

WINNEBAGO COUNTY BOARD OF SUPERVISORS
Aviation Committee

Date: March 12, 2014

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert & James Englebert

Excused: Kenn Olson

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. Maintenance & Ops.; Diana Ulrich, Airport Secretary; Bill Roh, Supervisor District 7; Mary Garcia, Basler Flight Service; Aaron Stewart & Aaron Kiesau, OMNNI Associates; Jonathan Hargar, EAA; Fred Stadler, tenant; Robert Keller, citizen

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. **Public Comments on Agenda Items:** Fred Stadler suggested possibly using the FAA Safety Building by the tower for a temporary or permanent office building. Mr. Moll stated the building is not owned by the FAA but rather EAA.
2. **Approve Minutes of February 12, 2014:** Ms. Gabert moved to approve the minutes of February 12, 2014, seconded by Mr. Rasmussen. Motion carried 4/0.
3. **Airport Director's Report:**
 - a. Review 2014 Budget: Mr. Moll reviewed the year-to-date report with the committee.
 - b. Discuss/Approve Budget Transfer for Depreciation Expense: Mr. Moll explained the depreciation expense and told the committee the \$110,000 will come out of reserves. Motion was made by Mr. Rasmussen to approve the transfer, seconded by Mr. Englebert. Motion carried 4/0.
 - c. Discuss/Approve Budget Transfer for Water & Sewer: Mr. Moll discussed the reasons for the water expense. \$10,000 will come from reserves to cover the expense. Motion was made by Mr. Englebert, seconded by Ms. Gabert. Motion carried 4/0.
4. **Discuss/Approve Airport Administration Building single versus two-story concept:** Mr. Moll gave the committee updated conceptual drawings and costs of a single story and two story building. It was decided to lay-over this item until the next meeting to establish a site plan with both concepts to include updated costs.
5. **Chairman's Report:** Mr. Warnke welcomed Ms. Gabert back and hopes all goes well for her.
6. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Rasmussen asked if anything had been done on the Tower air conditioning problem. Mr. Moll will meet with Mike Elder of the Facilities Department to see if Mike has spoken with other contractors. Mr. Moll will update the committee at the next meeting.
7. **Set Next Meeting Date:** Next meeting will be on April 9, 2014.
8. **Adjourn:** Mr. Rasmussen motioned to adjourn, seconded by Mr. Englebert. Motion carried 4/0. Meeting adjourned at 9:00 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary