

Winnebago County Board of Supervisors
Aviation Committee

Date: October 7, 2015

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert, Thomas Konetzke & Kenn Olson

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Supr. Of Maintenance & Operations; Bill Roh, Supv. Dist. 7; Mike Norton, Supv. Dist. 20; Larry Lautenschlager, Supv. Dist. 19; Robert Keller, Supv. Dist. 32; Aaron Stewart, OMNNI Associates; Aaron Kiesau, OMNNI Associates; Mike Elder, Winnebago County Director of Facilities and Property Management; James Rabe, City of Oshkosh; Mary Garcia, Basler Flight Service; Kimberly Maedke, GO-EDC; Terry Novak & Fred Stadler, tenants

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minutes of September 2, 2015: Mr. Rasmussen moved to approve the minutes of September 2, 2015, seconded by Ms. Gabert. Motion carried 5/0.
3. Airport Director's Report:
 - a. Taxiway B Project Update: Mr. Moll informed the committee of the planned construction activities to be accomplished by the end of November 2015.
 - b. Discuss/Approve Oshkosh Corporation Facilities Use Agreement: Mr. Moll reviewed the new agreement with Oshkosh Corporation for vehicle testing on airport property. Motion made by Mr. Rasmussen to approve the facilities use agreement, seconded by Mr. Olson. Motion carried 5/0.
 - c. Discuss/Approve WPS Electric Easement: Mr. Moll reviewed the proposed easement request by WPS to remove an overhead electric line in the CR Meyer parking lot and replace it with an underground line. Motion made by Mr. Rasmussen to approve the easement, seconded by Ms. Gabert. Motion carried 5/0
 - d. Discuss/Approve WPS Gas Line Easement: Mr. Moll reviewed the proposed easement request by WPS to construct a gas line beneath and across a portion of the airport to service the Aviation Business Park. Motion made by Mr. Olson to approve the easement, seconded by Ms. Gabert. Motion carried 5/0.
 - e. Discuss/Approve City of Oshkosh Storm Water Pipeline Easement: Mr. Moll reviewed the proposed easement request by the City of Oshkosh to construct a storm water sewer pipeline beneath and across a portion of the northeast side of the airport. Motion made by Ms. Gabert to approve the easement, seconded by Mr. Rasmussen. Motion carried 5/0.
 - f. Discuss/Approve City of Oshkosh/Wittman Airport Intergovernmental Agreement: Mr. Moll reviewed the proposed intergovernmental agreement between the City of Oshkosh and Wittman Regional Airport. Motion made by Mr. Rasmussen to approve the Intergovernmental Agreement, seconded by Mr. Olson. Motion carried 5/0.
 - g. Discuss/Approve City of Oshkosh Storm Water Land Lease Agreement: Item pulled from the agenda; agreement terms were included in the Intergovernmental Agreement.
4. Airport Terminal/Administration Building Project Presentation: Mr. Stewart presented OMNNI Associates' findings and economic data relative to the proposed new terminal/administration building. A presentation to the County Board was planned for October 20. Mr. Roh informed the committee that the Facility and Property Management Committee needs to approve the proposed plan prior to any presentation or action by the County Board. The Aviation Committee requested to have the presentation placed on the next Facilities and Property Management Agenda.
5. Chairman's Report: No report.
6. Committee Member Statements/Suggestions/Items for Future Agenda: None.
7. Set Next Meeting Date: Next meeting will be Tuesday, November 3, 2015. Note the change of the traditional meeting date.
8. Adjourn: Mr. Rasmussen motioned to adjourn, seconded by Mr. Olson. Motion carried 5/0. Meeting adjourned at 9:17a.m.

Respectfully submitted,
Peter Moll
Airport Director