Subtotal:		2,897,323	2,700,054	10,562,002	7,861,948	25.56%
Fringes Benefits:							
51,017	FICA Medicare	51200	210,795	197,320	922,414	725,094	21.39%
132,313	Health Insurance	51201	668,096	555,475	3,436,417	2,880,942	16.16%
6,881	Dental Insurance	51202	35,271	28,243	169,567	141,324	16.66%
4,852	Workers Compensation	51203	36,565	18,713	87,806	69,093	21.31%
726	Unemployment Comp	51204	(981)	3,633	0	(3,633)	0.00%
42,955	WI Retirement	51206	176,270	167,368	785,482	618,114	21.31%
2,860	Fringe Benefits Other	51207	13,533	11,544	57,757	46,213	19.99%
0	Fringe Turnover Savings	51250	0	0	(750,000)	(750,000)	0.00%
241,604	Fringes Benefits Subtotal:		1,139,549	982,296	4,709,443	3,727,147	20.86%
936,510	Total Labor:		4,036,872	3,682,350	15,271,445	11,589,095	24.11%
Travel:							
1,475	Registration Tuition	52001	7,335	2,410	13,755	11,345	17.52%
170	Automobile Allowance	52002	249	497	1,786	1,289	27.83%
0	Meals	52005	105	0	150	150	0.00%
145	Lodging	52006	1,129	145	5,080	4,935	2.85%
0	Other Travel Exp	52007	0	0	0	0	#DIV/0!
0	Taxable Meals	52008	0	0	0	0	#DIV/0!
1,790	Travel Subtotal:		8,818	3,052	20,771	17,719	14.69%
1,790	Total Travel:		8,818	3,052	20,771	17,719	14.69%
Capital Outlay:							
0	Improvements	58002	5,022	0	28,000	28,000	0.00%
0	Equipment	58004	0	7,070	223,655	216,585	3.16%
0	Close to Assets	58010	(5,022)	(7,070)	(251,655)	(244,585)	100.00%
0	Capital Outlay Subtotal:		0	0	0	0	0.00%
0	Total Capital:		0	0	0	0	0.00%
522	Office Supplies	53000	1,916	2,435	12,000	9,565	20.29%
247	Printing Supplies	53002	2,143	428	6,000	5,572	7.13%
21	Print Duplicate	53003	23	146	1,503	1,357	9.71%
0	Postage and Box Rent	53004	1,973	2,207	4,000	1,793	55.18%
0	Computer Supplies	53005	0	270	350	80	77.14%
16	Computer Software	53006	148	150	1,100	950	13.64%
388	Telephone	53008	11,255	11,312	30,000	18,688	37.71%
133	Print Duplicate	73003	7,237	5,691	35,000	29,309	16.26%
2,749	Computer Liscensing	73006	12,784	10,995	32,543	21,548	33.79%
4,076	Office Subtotal:		37,479	33,634	122,496	88,862	27.46%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
Operating:							
	0 Subscriptions	53501		0	591	500	(91) 118.20%
2,650	Membership Dues	53502	12,601	14,461	26,850	12,389	53.86%
	0 Education Training	53513	17,958	19,200	18,000	(1,200)	106.67%
	0 Agricultural Supplies	53515		0	2,500	2,500	0.00%
9,265	Household Supplies	53516	26,728	25,257	117,600	92,343	21.48%
	0 Linen	53519		0	1,156	6,500	5,344 17.78%
35,165	Food	53520	129,559	124,454	420,000	295,546	29.63%
	774 Dishes and Utensils	53521	1,726	1,483	3,000	1,517	49.43%
31,149	Small Equipment	53522	27,919	59,911	209,546	149,635	28.59%
	35 Shop Supplies	53523	374	392	3,500	3,108	11.20%
15,850	Medical Supplies	53524	87,429	68,069	453,500	385,431	15.01%
	612 Medical Oxygen	53525	2,991	1,774	18,100	16,326	9.80%
	387 Incontinent Supplies	53526	1,770	1,386	5,000	3,614	27.72%
4,158	Incontinent Products	53527	16,042	18,593	56,000	37,407	33.20%
	792 Recreation Supplies	53529	1,291	1,768	2,500	732	70.72%
(168)	Other Operating Supplies	53533	717	(146)	3,000	3,146	-4.87%
1,227	Donated Goods Services	53534	24,180	4,605	40,000	35,395	11.51%
	0 Motor Fuel	53548		0	900	840	6.67%
1,681	Equipment Rental	53551	8,002	3,170	32,500	29,330	9.75%
	462 Operating Licenses Fees	53553	780	462	650	188	71.08%
	0 Bad Debts Expense	53561		0	0	0	0.00%
28,560	Taxes & Assessments	53562	114,240	114,240	342,720	228,480	33.33%
	403 Other Miscellaneous	53568	1,561	1,752	5,000	3,248	35.04%
	0 Small Equipment Technology	53580		0	44,800	44,800	0.00%
	0 Legal Settlement	53700		0	0	0	0.00%
	385 Motor Fuel	73548	1,866	1,379	4,500	3,121	30.64%
133,387	Operating Subtotal:		477,734	464,017	1,817,166	1,353,149	25.54%
Repairs & Maint:							
	0 Calcium Chloride	54003	373	0	250	250	0.00%
	0 Small Hardware	54008	111	12	700	688	1.71%
	0 Lumber and Plywood	54009	150	18	200	182	9.00%
597	Other Elect Products	54012	1,461	7,172	5,000	(2,172)	143.44%
	0 Other Plumbing Prod.	54014	1,716	917	4,500	3,583	20.38%
	0 Other Building Materials	54015	(199)	85	2,000	1,915	4.25%
	0 Lubricants	54016	0	0	175	175	0.00%
1,969	Machine Equip Parts	54017	6,192	9,407	44,000	34,593	21.38%
	88 Tires Batteries	54018	2,603	150	9,000	8,850	1.67%
	0 Maintenance Building	54020	58	365	0	(365)	0.00%
	0 Painting Supplies	54025	305	568	2,600	2,032	21.85%
	0 Consumable Tools	54026	91	373	200	(173)	186.50%
	0 Sign Parts Supplies	54027	124	0	200	200	0.00%
	747 Other Maint Supplies	54028	830	747	5,200	4,453	14.37%
1,368	Equipment Repairs	54029	22,947	24,414	52,000	27,586	46.95%
	0 Maintenance Vehicles	74023	429	0	2,000	2,000	0.00%
498	Equipment Repairs	74029	2,156	1,991	6,270	4,279	31.75%
	0 Repair Maint Streets	75806	0	2,217	0	(2,217)	0.00%
5,267	Repairs & Maint Subtotal:		39,347	48,436	134,295	85,859	36.07%
Utilities:							
10,872	Heat	54700	37,597	44,711	75,000	30,289	59.61%
13,271	Power and Light	54701	39,767	41,556	220,000	178,444	18.89%
6,051	Water and Sewer	54702	20,185	19,407	82,000	62,593	23.67%
1,350	Refuse Collection	54703	3,716	3,268	17,000	13,732	19.22%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
31,544	Utilities Subtotal:		101,265	108,942	394,000	285,058	27.65%
	Contractual Services:						
3,965	Medical and Dental	55000	4,782	8,906	22,000	13,094	40.48%
75	Pest Extermination	55002	300	300	1,600	1,300	18.75%
0	Vehicle Repairs	55005	0	1,420	100	(1,320)	1420.00%
6,682	Building Repairs	55008	26,666	11,640	95,757	84,117	12.16%
280	Transcription Services	55009	487	1,066	2,000	934	53.30%
0	Accounting Auditing	55012	0	0	1,900	1,900	0.00%
7,310	Data Processing	55013	25,497	28,898	55,000	26,102	52.54%
70,308	Professional Service	55014	260,705	218,384	1,056,950	838,566	20.66%
0	Medical and Dental	75000	0	0	0	0	0.00%
0	Snow Removal	75003	10,572	0	20,000	20,000	0.00%
88,620	Contractual Services Subtotal:		329,009	270,614	1,255,307	984,693	21.56%
	Insurance Expenses:						
7,436	Prop Liab Insurance	76000	30,890	29,745	89,234	59,489	33.33%
7,436	Insurance Expenses Subtotal:		30,890	29,745	89,234	59,489	33.33%
	Deprec & Amort:						
53,935	Depreciation Expense	56503	0	215,741	647,224	431,483	33.33%
53,935	Deprec & Amort Subtotal:		0	215,741	647,224	431,483	33.33%
324,265	Total Other Operating:		1,015,724	1,171,129	4,459,722	3,288,593	26.26%
	Debt Payments:						
0	Debt Principal Payments -	57000	0	0	0	0	0.00%
0	Debt Interest Payments	57001	0	0	0	0	0.00%
0	Close to Debt	57003	0	0	0	0	0.00%
0	Debt Payments		0	0	0	0	0.00%
	Transfer Out						
0	Other Transfer Out	59501	0	8,681,638	8,681,638	0	0.00%
0	Loss on disposition	59508	0	0	0	0	0.00%
0	Total Non-Operating Expense		0	8,681,638	8,681,638	8,681,638	0.00%
1,262,565	Expense Total:		5,061,414	13,538,169	28,433,576	23,577,045	47.61%

530 - Park View Health Center Net Surplus/(Deficit) After Adjustments -Close to Assets, Debt and Depreciation

(488,025) (8,117,403) (11,374,095)

4/12 of applied fund balance (765,629) (2,296,888)
 ARPA Transfer Out 8,681,638
 Amount better than budgeted applied 1,329,864

Fund balance of \$2,296,888 was used to reduce our total levy of \$3,300,370 leaving adjusted transfer in amount to \$1,003,481
 \$8,681,638 of the budgeted deficit is due to the ARPA take back
 Rev \$17,059,481 - Exp \$19,751,938 - difference \$2,692,457 mil (Program Budget)

At county budget meeting approx \$2,250,000 was reduced from labor budget (\$1,500,000 wages and \$750,000 fringes)

PARK VIEW HEALTH CENTER MONTHLY CENSUS REPORT FOR April 2023

Average Daily Census 96

Percentage of Occupancy 57.0% (Capacity 168)

	HOME	HOSPITAL	NURSING HOME	MENTAL HEALTH CENTER	ASSISTED LIVING CARE	OTHER	EXPIRED	TOTAL
ADMISSIONS		5						5
DISCHARGES	1		1				1	3

#DIV/0!

NUMBER OF TRANSFERS TO HOSPITAL 0

NUMBER OF TRANSFERS FROM HOSPITAL 5

NUMBER OF TRANSFERS TO HOSPITAL WITHIN 30 DAYS OF ADMISSION 0

NUMBER ON WAITING LIST 32

Pay Source	Apr	March	Feb
19% Private Pay/VA SNF	18	20	24
69% Medical Assistance SNF	67	67	62
DD1A/B	1	1	1
5% Family Care SNF	5	7	6
0% Insurance SNF	0	0	0
5% Medicare Advantage ISN	5	1	4
1% Medicare ISN	1	2	2
TOTAL RESIDENTS	97	98	99

	SUMMARY FOR MONTH	
CC: Adm	Med Dir	Private Pay/VA 19%
DON	Wound Care Nurse	Medical Assist. 69%
Social Wellness Mgr		Family Care 5%
Financial Services Mgr	Admission Coordinator	Med Advantage/Ins 5%
QA Mgr		Medicare 1%

FOR MA BEDHOLD: MAINTAIN 92% OR GREATER IN CURRENT MONTH TO COLLECT FOR THE FOLLOWING MONTH.