

Winnebago County Board of Supervisors
Aviation Committee

Date: June 12, 2014

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert, Kenn Olson & Thomas Konetzke

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Superintendent of Maintenance & Operations;
Diana Ulrich, Secretary; Jennifer Jensen, NextJen Studios; Bruce Botterman, NewView Technologies;
Jonathan Harger, EAA; Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions;
Sandy Forsgren, Fred Stadler, Debbie & Larry Last, tenants

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. **Public Comments on Agenda Items:** None
2. **Approve Minutes of May 14, 2014:** Mr. Rasmussen moved to approve the minutes of May 14, 2014, seconded by Ms. Gabert. Motion carried 5/0.
3. **Airport Director's Report:**
 - a. **Review 2014 Budget:** Mr. Moll reviewed the year-to-date report with the committee. Mr. Moll reported that land rental revenue continues to lag, and that Ms. Ulrich discovered the City has been charging the Airport for three hydrant rentals when we should have only been charged for one. The City will be issuing the Airport a check for around \$12,000.
 - b. **EAA AirVenture Preview:** Mr. Moll has submitted the FAA the Airport's Grounds Operations Plan for approval as well as the FAR Part 139 temporary Certificate for the Honor Flight during AirVenture 2014. Mr. Moll reported the conference room is booked for most of the week and EAA has come to agreements with the companies/residents who are in the aerobatic show box.
 - c. **Discuss/Approve 3-year lease agreement NewView Technologies:** Mr. Moll explained the renewal of the lease agreement for another three years with increases each year. Motion was made by Mr. Rasmussen to approve the 3-year lease, seconded by Ms. Gabert. Motion carried 5/0.
 - d. **Report on Government AIP & Contract Tower Funding:** Mr. Moll reported the bills have passed for various AIP projects and the Airport will be working on getting funding for the proposed reconstruction of taxiway Bravo. The bill has also passed on funding for contract towers.
 - e. **Ramp Rehabilitation Project Update:** Mr. Moll reported to the committee on the reconstruction on the ramp, including concrete panel replacement and expansion joint replacement. Mr. Hallstrand stated the project may be done by the 4th of July weekend as they are a bit ahead of time.
4. **Discussion of Airport Marketing Strategies:** Mr. Moll introduced Jennifer Jensen of NextJen Studios who is the Airport's new marketing consultant. Jennifer gave a brief description of her background and what she has been involved in along with a presentation of the new Airport website which she and her team has been working on.
5. **Discuss Proposed Airport Administration Building Construction:** Mr. Moll presented several new concept views of the ramp area which OMNNI had developed.
6. **Chairman's Report:** Mr. Warnke told the committee about new air carrier trends of which he has become aware.
7. **Committee Member Statements/Suggestions/items for Future Agenda:** None
8. **Set Next Meeting Date:** Next meeting will be on July 2, 2014.
9. **Adjourn:** Mr. Konetzke motioned to adjourn, seconded by Mr. Rasmussen. Motion carried 5/0. Meeting adjourned at 9:09 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary