

**Winnebago County Board of Supervisors**  
**Aviation Committee**

**Date:** September 3, 2014

**Time:** 8:00 a.m.

**Present:** Robert Warnke, Joel Rasmussen, Maribeth Gabert, Kenn Olson & Thomas Konetzke

**Also Present:** Peter Moll, Airport Director; Chris Hallstrand, Superintendent of Maintenance & Operations; Diana Ulrich, Airport Secretary; Bill Roh, Supv. Dist. 7; Robert Keller, Supv. Dist. 32; Guy Hegg, Supv. Dist. 27; Jennifer Jensen, NextJen Studios; Mary Garcia, Basler Flight Service; Jonathan Harger, EAA; Sandy Forsgren, Terry Novak, Fred Stadler, Debbie & Larry Last, tenants; Jason Scharrer, citizen

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: Mr. Last questioned the income of truck storage and how it will affect the 2014 & 2015 budget. Mr. Keller stated he has people in his district who are asking questions about building a new administration building versus finding another building and long term cost comparisons.
2. Approve Minutes of August 6, 2014: Mr. Rasmussen moved to approve the minutes of August 6, 2014, seconded by Mr. Olson. Motion carried 5/0.
3. Airport Director's Report:
  - a. Review 2014 Budget: Mr. Moll reviewed the year-to-date report with the committee.
  - b. Discuss Updated 2015 Budget: Mr. Moll stated during his meeting with the County Executive and Finance Director the promotions budget was reduced. Land rental is an estimate because of the uncertainty of the amount of government vehicle storage.
  - c. Discuss/Approve Easement with WI Public Service: This item was pulled until the next meeting.
  - d. Discuss/Approve Amended Ground Lease with SBA Structures: This item was pulled until the next meeting.
4. Presentation on Marketing Program by Kenn Olson: Mr. Olson gave a presentation of different media avenues the Airport could use to promote itself to residents and businesses.
5. Discussion of Airport Agricultural Practices: Mr. Moll provided a map of agricultural use areas on the southern portion of the airport and potential solutions to airport agricultural use questions and concerns. Mr. Moll stated that he wants to phase out the use of Airport property for planting over the next three year. Discussion also included changing the ordinance rate to \$125.00 per acre which is the same amount the City is charging for adjacent land. Ms. Gabert & Mr. Olson stated the agricultural use should end now.
6. Discuss Proposed Airport Administration Building Construction: Mr. Moll stated an RFP is being drafted to investigate other design and cost options. Ms. Jensen stated she is seeking out alternative funding sources for additional savings and efficiency.
7. Chairman's Report: Mr. Warnke stated he feels like the Airport is moving in the right direction with its marketing and promotions work.
8. Committee Member Statements/Suggestions/Items for Future Agenda: None
9. Set Next Meeting Date: Next meeting was set for October 1, 2014.
10. Adjourn: Ms. Gabert motioned to adjourn, seconded by Mr. Konetzke. Motion carried 5/0. Meeting adjourned at 9:43 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary