

**WINNEBAGO COUNTY  
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE  
MEETING MINUTES**

**DATE:** September 12, 2011

**TIME:** 3:30 p.m.

**PLACE:** Oshkosh Human Services Bldg., Room 33

**Members Present:** Ginger Beuk, Janice Dibble, Diane Egan, Ann Jungwirth, Donna Lohry, Mike Norton, and Rob Paterson

**Members Absent:** Jef Hall, Debra Hogue, Deb Pahl and Jean Wollerman

**Others Present:** Lori Duclon, Public Health Department

**Staff Present:** Mary Krueger, Ron Duerkop, Mark Weisensel, Louise Percival and Dorothy De Grace

**1. Public Comments:**

There were no comments.

**2. Introductions:**

All those present introduced themselves.

**3. Approve Minutes of the August 8, 2011 ADRC Meeting:**

Ginger Beuk moved for approval of these minutes; seconded by Mike Norton and carried (7-0).

**4. Adult Protective Services and How Does it Relate to Other ADRC Functions:**

Ron Duerkop explained that many years ago the County Board designated the Department of Human Services as the lead agency to provide Adult Protective Services (APS) to Elder Adults at Risk; Adults at Risk; and Guardianship/Protective services to the residents of Winnebago County. Elder adults at risk (aged 60 or older) and adults at risk (having a physical or mental condition that substantially impairs his or her ability to care for his or her needs) that have experienced or are currently experiencing or are at risk of experiencing abuse, neglect, self neglect, or financial exploitation are the recipients of this service. Adult protective services are required under state statute, and referrals are currently received under the ADRC and reported under the Wisconsin Incident Tracking System. Some examples of protective services are case management, guardianship (person/estate), protective placement, competency examination, supportive home care, personal care, adult day care, legal counseling or referral, etc. Ron said an Interdisciplinary Team of about 15 members focuses primarily on providing interagency collaboration regarding case situations, coordination of service, and information/education. The elder abuse budget provided by the state helps provide for emergency intervention services, domestic violence shelter (Christine Ann Center) and the Senior Friends program. Ron said that the Elder Abuse revenue this year is \$48,861.

Ron said that last year there were 387 total APS referrals that were screened for investigation and/or case planning; 61 were substantiated for abuse or neglect. There were 218 Guardianship petitions county wide; there were 950 guardianship orders in effect at the end of 2010; there were 53 initial protective placement petitions filed; and 36 emergency protective placement petitions filed. Louise Percival, an APS and Information & Assistance (I & A) staff member, shared two case scenarios showing the collaboration between APS staff and I & A staff of the ADRC.

**5. ADRC Committee Responsibilities & Duties:**

Mary Krueger said it needs to be determined whether or not to include the public meetings as a responsibility of the ADRC Committee. Donna Lohry said she prefers to include language that says we will have at least one annual public meeting. Ginger Beuk moved to approve Donna's suggestion; seconded by Ann Jungwirth. Mike Norton said consumers and providers have an opportunity to make recommendations to staff at regular meetings of the ADRC Committee. He thinks we should leave the guideline open ended so we can have the meeting whenever we want. Donna said that by not being specific, we are leaving it to someone down the line who maybe doesn't feel the need for the annual public meeting. Ginger Beuk made a clarification that we should list it as a public forum, rather than a public meeting. The motion carried unanimously for #6 of the responsibilities and duties of the ADRC Committee to read: Provide for input from consumers and providers of long term care services and interested local constituents, make recommendations to staff; and have at least one public forum (or public forums) annually.

**6. Defining ADRC Committee Membership:**

Mary Krueger explained that prior to the ADRC Committee we had a Long Term Support Committee and a Committee on Aging. We were then looking at the Committee on Aging being a sub-committee of the ADRC Committee. Since there hadn't been a need for that, we looked at the option of both of these groups melding together. To that end we need 50% of the individuals being over age 60 to represent the aging group. We would continue as we are, but would need to replace one of the members who recently resigned. We would also need one additional person to represent the aging. Donna Lohry suggested we bring to the next meeting the name of at least one person over age 60 to be on the committee.

**7. Reports:**

- a. ADRC Manager – Mary Krueger shared the ADRC activity list for July. There were 746 contacts, which was a significant decrease from 1,092 in June. Most other statistics remain nearly the same as the previous month. Most of the initial contacts were for adults with physical and developmental disabilities. This could be due to people getting on the wait list because of the enrollment cap. At the end of August we had 311 people on the wait list, with most of them being elderly. We added 22 people to the wait list and 14 were approved from the wait list. Mary said four people relocated from a nursing home to Lakeland, and one person enrolled into Lakeland during the month of August. Four people switched from Family Care into IRIS.

- b. Marketing Outreach – Mark Weisensel said he placed an ad in the Northwestern and the Neenah/Menasha News Record regarding the ADRC; he will be speaking at the Winnebago County Retired Volunteers Senior Banquet; and on September 29 we are hosting a meeting for all of the local Community Based Residential Facility (CBRF) managers, the Adult Family Home (AFH) managers, and the Residential Care Apartment Complex (RCAC) managers about the ADRC and will dialog with them how to best serve their residents. We will be co-sponsoring a “Strong Bones” class with the Winnebago County Health Department, the Neenah YMCA, and the Menasha Senior Center.
- c. Lakeland Stakeholder Committee – Ginger Beuk said at their last meeting it was noted that they received Winnebago County’s ADRC report from our public hearings that took place in June. The Stakeholders group looked at the Lakeland Website and gave some suggestions for changes to make it easier to read. The next meeting is in November.
- d. Committee on Aging – Ann Jungwirth said their meeting is scheduled for September 13.
- e. ARC Board – Deb Hogue was not present.
- f. Complaints/Grievance – There were none.

**8. “Community Beat”:**

Mike Norton said he recommended a person who is blind to contact the ADRC for services. Mary Krueger said the Information & Assistance person will give callers like him some resource information.

**9. Next Meeting: Monday, October 10, 2011**

With no further business, Mike Norton moved for adjournment; seconded by Rob Paterson and carried at 5:30 p.m. The next meeting of the ADRC Committee will be held at 3:30 p.m., Monday, October 10, 2011 in Room 33 of the Oshkosh Human Services Building.

Respectfully submitted:  
Dorothy De Grace, Recorder