

Winnebago County Board of Supervisors
Aviation Committee

Date: May 6, 2015

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert, Kenn Olson & Thomas Konetzke

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Superintendent of Maintenance & Operations; Diana Ulrich, Secretary; Robert Keller, Supv. Dist. 32; Guy Hegg, Supv. Dist. 27; Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions; Jennifer Jensen, NextJen Studios; Sandy Forsgren, Fred Stadler & Terry Novak, tenants

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: Mr. Keller asked the committee to give the County Board plenty of notice regarding the public forum on the new administration building. Mr. Warnke stated the County Clerk could send out information to the Board on this.
2. Approve Minutes of April 1, 2015: Mr. Konetzke moved to approve the minutes of April 1, 2015, seconded by Mr. Rasmussen. Motion carried 5/0.
3. Airport Director's Report:
 - a. Review 2014 End of Year Budget: Mr. Moll reviewed the 2014 year-end statement.
 - b. Airport Marketing Report: Ms. Jensen reported the strip ad will be in the Oshkosh Northwestern in May, July, September and November. Ms. Jensen also reported on the MRO conference and about the prospects she and Mr. Moll had met. Ms. Jensen stated the web page is doing well.
 - c. Terminal/Administration Building Project Update: Mr. Moll stated the public forum with OMNNI Associates will be on May 20th at the Coughlin Center.
 - d. EAA/AirVenture Preview: Mr. Moll noted he is having more planning meetings with EAA this year and previewed some of the attractions for this year's show.
4. Discuss/Approve Myers Aviation Hangar Lease: Mr. Moll informed the committee Lee Beverage had moved out of Hangar #3 into a smaller T-hangar and Myers Aviation was moving in and using the building for storage. This is a year-to-year lease with yearly increases. Motion was made by Mr. Rasmussen to approve the lease, seconded by Mr. Konetzke. Motion carried, 5/0.
5. Discuss/Approve Beechwood Plaza/Hilton Garden Inn Lease Extension Addendum: Mr. Moll pulled this item pending Corporation Counsel review.
6. Discuss Small Corporate Hangar Construction: Mr. Moll provided a rendering of the north terminal/FBO apron map and identified locations where new hangars could be constructed. The proposed type of hangars planned have a waiting list of prospective tenants.
7. Chairman's Report: Mr. Warnke requested an update on the Aviation Business Park.
8. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Konetzke inquired about the ability to track potential revenue gains from the airport's social media outreach.
9. Set Next Meeting Date: Next meeting will be June 3, 2015.
10. Adjourn: Mr. Rasmussen motioned to adjourn, seconded by Mr. Konetzke. Motion carried 5/0. Meeting adjourned at 8:50 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary