

Winnebago County Board of Supervisors
Aviation Committee

Date: December 3, 2014

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert, Kenn Olson, Thomas Konetzke

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Superintendent of Maintenance & Operations;
Diana Ulrich, Secretary; Bill Roh, Supv. Dist. 7; Mike Norton, Supv. Dist. 20;
Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions; Jonathan Harger, EAA;
Jennifer Jensen, NextJen Studios; Terry Novak, Fred Stadler & Wayne Daniels, tenants

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. **Public Comments on Agenda Items:** Mr. Roh inquired about differing answers to questions regarding the use of architect/engineering fees in the 2014 budget.
2. **Approve Minutes of November 5, 2014:** Mr. Rasmussen moved to approve the minutes of November 5, 2014, seconded by Ms. Gabert. Motion carried 5/0.
3. **Airport Director's Report:**
 - a. **Review 2014 Budget:** Mr. Moll reviewed the year-to-date report with the committee, informing the committee of variations in specific accounts.
 - b. **Tower Air Conditioning:** Mr. Moll stated that he and Mike Elder of the Facilities Department are reviewing the tower construction files to see if we were exempt from a redundant system.
 - c. **Discussion of Marketing Plan:** Mr. Moll stated no progress has been made on additional marketing efforts proposed at previous committee meetings.
 - d. **Discuss/Approve Sponsorship Agreement with FourPoints Multimedia Corporation:** Mr. Moll and the committee discussed the viewership and benefits of this media. Additional information will be gathered for the next meeting, but there is a perceived lack of support to support the agreement .
4. **Discuss Proposed Airport Administration Building Construction:** Mr. Moll stated he believed the RFP was published. When proposals come in, Mr. Moll and Mike Elder of the Facilities Department will review the submittals.
5. **Chairman's Report:** Mr. Warnke asked Mr. Moll to check with Chuck Orenstein of the Finance Department for the procedure of using money from an account which was not originally specified for that use.
6. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Konetzke asked to continue investigating the air conditioning situation at the tower. Mr. Warnke would like information on the RFP submittals and to see who had qualified proposals.
7. **Set Next Meeting Date:** Next meeting is set for January 7, 2015.
8. **Adjourn:** Mr. Rasmussen motioned to adjourn, seconded by Mr. Konetzke. Motion carried 5/0. Meeting adjourned at 9:09 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary