

County Board of Supervisors
Aviation Committee

Date: October 2, 2013

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert, James Englebert & Kenn Olson

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. of Maint./Ops.; Diana Ulrich, Airport Secretary; Bill Roh, District #7 Supervisor; Mike Elder, Facilities & Property Management Manager; Aaron Stewart & Dave Yurk, OMNNI Assoc.; Mary Garcia, Basler Flight Service; Jonathan Harger, EAA; Terry Novak, Larry & Debbie Last & Fred Stadler, tenants

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. **Public Comments on Agenda Items:** Mr. Last encouraged the committee to be pro-active on funding the control tower should federal funding cease for contract towers.
2. **Approve Minutes of September 4, 2013 and September 9, 2013:** Ms. Gabert moved to approve the minutes of September 4, 2013 & September 9, 2013, seconded by Mr. Rasmussen. Motion carried 5/0.
3. **Airport Director's Report:**
 - a. **Review 2013 Budget:** Mr. Moll reviewed the year-to-date report with the committee.
 - b. **Discussion of Federal FY 2014 Budget/Sequestration and Potential Aviation Impact:** Mr. Moll stated there are few definite answers yet on funding for contract control towers.
 - c. **Review Perimeter Road/Fence Construction Project:** Mr. Moll stated the last two sections of the project are paved and road shouldering, landscaping and fence work will be completed soon.
 - d. **Discussion of Airport Terminal Future:** Mr. Moll introduced Aaron Stewart of OMNNI Associates. Mr. Warnke stated he would like to construct a smaller, efficient terminal along 20th Avenue. Mr. Stewart gave a brief discussion on a new terminal and some ideas the committee needs to consider for a future building. Mr. Elder discussed the repairs which the terminal needs and the potential costs for these repairs. Mr. Warnke will facilitate a joint meeting with the Property & Facilities committee.
 - e. **Discussion on Airport Hay Production:** Mr. Moll stated that he and Mr. Hallstrand need additional time to gather more data and analyze the same before they can present their findings to the county board.
4. **Discuss/Approve Three Year Lease for Hangar L809C, Tim Johnson & Tracy Noack:** Mr. Moll explained the yearly increases for the lease. Ms. Gabert made a motion to approve the lease agreement, seconded by Mr. Englebert. Motion carried 5/0.
5. **Discuss/Approve Certified Survey Map (CSM) Waukau Ave. and Knapp St. - Peter Moll & David Yurk, OMNNI Associates:** Mr. Moll provided copies of the city-approved CSMs. David Yurk of OMNNI explained the necessity for the project. Mr. Rasmussen motioned to approve the map, seconded by Mr. Englebert. Motion carried 5/0.
6. **Discuss/Approve Airport Boiler Repair/Replacement – Peter Moll & Mike Elder:** Mr. Elder stated the terminal building has three boilers; one failed state inspection, one needs minor repairs but is still functional and one operating well. These boilers are all original to the building. Mr. Elder would like to replace the failed boiler at a cost of \$31,000. This would keep the terminal with two working boilers and the one needing minor repairs as a back-up. Ms. Gabert motioned to approve the replacement of the boiler, seconded by Mr. Englebert. Motion carried 5/0.
7. **Chairman's Report:** Mr. Warnke reiterated his desire to keep progressing with terminal planning.
8. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Olson inquired about a return on investment report on the terminal.
9. **Set Next Meeting Date:** Next meeting was set for November 6, 2013.
10. **Adjourn:** Mr. Englebert motioned to adjourn, seconded by Ms. Gabert. Motion carried 5/0. Meeting adjourned at 9:02 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary