

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**

Aviation Committee

Date: February 12, 2014

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, James Englebert & Kenn Olson

Excused: Maribeth Gabert

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. Maintenance & Ops.; Diana Ulrich, Airport Secretary; Mary Garcia, Basler Flight Service; Tim Brooks & Garrett Kamark, Air Oshkosh Flight Support; Aaron Kiesau, OMNNI Associates; Darryn Burich, City of Oshkosh Planning; Fred Stadler, tenant; Robert Keller, citizen

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minutes of January 8, 2014 & January 23, 2014: Mr. Englebert moved to approve the minutes of January 8<sup>th</sup> & 23<sup>rd</sup>, seconded by Mr. Rasmussen. Motion carried 4/0.
3. Airport Director's Report:
  - a. Review 2014 Budget: Mr. Moll reviewed the year-to-date report with the committee and discussed the de-icer truck purchase.
  - b. Discuss Airport Terminal Renovation/Replacement Potential Concepts: Mr. Moll introduced Aaron Kiesau of OMNNI Associates who gave a presentation of different concept ideas for a potential new building. The committee agreed that an administration building was the best option. There was discussion on single-story versus two-story options. Aaron will prepare another drawing having everything on one floor and will give cost analysis on both layouts.
  - c. Janie Gee I-2 Hangar, 3-year agreement: Mr. Moll explained the lease agreement. Motion was made by Mr. Englebert to approve the lease, seconded by Mr. Rasmussen. Motion carried 4/0.
  - d. Update on snow plow #50 incident: Mr. Moll explained the repairs and costs which are needed to fix the plow.
4. Discuss/Approve Air Zone Ordinance Wording: Darryn Burich from the City of Oshkosh gave a presentation on how the text for Air Zone 5 ordinance would be updated to accommodate family/residential dwellings. Motion was made by Mr. Rasmussen to approve the wording change, seconded by Mr. Olson. Motion carried 4/0.
5. Discuss/Approve Terminal/FBO Apron Reconstruction Project: Mr. Moll stated that panel rehabilitation will be done to the ramp with the county's portion of the funding to come from savings achieved from the perimeter road/fence project. This project will include joint rehabilitation. Motion was made by Mr. Rasmussen to approve the project, seconded by Mr. Olson. Motion carried 4/0.
6. Chairman's Report: Mr. Warnke informed the committee that Ms. Gabert had surgery and hopes for her speedy recovery.
7. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Rasmussen suggested calling the Terminal renovation/replacement an Administration Building not a Terminal building.
8. Set Next Meeting Date: Next meeting will be on March 12, 2014.
9. Adjourn: Mr. Englebert motioned to adjourn, seconded by Mr. Rasmussen. Motion carried 4/0. Meeting adjourned at 10:05 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary