

Winnebago County Board of Supervisors
Aviation Committee

Date: May 2, 2012

Time: 8:00 a.m.

Present: Kathleen Lennon, Maribeth Gabert, Stan Kline, Robert Warnke, Joel Rasmussen

Also Present: Peter Moll, Airport Director; John Dorcey, Mgr. of Maint./Ops.; Diana Ulrich, Secretary; Bill Roh, District 7 Supervisor; Rose Dorcey, Winnebago Flying Club; Mary Garcia, Basler Flight Service; Jennifer Jensen, NextJen Studios; Jeremy Monnett, Sonex; Sandy Forsgren, Terry Novak, Fred Stadler, tenants

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. Public Comment: Mr. Roh asked about broom alternatives. Mr. Moll responded that he will be discussing those in his report. Mr. Warnke welcomed Joel Rasmussen to the committee.
2. Approve Minutes of April 4, 2012: Ms. Gabert moved to approve the minutes of April 4, 2012, second by Mr. Kline. Motion carried 5/0.
3. Approve Minutes of April 11, 2012: Mr. Gabert moved to approve the minutes of April 11, 2012, seconded by Mr. Kline. Motion carried 5/0.
4. Airport Director's Report:
 - a) Review 2012 Budget: Mr. Moll reviewed the Year-to-Date report from March.
 - b) Maintenance Software Project: Mr. Moll told the committee that some updating is in progress and that he will be sending an email to the tenants regarding entering work orders.
 - c) Economic Impact Study: Mr. Moll stated that he had no updates on this project.
 - d) West Wing Boiler Replacement Update: Mr. Moll stated that the boiler should arrive sometime this month and will be installed shortly after arrival.
 - e) Budget Transfer for ARFF 214 Turret Replacement: Mr. Moll stated that the roof turret on ARFF 214, original to the vehicle in 1986, needs replacement because of leaks and valve problems. Motion made by Ms. Gabert to transfer \$20,000 from the Airport Undesignated Fund Balance for the replacement, seconded by Mr. Kline. Motion carried 5/0.
 - f) Runway Broom Follow-up Information: Mr. Moll provided information on a front end loader with broom attachment option. He also relayed comments from directors and mechanics at several airports which formerly utilized this type of vehicle.
 - g) NextJen Office Expansion: Jennifer Jensen explained to the committee her intentions to expand her office. She is working with the airport director and will be getting three quotes for the proposed work. The Facilities & Property Management is aware of this potential project.
 - h) Willie F. Card Contract Tower Award Nomination: Mr. Moll stated that the airport has nominated the air traffic control tower at Wittman Airport for this national award for premium service among towers in the Federal Contract Tower program.
5. Chairman's Report: Ms. Lennon led a discussion on federal & state airport funding. Ms. Lennon stated that there needs to be further education on this matter.
6. Adjourn: Ms. Gabert motioned to adjourn, seconded by Mr. Warnke. Motion carried 5/0.
Meeting adjourned at 8:50 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary