

Winnebago County Board of Supervisors
Aviation Committee

Date: February 13, 2013

Time: 8:00 a.m.

Present: Bob Warnke, Maribeth Gabert, Joel Rasmussen, James Engelbert & David Albrecht

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. Maint./Ops.; Diana Ulrich, Airport Secretary; Mark Harris, County Executive; Elizabeth Hartman, Chamco; Catherine Neiswender & Kim Biederman, UW-Extension; Katherine Ahlquist & Eric Fowce, ECWRPC; Mary Garcia, Basler Flight Service; Debbie Last, Sandy Forsgren, Wayne Daniels, Terry & Randy Novak, Fred Stadler, tenants.

Meeting was called to order by Vice-Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: Debbie Last asked for a current truck count. Mr. Moll stated that Oshkosh Corporation has asked the airport to keep the counts confidential.
2. Approve Minutes of January 2nd & 28th, 2012: Ms. Gabert moved to approve the minutes of January 2nd and 28th, seconded by Mr. Rasmussen. Motion carried 5/0.
3. Airport Director's Report:
 - a. Review 2013 Budget: Mr. Moll reviewed the year-to-date report with the committee.
 - b. Discuss/Approve Purchase of Brennand Property: Elizabeth Hartman gave an overview of the terms of purchase for the Brennand property. Mr. Harris noted this is subject to County Board approval. Ms. Gabert moved to approve the purchase, seconded by Mr. Rasmussen. Motion carried 5/0.
 - c. Discuss/Approve City of Oshkosh Co-application of Economic Development Administration Public Works Grant: Elizabeth Hartman explained the grant would assist with infrastructure development of the property. Mr. Albrecht stated we have a great partnership happening with the City. Ms. Forsgren stated she felt this was a great idea because the Airport needs property. Ms. Gabert motioned to approve the co-application, seconded by Mr. Rasmussen. Motion carried 5/0.
 - d. Review Economic Impact Study Data: Catherine Neiswender & Kim Biederman reviewed the study and gave an overview of the Airport's economic impact on the City/County.
 - e. Discuss/Approve Smith/Davidson Ground Lease Assumption to EAA Chapter 252: Mr. Moll stated Adam Smith and Janet Davidson had constructed a private hangar which was recently sold to EAA Chapter 252 for use as a hangar/meeting facility for the group. Mr. Albrecht moved to approve the lease assumption, seconded by Ms. Gabert. Motion carried 5/0.
 - f. Discuss/Approve Requested Changes to Orion Flight Services Lease: pulled
4. Chairman's Report: None
5. Committee Member Statements/Suggestions/Items for Future Agenda: Ms. Gabert requested that the Economic Impact Study, with the appropriate updates, be placed on the agenda for approval in March along with an update on the land purchase..
6. Set Next Meeting Date: Next meeting was set for March 7, 2013 in the Terminal Conference Room.
7. Adjourn: Mr. Rasmussen motioned to adjourn, seconded by Ms. Gabert. Motion carried 5/0. Meeting adjourned at 9:03 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary