

Winnebago County Board of Supervisors
Aviation Committee

Date: January 2, 2012

Time: 8:00 a.m.

Present: Bob Warnke, Maribeth Gabert, Stan Kline & Joel Rasmussen

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. Maint./Ops.;
Diana Ulrich, Airport Secretary, Harold Singstock, County Board District #23;
Mary Garcia, Basler Flight Service; Sandy Forsgren, Debbie & Larry Last,
Randy & Terry Novak & Fred Stadler, tenants

Meeting was called to order by Vice-Chairman Warnke at 8:00 a.m.
Mr. Warnke asked for a moment of silence for the passing of Chairman Kathleen Lennon.

1. **Public Comments on Agenda Items:** None
2. **Approve Minutes of December 5, 2012.** Mr. Kline moved to approve the minutes of December 5, 2012, seconded by Ms. Gabert. Motion carried 4/0.
3. **Airport Director's Report:**
 - a. Review 2012 Budget: Mr. Moll reviewed the year-to-date report with the committee.
 - b. Maintenance Software System Report: Mr. Moll stated that he would send another letter/e-mail to the tenants regarding the work order procedures.
 - c. 2013 Oshkosh Business Expo Airport Participation: Mr. Moll told the committee the Expo is January 31st and he has rented a booth for the Airport's participation in the event.
 - d. Committee Member Informational Book: Mr. Moll told the committee he was making handbooks for them which will contain items such as the Rules & Regulations, Minimum Standards, Grant Assurances, maps and other misc. items.
 - e. Airport Wildlife Incident: Mr. Moll explained the Airport had several snow owls hunting for food at the Airport. Two were removed and relocated by Raptor Services.
4. **Chairman's Report:** Mr. Warnke noted two members of the committee will be replaced due to Ms. Lennon's passing and Mr. Kline's retirement. Mr. Warnke will be acting as Chair until a replacement can be chosen when the new committee members are chosen. Mr. Warnke thanked Mr. Kline for his years of service. Mr. Kline stated that he will miss being on the Aviation Committee which he served on for 12 years.
5. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Last inquired about audits of airport accounts and airport runway closure procedures. Mr. Warnke asked that the Economic Impact Study be put on the next agenda.
6. **Set Next Meeting Date:** Next meeting was set for February 13, 2013 in the Terminal Conference Room.
7. **Adjourn:** Mr. Kline motioned to adjourn, seconded by Mr. Rasmussen. Motion carried 4/0. Meeting adjourned at 8:26 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary