

Winnebago County Board of Supervisors
Aviation Committee

Date: June 3, 2015

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert, Kenn Olson & Thomas Konetzke

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Superintendent of Maintenance & Operations; Diana Ulrich, Secretary; Robert Keller, Supv. Dist. 32; Bill Roh, Supv. Dist. 7; Guy Hegg, Supv. Dist. 27; Harold Singstock, Supv. Dist. 23; Mike Elder, Dir. of Facilities & Property Mgmt.; Jennifer Jensen, NextJen Studios; Jason White, GOEDC; Fred Stadler, Terry Novak, tenants

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: Mr. Hegg was disappointed and felt more should have been done to notify the public to get more input regarding the forum for the Terminal/Administration Building. Mr. Keller inquired about a summary of the public forum questionnaires submitted to OMNNI Associates. Mr. Singstock emphasized wise spending with the new building, as there are many other County projects underway.
2. Approve Minutes of May 6, 2015 and May 20, 2015: Mr. Rasmussen moved to approve the minutes of May 6, 2015, seconded by Mr. Konetzke. Motion carried 5/0. Ms. Gabert moved to approve the minutes of May 20, 2015, seconded by Mr. Olson. Vote 4-yes, 1-abstain(Mr. Rasmussen)
3. Airport Director's Report:
 - a. Airport Marketing Report: Ms. Jensen told the committee Facebook continues to grow and there will be two new stories on the website. Mr. Olson stated he would like the website to be kept up-to-date or get rid of it.
 - b. Terminal/Administration Building Project Update: Mr. Moll stated the discussions at the public forum were productive. Mr. Singstock would like the county to watch costs on this building. Mr. Konetzke noted a design that allows for building expansion in the future was preferable.
 - c. EAA/AirVenture Preview: Mr. Moll updated the committee on planning and work for EAA AirVenture 2015.
4. Control Tower Air Conditioning Project Update. Discuss/Approve Transfer of \$7,500 for rental unit: The budget transfer will not be necessary because sufficient funds are already available within the budget category. Mr. Moll stated the Facilities Department has started doing modifications for the temporary unit during AirVenture. Ms. Gabert and Mr. Warnke expressed a preference for a more permanent solution. Mr. Olson stated this does not resolve the problem. Mr. Rasmussen stated his understanding was the unit would be on reserve and installed only if needed.
5. Discuss/Approve Beechwood Plaza/Hilton Garden Inn Lease Extension Addendum: Mr. Moll stated the Hilton has refinanced its bank loan; the bank asked for two additional option periods of five years to the lease for a total of five-five year options. Motion was made by Mr. Olson to approve the lease extension, seconded by Ms. Gabert. Motion carried 5/0.
6. Update on Aviation Business Park: Mr. Moll and Mr. White reported the city infrastructure is delayed because of allocated funding not being available when planned.
7. Chairman's Report: None
8. Committee Member Statements/Suggestions/Item for Future Agenda: Mr. Olson suggested Ms. Jensen needs to be at the meeting when listed on the agenda or it should not be put on the agenda, or Mr. Moll needs to have a written report from her to present to the committee. Mr. Singstock would like to see future anticipated revenues and expenditures for the airport.
9. Set Next Meeting Date: Next meeting will be July 8, 2015.
10. Adjourn: Mr. Rasmussen motioned to adjourn, seconded by Ms. Gabert. Motion carried 5/0. Meeting adjourned at 8:47.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary