

**Winnebago County Board of Supervisors**  
**Aviation Committee**

**Date:** October 5, 2011

**Time:** 8:00 a.m.

**Present:** Kathleen Lennon, Maribeth Gabert, Shiloh Ramos, Robert Warnke & Stan Kline

**Also Present:** John Dorcey, Mgr. of Maint./Operations; Diana Ulrich, Airport Secretary;  
Tom Weigt, Basler Turbo Conversions; Mary Garcia, Basler Flight Services;  
Jennifer Jensen, NextJen Studios; Rose Dorcey, Winnebago Flying Club;  
Tom Shepeck, Centrum Development; Sandy Forsgren, Larry Last, Fred Stadler,  
Terry Novak & Mike Potopinski, tenants

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. **Public Comments:** None
2. **Approve Minutes of August 10, 2011:** Mr. Kline moved to approve the minutes of August 10, 2011, seconded by Mr. Warnke. Motion carried 5/0.
3. **Airport Director's Report:** (Given by Mr. Dorcey in Mr. Molls absence)
  - a. **Review 2011 Budget:** Mr. Dorcey told the committee the Oshkosh Corporation truck income continues above forecast and the truck count is up from last month.  
  
**Preview 2012 Budget:** Mr. Dorcey stated -
    - The forecast income from vehicle storage was increased 25% over the 2011 forecast amount.
    - The final year of airport sign panel replacement will include 60 panels.
    - Three seasonal employees, up one, have been budgeted.
    - Capital Outlay items include:
      - Back-up air conditioning system for the Tower, \$90,000.
      - Lift Truck for Maintenance Shop replacing a 46-year old unit, \$23,000.
      - Truck-mounted Air Compressor \$14,000.
  - b. **Property Acquisition Update:** Mr. Dorcey noted that no offers had been made on the re-appraised Brennard properties and the Chamco Airport Development Committee is working on alternative financing for the purchase or property.
  - c. **Discuss Runway Broom Acquisition:** Mr. Dorcey told the committee that the broom had been approved by the County Board as 20% county funded, 80% state funded. Because of curtailed FAA funding the 80% was no longer available and the Airport would have to fund the whole project.  
  
Mr. Moll has had discussions with the Finance Director and County Executive who understand the Airports need to this piece of equipment. Full funding of this equipment would have to come from 20% airport fund and 80% from bonding which was previously voted on and approved by the County Board.
  - d. **Maintenance Software Project Update:** Mr. Dorcey noted that a test system is in place for the staff to "play" on to make sure the program runs properly.
  - e. **Website Updates:** Mr. Dorcey noted three new items on the Website. There are now blog entries, a radio segment and the Airport's Twitter feed.
4. **Chairman's Report:** None
5. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Warnke would like an itemized expense report on the terminal building and the parking lot and what is taken in for building rental.
6. **Set Next Meeting Date:** Next meeting has been set for November 17, 2011 in the Airport terminal conference room.
7. **Adjourn:** Mr. Ramos motioned to adjourn, seconded by Mr. Kline. Motion carried 5/0. Meeting adjourned at 8:50 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary