

Winnebago County Board of Supervisors
Aviation Committee

Date: December 4, 2013

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert, James Englebert & Kenn Olson

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. of Maintenance & Operations;

Diana Ulrich, Secretary; Mark Harris, County Executive; Mike Elder, Facilities & Property Management Director;

Elizabeth Hartman, Chamco; Meridith Jaeger, Aero-Innovate; Tim Brooks & Garrett Kamark, Orion Flight Services;

Mary Garcia, Basler Flight Service; Aaron Stewart, OMNNI; Tom Gabert, tenant/contractor; John & Rose Dorcey, Winnebago Flying Club, Jonathan Harger, EAA; Debra & Larry Last, Sandy Forsgren, Terry Novak, Fred Stadler, Scott Markel, tenants

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minutes of November 6, 2013: Mr. Rasmussen moved to approve the minutes of November 6, 2013, seconded by Ms. Gabert. Motion carried 5/0.
3. Airport Director's Report:
 - a. Review 2013 Budget: Mr. Moll reviewed the year-to-date report with the committee.
 - b. Discuss Airport Terminal Renovation/Replacement: Mr. Moll introduced Elizabeth Hartman of Chamco who explained the accelerator program to the committee. Mr. Moll introduced Meridith Jaeger of Aero-Innovate who explained the roles Aero-Innovate plays for encouraging and developing new aviation businesses.
 - c. Discuss Control Tower Back-up Air Conditioning System: Mr. Moll introduced Tom Gabert who was the HVAC engineer for the control tower construction project. Mr. Gabert explained the design shortcomings of the air conditioning system in the tower and a few options for a back-up system, ranging between \$87,000 and \$89,000. Mr. Moll will work with Mike Elder of the Facilities Department on obtaining other options.
4. Orion Flight Services Operations: Mr. Moll introduced Tim Brooks, the new Operations Manager for Orion Flight Services. Mr. Brooks explained that Eastern Aviation Fuels has purchased Orion Flight Services and will be providing full FBO services including aircraft maintenance, avionics, +charter services and in the future adding no lead 100 octane fuel.
5. Chairman's Report: Mr. Warnke asked to keep the terminal project moving forward.
6. Committee Member Statements/Suggestions/Items for Future Agenda: Ms. Gabert asked for an updated terminal/administration building concept sheet at the next meeting.
7. Set Next Meeting Date: Next meeting of the Aviation Committee will be January 8, 2014.
8. Adjourn: Ms. Gabert motioned to adjourn, seconded by Mr. Rasmussen. Motion carried 5/0. Meeting adjourned at 9:27 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary