

COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

DATE: June 1, 2011

TIME: 8:00 a.m.

PRESENT: Kathleen Lennon, Maribeth Gabert, Shiloh Ramos, Stan Kline & Robert Warnke

ALSO PRESENT: Peter Moll, Airport Director; John Dorcey, Mgr. of Maint./Operations;
Diana Ulrich, Airport Secretary; Bill Roh, Dist. 7 Supv.; Jennifer Jensen,
NextJen Studios; Mary Garcia, Basler Flight Service; Tom Weigt, Basler
Turbo Conversions; Toby Kamark, Orion Flight Services; Rod Hightower &
Sean Elliott, EAA; Tom Shepeck, Centrum Development; Rose Dorcey,
Winnebago Flying Club; Sandy Forsgren, Teresa Novak, Debra Last, Fred
Stadler, tenants; Jason Scharrer, neighbor

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. Public Comments on Agenda Items: Mr. Roh inquired about Oshkosh Corporation vehicle storage at off-airport locations. Mr. Moll stated that there are trucks stored all over the city and that the Airport is not an exclusive storage spot for Oshkosh Corp. Mr. Roh commented on the appraisal process for the Brennand properties.
2. Approve Minutes of May 12, 2011: Mr. Warnke moved to approve the minutes of May 12, 2011, seconded by Mr. Kline. Motion carried 5/0.
3. Airport Director's Report:
 - a) Review of 2011 Budget – Mr. Moll stated land rental revenue was at 65% as of April 30 and is projecting to be greater than budgeted. Overall the budget is tracking very well.
 - b) Government Vehicle Count – Mr. Moll stated that the count is 2,328 which is 10 trucks fewer than last month.
 - c) Property Acquisition Update – Mr. Moll noted that Mr. Shepeck will be speaking with the appraiser today regarding the two appraisals to be done.
 - d) AirVenture FAR Part 139 Update – Mr. Moll stated that he and Mr. Dorcey would be teleconferencing with the FAA airport certification inspector today and meeting with the inspector and EAA representatives the following day to finalize the requirements needed for the temporary certificate.
 - e) General Aviation Airport Coalition Membership – Mr. Moll stated there is a new organization which supports general aviation airports. Membership fees are based on the number of based aircraft at the airport; Wittman Airport's fee would be \$800 annually. All members of the committee concurred this would be a good investment.
 - f) Discuss/Approve Lease Agreement with NextJen Studios – Mr. Moll presented a proposed lease agreement for a new tenant in the airport whose business includes co-production of an aviation television show, and production of an aviation and an auto magazine.. The lease will be a one year lease agreement and will be renegotiated yearly. Mr. Kline moved to approve the lease, seconded by Ms. Gabert. Motion carried 5/0.
 - g) Discuss Snow Removal Equipment Purchase Authorization – Mr. Moll explained to the committee that there is no money available from the state for the broom which was approved by the County Board in 2010 or for the blower which was approved in 2011. Mr. Moll stated that if the County would approve funding for

one of the pieces of equipment he would like to purchase the broom. The committee discussed many options on how the funding could be done. Airport management will continue to pursue other financing options.

4. Chairman's Report: None
5. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Ramos would like to review the budget and have an update on the perimeter road. Mr. Kline would like to discuss AirVenture preparation and FAR Part 139. Mr. Warnke inquired if the gate adjacent to Orion Flight Services had been repaired.
6. Set Next Meeting Date: Next meeting has been set for July 6, 2011 in the terminal building conference room.
7. Adjourn: Mr. Ramos motioned to adjourn, seconded by Mr. Gabert. Motion carried 5/0. Meeting adjourned at 9:00 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary