

Winnebago County Board of Supervisors
Aviation Committee

Date: May 14, 2014

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert, Kenn Olson & Thomas Konetzke

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Manager Maintenance & Ops.; Diana Ulrich, Secretary;
Guy Hegg, Supv. Dist. 27; Tom Weigt, Basler Turbo Conversions; Mary Garcia, Basler Flight Service;
Jonathan Harger, EAA; Tom Pollack, Town of Nekimi Supervisor; Fred Stadler & Terry Novak, tenants;

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. **Public Comments on Agenda Items:** None
2. **Approve Minutes of April 9, 2014:** Mr. Rasmussen moved to approve the minutes of April 9, 2014, seconded by Ms. Gabert. Motion carried 5/0.
3. **Discuss Proposed Airport Administration Building Construction:** Mr. Moll reported to the committee that with the consolidation of Basler Flight Service with Air Oshkosh Flight Support/Orion Flight Services, revisiting the concept of a joint FBO/Administration Building makes economic sense. Mr. Moll will work with Basler Flight Service to determine their space needs and will obtain new construction costs for the building without razing costs for the old building.
4. **FBO Consolidation:** Mr. Moll introduced Tom Weigt of Basler Turbo Conversions who gave a brief presentation of the acquisition of and consolidation with Air Oshkosh Flight Support/Orion Flight Service. Mr. Weigt stated it was a rare opportunity that presented itself after years of negotiations. Basler Flight Service will now sell Shell aviation fuels and lubricants. Basler offices will be relocated in the West Terminal building where Orion Flight Service resided. Mr. Weigt stated they would support being included in a new Administration building.
5. **Airport Director's Report:**
 - a. **Review 2014 Budget:** Mr. Moll went over the year-to-date report with the committee. Mr. Moll stated that truck counts are decreasing due to an increased delivery schedule and also the water budget will be off due to the City's 20% water fee increase.
 - b. **Discuss/Approve Budget Transfer of \$14,000 for Additional Boiler Replacement Cost:** Mr. Moll told the committee that Mike Elder of the Facilities & Property Management Department was low in his estimate of the boiler replacement cost by \$14,000. The money will come from the undesignated fund balance. Motion was made by Mr. Rasmussen to approve the additional money, seconded by Mr. Konetzke. Motion carried 5/0.
 - c. **EAA Air Venture Preview:** Mr. Moll stated the Honor Flight will occur again this year during AirVenture and the USAF Thunderbirds will fly a practice flight Friday afternoon with full shows on Saturday and Sunday. EAA has made arrangements with companies/persons who are in the flight box to be temporarily relocated during the times of the Thunderbirds flights..
6. **Chairman's Report:** Mr. Warnke asked the committee to keep the Administration Building Construction moving along.
7. **Committee Member Statements/Suggestions/Items for future Agenda:** Ms. Gabert stated she agreed with Mr. Warnke on moving along with the new building.
8. **Set Next Meeting Date:** Next meeting will be on June 12, 2014.
9. **Adjourn:** Mr. Rasmussen motioned to adjourn, seconded by Ms. Gabert. Motion carried 5/0. Meeting adjourned at 9:20 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary