

**Winnebago County Board of Supervisors
Joint Meeting
Aviation Committee And Facilities & Property Management Committee**

Date: November 6, 2013

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert & James Englebert (Aviation Committee)

Tim Hamblin, Bill Wingren, Bill Roh, Chuck Farrey & Lawrence Kriescher (Facilities & Property Management Committee)

Excused: Kenn Olson

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. of Maint./Ops.; Diana Ulrich, Airport Secretary;

Mike Elder, Facilities & Property Management Director; Mark Harris, County Executive; Aaron Stewart & Aaron Kiesau, OMNNI Associates; Robert Mark, CommAvia; Mary Garcia, Basler Flight Service; Garrett Kamark, Orion Flight Services; Jonathan Harger, EAA; Larry & Debbie Last, John Dorcey, & Terry Novak, tenants

1. **Public Comments on Agenda Items:** Mr. Roh inquired about the year-to-date column on the budget sheets. Mr. Last agreed that the terminal building is a white elephant and asked if the committee would consider using an advisory committee to help with the new building and stated he would like to be on the advisory committee.
2. **Discuss/Approve Planning for Airport Administration Building/Terminal Replacement:** Mr. Moll spoke about the potential building scenarios to the committee members. Many issues were discussed including FAA, State and County funding, location and size of the building. Mr. Elder explained how the existing terminal needs roof replacement at a cost potentially approaching \$900,000, boilers replaced at a cost of approximately \$70,000, light fixture replacement (to reduce electrical costs) and parking lot work. Aaron Stewart of OMNNI spoke about different options on what a new building could include. Mr. Elder said he was going to get accurate utility figures. Mr. Farrey motioned to lay over any vote on officially proceeding with planning until more accurate utility figures were obtained, and to meet jointly again on November 13th to discuss and possibly approve the planning of a new facility, seconded by Mr. Rasmussen. Motion carried 9/0 by both committees. (At this point members of the Facilities and Property Management Committee were excused)
3. **Approve Minutes of October 3, 2013.** Mr. Rasmussen moved to approve the minutes of October 3, 2013, seconded by Ms. Gabert. Motion carried 4/0.
4. **Airport Directors Report:**
 - a. **Review 2013 Budget:** Mr. Moll reviewed the year-to-date report with the committee.
 - b. **Review Perimeter Road/Fence Construction Project:** Mr. Moll told the committee the Airport was satisfied with the project; there was a final walk-through and acceptance by the WI Bureau of Aeronautics and the airport.
 - c. **Discuss Farming Operations on Airport:** Mr. Moll stated a local farmer wanted to speak with the committee but he was not at the meeting to do so.
 - d. **Update of Aviation Business Park:** Mr. Moll stated there has been some interest shown by a number of companies in the park. The Chamco Aviation Development Committee has met to begin marketing efforts for the park.
5. **Chairman's Report:** Mr. Warnke stated his appreciation for the Facilities & Property Management Committee members and County Executive Mark Harris coming to the meeting today and hopes their participation will continue as he would like this project to keep moving.
6. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Rasmussen asked for discussion on options for the control tower air conditioning back-up system.
7. **Set Next Meeting Date:** Next meeting of the Aviation Committee was set for December 4, 2013, with a reminder of the joint meeting with Facilities & Property Management meeting on November 13, 2013.
8. **Adjourn:** Ms. Gabert motioned to adjourn, seconded by Mr. Rasmussen. Motion carried 4/0. Meeting adjourned at 10:47 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary