

Winnebago County Board of Supervisors
Aviation Committee

Date: November 7, 2012
Time: 8:00 a.m.
Present: Kathleen Lennon, Robert Warnke & Joel Rasmussen
Excused: Maribeth Gabert, Stan Kline
Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. Maint/Ops; Diana Ulrich, Secretary;
Mark Harris, County Executive; Mary Garcia, Basler Flight Service;
Teresa Novak, Debbie & Larry Last, Fred Stadler, Wayne Daniels, Sandy Forsgren, tenants;
John Dorcey, Winnebago Flying Club

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. **Public Comments on Agenda Items:** None
2. **Approve Minutes of October 3, 2012:** Mr. Warnke moved to approve the minutes of October 3, 2012, seconded by Mr. Rasmussen. Motion carried 3/0.
3. **Airport Director's Report:**
 - a. Review 2012 Budget: Mr. Moll reviewed the 2012 budget report and discussed 2013 needs.
 - b. Economic Impact Study: Mr. Moll stated there are a small number of tenants who have not returned the questionnaire.
 - c. Perimeter Road & Fence Project Update: Mr. Moll stated that the project is moving along well. Mr. Hallstrand explained the progress to the committee.
 - d. Discuss/Approve Ground Lease for Lee Beverage Company: Mr. Moll explained the lease is a twenty year lease with increases every three years. Motion was made by Mr. Warnke to approve the lease agreement, seconded by Mr. Rasmussen. Motion carried 3/0.
 - e. Discuss/Approve Airport Facilities Use Agreement for Oshkosh Corporation: Mr. Moll explained the lease is for the vehicle testing on Taxiway P. Motion was made by Mr. Warnke to approve the Facilities Use Agreement, seconded by Mr. Rasmussen. Motion carried 3/0.
 - f. A.M. Oshkosh hosting, November 14, 2012: Mr. Moll explained this event is for marketing the airport to Chamber of Commerce members. Airport commercial tenants will be able to display and provide promotional literature at this function.
 - g. Discussion on Capital Improvement Program 2013: Mr. Moll discussed the 5-year projections on what the Airport needs.
4. **Chairman's Report:** Ms. Lennon stated she was glad the Airport budget went so well.
5. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Rasmussen asked for the Airport's equipment list.
6. **Set Next Meeting Date:** Next meeting was set for December 5, 2012 in the Terminal Conference Rm.
7. **Adjourn:** Mr. Rasmussen motioned to adjourn, seconded by Mr. Warnke. Motion carried 3/0. Meeting adjourned at 8:35 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary