

JULIE A. BARTHELS
Winnebago County Clerk
112 Otter Ave, PO Box 2806
Oshkosh, WI 54903-2806
(920) 232-3430

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

**NAME OF COMMISSION
BOARD OR COMMITTEE:** Planning and Zoning Committee **

TIME OF MEETING: 7:45 A.M.

DATE OF MEETING: FRIDAY, February 9, 2024

PLACE OF MEETING: DAVID ALBRECHT ADMINISTRATION BUILDING *
112 Otter Ave, 3rd Floor Conference Rm
Oshkosh WI 54901

* A link to the Zoom Meeting is available on the Winnebago County Meetings and Agenda calendar on the above indicated date. The public may observe the meeting but may not participate.

ZOOM MEETING INFORMATION LINK: <https://www.co.winnebago.wi.us/planning-and-zoning/p-z-meeting-links>

Additional instructions can be found at: <https://www.co.winnebago.wi.us/Planning-and-Zoning>.

For further detailed information concerning this notice, contact the Town Clerk or the Winnebago County Zoning office, where the application is available for viewing.

SUBJECT MATTER OF MEETING

PLANNING MEETING

1. Approval of minutes from: December 8th (Planning Meeting); January 5th (Planning & Deliberative); January 26th (Viewing); January 30th (Public Hearing).
2. Public comments on agenda items.
3. Update and discussion on Shoreland Zoning (Attachment).
4. Adjournment

**** This meeting is also being posted as a committee meeting for: Aviation Committee**

The Committee reserves the right to take up any item on the agenda at any time after the meeting commences.

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: (920) 232-3430.

Planning & Zoning Committee
PLANNING MEETING
County Administration Building – 3rd Floor Conference Room
December 8th, 2023
7:45 A.M.

* Meeting held in person & via Zoom

PRESENT: Supervisors John Hinz – Chairman, Tom Egan, Shanah Zastera, Howard Miller. Jerry Bougie – Planning Director, Brian O'Rourke – Land Use Planner, Daniel Lefebvre – Assistant Zoning Administrator, Caleb Edwards – Code Enforcement Officer, Adam Dorn – G.I.S. Administrator.

EXCUSED: Supervisor Maribeth Gabert

1. Approval of minutes from October 31st (Public Hearing), November 10th (Deliberative & Planning), November 17th (Viewing).

Motion to approve the minutes by H. Miller. Seconded by S. Zastera. Motion carried 4-0 for the November 10th and 17th, 3-0-1 for October 31st (T. Egan abstained).

There was no further discussion of this item.

2. Public Comment on agenda items

* See Zoom meeting recording for individuals and subject matter of this agenda item (There were no comments made by the public).

3. East Central Wisconsin Regional Planning Commission report on Winnebago County Non-metallic Mining Reclamation Program and Committee action on East Central Wisconsin Regional Planning Commission 2024 budget and fee – Scott Konkle, ECWRPC.

S. Konkle stated that there are currently 43 active sites and 982 acres, there are no compliant issues with any of the active sites. He then reviewed the budget and costs/expenditures of the program, and due to an increase in costs he is proposing increasing the per acre fee from \$35 to \$38 for 2024.

Motion to approve the proposed budget and increase by T. Egan. Seconded by H. Miller. Motion carried 4-0.

He then provided some photos taken from his drone and provided a short background as to what is taking place at each site.

There was no more discussion on this matter.

4. Review and potential action on Resolution Opposing the Mapping of a Flood Storage District for Sawyer Creek.

The Committee discussed the pros and cons of approving the draft resolution and/or forwarding it to County Board; there was a consensus of the Committee to take no action.

J. Bougie provided a brief background of what the County is required to adopt with regard to DNR regulations, and that "Flood Storage" is included in that ordinance.

There was no further discussion on this item.

5. Geographic Information Systems (GIS) Operations Report – Adam Dorn, GIS Administrator.

A. Dorn provided a handout that detailed the benefits and various uses of the County's GIS system, which include County staff, County Board, various Committees, municipalities, as well as the public.

6. Adjournment.

Motion to adjourn by H. Miller. Seconded by S. Zastera. Motion carried 4-0.

Brian P. O'Rourke, AICP – Recording Secretary

* For further details of items on this agenda please see the Zoom recording of this meeting on Winnebago County's website.

WINNEBAGO COUNTY
PLANNING & ZONING COMMITTEE
DELIBERATIVE
JANUARY 5TH 2024
7:30 A.M.

3rd Floor Conference Room – County Administration Building
* Deliberative held via Zoom

PRESENT: John Hinz - Chairman, Tom Egan (excused), Shanah Zastera, Howard Miller, Maribeth Gabert.

County Staff: Cary Rowe, Zoning Administrator; Daniel Lefebvre – Assistant Zoning Administrator; Caleb Edwards – Code Enforcement Officer.

The meeting was called to order by John Hinz, Chairperson, at 7:30 A.M.

KUZNACKI ET AL – 6103 AND 6097 E LYNGAAS RD – TOWN OF WINNECONNE – ZONING MAP AMENDMENT

MOTION made by M. Gabbert to approve the zoning map amendment. Seconded by S. Zastera. C. Edwards read in the staff report and recommended approval.

There was no further discussion on this item.

MOTION carried 4-0.

PATRON PROPERTIES LLC – 1730 OAKRIDGE RD – TOWN OF NEENAH – ZONING MAP AMENDMENT

C. Edwards read the staff report and recommended denial.

Motion made by M. Gabbert to approve the zoning map amendment. Seconded by S. Zastera.

M. Gabbert asked county staff why they recommended denial. C. Edwards answered, stating that the owner/applicant and Town were against the request. D. Lefebvre stated that the proposed amendment does not agree with the future land use plan.

Committee discussed the proposed zoning district and how it may fit in with the surrounding zoning and future potential impacts among themselves.

There was no further discussion of this item.

Motion failed 0-4

ADJOURNMENT

Motion to adjourn by H. Miller to adjourn the meeting. Motion carried 4-0.

Meeting adjourned at 7:38A.M.

Respectfully submitted,

Caleb Edwards, Code Enforcement Officer

WINNEBAGO COUNTY
PLANNING & ZONING COMMITTEE
Friday, January 26, 2024
Parking lot of County Administration Building
112 Otter Ave
Oshkosh, WI

Present: Supervisors: John Hinz, Maribeth Gabert, Tom Egan, Howard
Miller and Cary Rowe – Zoning Administrator

Excused: Shanah Zastera

The meeting was called to order at 7:30 am and the committee viewed the
following property:

1. Bartels Enterprises, Inc. – 1679 W Waukau Ave, Town of Nekimi –
Conditional Use Permit.

Meeting adjourned at 8:05 am.

Respectfully submitted,

Cary Rowe
Recording Secretary

WINNEBAGO COUNTY PLANNING & ZONING COMMITTEE
PUBLIC HEARING

January 30th, 2024

6:30 P.M.

First Floor Conference Room (120) – David W. Albrecht Administration
Building

PUBLIC HEARING HELD VIA ZOOM

PRESENT

Supervisors: John Hinz, Maribeth Gabert, Tom Egan, Howard Miller, Shanah Zastera

Staff: Daniel Lefebvre – Assistant Zoning Administrator

The meeting was called to order by John Hinz –Chairman at 6:30 P.M. Committee members and staff introduced themselves.

BARTELS ENTERPRISES, INC – 1679 W WAUKAU AVE, OSHKOSH – TOWN OF NEKIMI – CONDITIONAL USE

Staff provided an email from the applicant requesting adjournment of their item (conditional use) until the February 28, 2024, Public Hearing.

MOTION made by M. Gabert to adjourn the item (conditional use) until the February 28, 2024, Public Hearing. Seconded by S. Zastera. Motion carried 5-0.

ADJOURNMENT

MOTION made by T. Egan to adjourn the meeting. Seconded by H. Miller. Motion carried 5-0. Meeting adjourned at 6:32 P.M.

Respectfully submitted,

Daniel R. Lefebvre
Assistant Zoning Administrator

Agenda Item Report



Winnebago County

The Wave of the Future

DATE: January 31, 2024

FROM: Jerry Bougie, Planning Director

RE: Update and discussion on Shoreland Zoning.

General Description:

Winnebago County administers state mandated shoreland zoning throughout the unincorporated areas of the county within designated shoreland areas. This is a follow-up discussion from a previous Planning and Zoning Committee meeting in November.

Action Requested:

No action to be taken – for discussion purposes only.

Procedural Steps:

Committee of Jurisdiction	<u>Planning and Zoning</u>	Meeting date:	<u>02/09/2024</u>
Action taken:	<u>N/A</u>	Vote:	<u> </u>
Other Committee:	<u>N/A</u>	Meeting date:	<u> </u>
Action taken:	<u>N/A</u>	Vote:	<u> </u>
County Board	<u>N/A</u>	Meeting date:	<u> </u>

Background:

Winnebago County has been administering shoreland zoning since 1968 pursuant to requirements in state law. The Town of Winchester has submitted commentary on County Shoreland Zoning authority to the County Executive's office and Planning and Zoning Committee. The issue is currently under review by the County Executive's office.

Policy Discussion:

All ordinances in the County are the responsibility of the County Executive to carry out pursuant to ss 59.17(2), Wis. Stats., including Shoreland Zoning. Under state law, all counties in the state are mandated to carry out and enforce state shoreland zoning in designated shoreland areas of their unincorporated areas. These mandates are codified in sections 281.31, 59.692, 59.69, Wis. Stats. and Natural Resources Code NR-115. Pursuant to this, the County Executive's office will provide the Planning and Zoning Committee with an update on the issue of Shoreland Zoning authority and will have an attorney working for the Wisconsin Counties Association present at the meeting to respond to the issue and answer any questions of the Committee.

Attachments:

TBD