

Winnebago County Board of Supervisors
Aviation Committee

Date: February 1, 2012

Time: 8:00 a.m.

Present: Kathleen Lennon, Maribeth Gabert, Stan Kline, Shiloh Ramos, Robert Warnke & David Albrecht

Also Present: Peter Moll, Airport Director; John Dorcey, Mgr. Maint/Ops; Diana Ulrich, Airport Secretary; Harold Singstock, Dist. 23 Supervisor; Michael Norton, Dist. 20 Supervisor; Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions; Tom Shepeck, Centrum Development; Debbie & Larry Last, Sandy Forsgren, Terry Novak, Fred Stadler, tenants; Charly Belter, citizen

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. Public Comments: Mr. Last commented on the Brennand land offer and on the perimeter fence/road project.
2. Approve Minutes of January 4, 2012: Mr. Kline moved to approve the minutes of January 4, 2012, seconded by Mr. Warnke. Motion Carried 5/0.
3. Airport Director's Report:
 - a) Review 2012 Budget – Mr. Moll stated that there is little to report for the 2012 budget and the 2011 budget is not final yet. He will report on the 2011 year-end statements to the committee when completed.
 - b) Maintenance Software Project Update – Mr. Moll stated the program is ready to go live. The program has been tested and works well. Program input procedures will be sent to airport tenants via e-mail or letter.
 - c) Discuss Economic Impact Study Update – Mr. Moll will be meeting with Catherine Neiswender mid-late February to begin the study update.
 - d) Discuss/Approve Perimeter Road & Fence Project Funding – Mr. Moll reviewed several documents provided to committee members, noting the reasons for and details of the project. The project estimated cost is \$5.6 million dollars, with the County's 2.5% share estimated at \$140,200.00. Ms. Gabert moved to approve the funding, seconded by Mr. Kline. Motion carried 3/2. Voting no - Ramos & Kline.
 - e) Discuss/Approve Resolution for Property Acquisition – Mr. Moll outlined the potential offer to be made for 80.93 acres of vacant land adjacent to the airport and the funding sources. Mr. Ramos said he was in favor of the purchase but had concerns about the proposed offer. Mr. Ramos asked that the potential economic impact numbers presented to the County Board in 2011 be included with the ultimate resolution. Ms. Gabert moved to approve the property acquisition, seconded by Mr. Kline. Motion carried 4/0 with Mr. Ramos abstaining.
 - f) Discuss/Approve Budget Transfer for Boiler Replacement – Mr. Moll reported to the committee about the leaking boiler in the West Wing. A repair estimate was approximately \$12,000 with no guarantees how long it will work; a new, more energy-efficient unit is estimated at approximately \$25,000. The Property & Facilities Management department is working on the RFP with Purchasing; the funds for this will transfer from the airport's undesignated fund balance. Mr. Ramos moved to approve the replacement, seconded by Mr. Kline. Motion carried 5/0.
4. Chairman's Report : None

5. Committee Member Statements/Suggestions/Item for Future Agenda: Mr. Kline stated he will not be at the March meeting. Members asked to be updated on the 2012 budget, the maintenance software project, economic impact study and an update on the west wing boiler.
6. Set Next Meeting Date: Next meeting has been set for March 7, 2012 in the terminal conference room.
7. Adjourn: Mr. Kline moved to adjourn, seconded by Mr. Warnke. Motion carried 5/0. Meeting adjourned at 8:57 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary