

**WINNEBAGO COUNTY
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

MEETING MINUTES

DATE: October 13, 2014

TIME: 3:30 p.m.

PLACE: Oshkosh Human Services Bldg., Room 33

Members Present: Ginger Beuk, Debra Hogue, Donna Lohry, Mike Norton, Rob Paterson, Harold Singstock, and Claire Steger

Members Excused: Eileen Leinweber

Staff Present: Mary Krueger, Ron Duerkop, Ellen Shute, Beth Biesinger, and Dorothy De Grace

Others Present: Larry Lautenschlager, County Board; Tom Otto, interested citizen; Teresa Paulus, Public Health & Housing Authority

Mary Krueger called the meeting to order at 3:30 p.m.

1. Introductions:

Introductions were made.

2. Public Comments:

There were none.

3. Approve Minutes of the September 8, 2014 ADRC Meeting:

Rob Paterson moved for approval of these minutes; seconded by Ginger Beuk and carried.

4. ADRC Resource Directory - Feedback:

Beth Biesinger asked if anyone had requests for change or updates to the 2014-2015 ADRC Resource Directory for next year. She said she has gotten positive feedback so far. Beth will talk with the group that updates the directory regarding developing a policy for guidance on which agencies should be included or excluded in the directory.

5. HIPAA – General Information:

Ellen Shute, Deputy Director explained some of the basics of the Health Insurance Portability & Accountability Act (HIPAA) law of 1996, which was created to ensure uniformity in the application of privacy and security including transactions throughout the health care industry. The law states that providers must comply with 1) protecting patient privacy and provide certain rights regarding access to their medical records, 2) ensure security of physical and electronic patient records, and 3) electronic data interchange which is a standard code-set format for exchanging healthcare business data between covered entities' computer applications.

The law applies to organizations, agencies or individual providers that meet the definition of a covered entity or business associate or trading partner of the covered entity. A patient's consent or written authorization is required for any use or disclosure of protected health information or a court order can be obtained for information to be released to someone. Covered entities may be subject to civil monetary penalties. There is currently a maximum penalty of \$1.5 million per year for any breach of privacy to covered entities. Complaints can be filed at the federal level with the Office of Civil Rights.

6. Future Public Meeting:

After discussion, it was decided to have a public hearing on March 30, 2015. We will schedule one in the afternoon and one in the evening at two different locations.

7. Reports:

- a. ADRC Manager Report – Mary Krueger reported on the following: 1) we are working with the state regarding how the ADRC will communicate with people who are contacting us with an interest in enrolling in a managed care organization (MCO) for long term care or those who are already in a program and want to make a change effective 1/1/15 to Community Care Inc; 2) we will be revising our enrollment plan to be submitted to the state; 3) we will be doing an annual ADRC program update due in December to the state; the state is looking at having all ADRC information going into one database at the state level, and at the same time be able to work directly in the local system; 4) there is an effort to bring any remaining elderly or disabled programs into the ADRC program in counties that haven't done that yet; 5) open enrollment for Medicare part D runs from October 15 through December 7; 6) open enrollment for Marketplace insurance is November 15 through February 15; and 7) we've sent out requests for proposals (RPF's) to interested vendors for the Nutrition contract's meal program.
- b. Committee Member Updates – Mike Norton informed the committee that the Transit Advisory Board will be discussing bus route #3 changes at its meeting on October 15.

Rob Paterson reported that the Memory Café will meet on October 20 at the Neenah Public Library from 1:30 p.m. – 3:30 p.m. This is an opportunity for people in early stage dementia and caregivers to socialize and learn.

- c. Complaints/Grievances – There is none to report.

8. "Community Beat": Deb Hogue reported that one of the ADRC disability benefit specialists assisted her in correcting a discrepancy in her disabled son's SSI benefits.

9. Next Meeting: November 10, 2014:

With no further business, Mike Norton moved for adjournment; seconded by Ginger Beuk and carried at 5:15 p.m. The next meeting of the ADRC Committee will be held at 3:30 p.m., Monday, November 10, 2014 in Room 33 of the Oshkosh Human Services Building.

Respectfully submitted:
Dorothy De Grace, Recorder