

Winnebago County Board of Supervisors
Aviation Committee

Date: July 6, 2011

Time: 8:00 a.m.

Present: Kathleen Lennon, Maribeth Gabert, Shiloh Ramos & Stan Kline

Excused: Robert Warnke

Also Present: Peter Moll, Airport Director; John Dorcey, Mgr. of Maint./Ops.; Diana Ulrich, Airport Secretary; Tom Weigt, Basler Turbo Conversions; Mary Garcia, Basler Flight Service; Toby Kamark, Orion Flight Services; Tom Shepeck, Centrum Development; Debbie & Larry Last, Sandy Forsgren, Terry Novak, Fred Stadler, tenants; Bunny Boelter, neighbor

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. Public Comments: none
2. Approve Minutes of June 1, 2011: Mr. Kline moved to approve the minutes of June 1, 2011, seconded by Mr. Ramos. Motion carried 4/0.
3. Airport Director's Report:
 - a) Review 2011 Budget: Mr. Moll stated the land rental exceeds greatly over what he had figured. Overtime is over a bit and will be over even more after AirVenture and utilities are under budget. Total expenses are below budget and field maintenance will shoot up later in the year.
 - b) Government Vehicle Count: Mr. Moll stated Oshkosh Corp. has asked us not to publish the truck count anymore. Mr. Moll did state the numbers have gone up.
 - c) Property Acquisition Update: Mr. Moll told the committee the appraisal had not arrived this week as promised and he had nothing else to comment on.
 - d) AirVenture/FAR Part 139 Update: Mr. Moll stated that the Airport is proceeding with the checklist for certification. There will be (2) charters coming in for AirVenture on Wednesday and procedures for the arrival are going as scheduled. The crew has finished the taxiway and ramp lines, mowing and signage projects. The fire fighters will be training at Volk Field.
 - e) Budget Transfer for Terminal/FBO Ramp Reconstruction: Mr. Moll stated the Risk Committee is working on the funding for the project with payments of 95% from the FAA, 2-1/2% by the State and 2-1/2% by the County. No guarantee has been made to the Airport as of yet and Mr. Moll is hoping to hear something early fall. Mr. Ramos moved to approve using the money from the reserve balance, seconded by Mr. Kline. Motion carried 4/0.
 - f) Perimeter Road/Fence Project: Mr. Moll sent the committee a map and explained that this was still in the preliminary phase. Indicating that there will still be challenges and changes. Mr. Kline asked if the Airport is still interested in the Cooper property. Mr. Moll stated yes but is waiting on the results on the Brennand property.
 - g) Orion Gate: Mr. Moll told the committee that the airport has purchased a new gate and rollers at the Orion entrance which has cost his budget over \$1,000. There will be no update to the controller as the gate rolls very well.
 - h) Discuss Snow Removal Equipment Inventory & Future Acquisitions: Mr. Moll introduced Pete Rausch the Airport Mechanic and both of them went over the county vehicles and needs of the airport.
4. Chairman's Report: none

5. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Kline asked for a list of equipment which is needed by the airport for the next meeting. Mr. Ramos asked that property acquisition update be put on t he next agenda.
6. Set Next Meeting Date: Next meeting has been set for August 10, 2011 in the terminal conference room.
7. Adjourn: Mr. Ramos motioned to adjourn, seconded by Ms. Gabert. Motion carried 4/0. Meeting adjourned at 9:05 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary