

**BOARD OF HEALTH MEETING**  
**Friday, April 10, 2015**  
**7:30 a.m.**  
**Winnebago County Health Department**  
**1<sup>st</sup> Floor Conference Room, County Administration Building**

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos at 7:31 am

**ROLL CALL:** Board members present were: Chairman Dr. Shiloh Ramos; Dr. Jan Edelstein, Thomas Egan, Thomas Ellis; Dr. Sam Hofman, Ann Marshall, and Mike Norton.

**EXCUSED:** Rachel Youngquist

Also present: Health Department Director Doug Gieryn; Anne Boyce, Environmental Health Supervisor, Cindy Draws, PH Nurse Supervisor; Barb Sheldon, WIC Director, and Anna Carpenter, Health Educator

**APPROVE MINUTES:** Moved and second, Egan/Ellis to approve the Minutes from March 6, 2015. Motion carried 7-0, voice vote.

**BUSINESS:**

**A. Director's and Staff Activity Report**

**Doug Gieryn – Director**

- Health Department office in Neenah will move out of Neenah City Hall and into the Human Services building in Neenah.
  - Meeting with the County Executive, new Director of Veteran's Office, and Facilities to talk about possible space availability.
  - Discussed the timeline of when discussions began regarding a potential move and who was involved.
  - Discussed rumors regarding the Neenah office and the potential for further consolidation.
- Attended Healthcare Leadership Training for Mass Casualties in Alabama.
  - Two days of classroom and three days of exercises.
  - Included Actors as well as dummies that respond to stimulate and drug injections.
- Discussed status of the open staff positions.

**Cindy Draws – Nurse Supervisor**

- At the end of the month ThedaCare is bringing in EMS, Police and Children's Hospital to participate in an exercise to practice the process of who is informed, what is done, who responds, and how to minimize exposure to a patient with ebola. WCHD will be the only Public Health representative at the table.
- We now have 4 staff who have gone through the FAST training in preparation should there be a need to support the Red Cross in establishing a shelter.
- Refugees continue to trickle in.
- Car Seat recycling event on April 18<sup>th</sup>. Car Seats expire after 6 years and should be taken out of circulation, disassembled and the parts recycled.
- Accelerated student worked with day care providers to improve support for breastfeeding by assessing breastfeeding knowledge and practices. Recommendation is for breastfeeding up to 2 years of age.
- Prenatal class schedule posted.

- Super Saturday April 11<sup>th</sup> to enable those who were assessed a fine when they filed their 2014 taxes to sign up for insurance through the Affordable Care Act so that they are not assessed a fine again next year.
- Public Health Week
  - PH is leading a daily walk to promote regular activity during lunch.
  - Short videos on Public Health staff have been posted on facebook & twitter.
- The new Health Rankings are out.
  - WCHD is working on a number of the Health Focus areas.
  - Dr. Jan Edelstein shared APHA materials on Public Health week.
  - Mike Norton encourages more community gardens.
- Safe Teen Driving Coalition will pilot a teen driving safety program. If the pilot is a success the Aware Today, Alive Tomorrow program will continue and be run by the students.
- National Health & Fitness is coming up in May.
- Communicable disease update includes:
  - 3 recent Gastrointestinal outbreaks in Long-Term Care facilities
  - A highly suspect TB case with a very low risk of transmission will be treated as if active. This means daily observed therapy (DOT) by a PH staff member. We expect daily DOT to continue for at least 8 weeks.

#### **Anne Boyce – Environmental Health Supervisor**

- Spring is typically a time for staff training. Staff have been involved in the following:
  - Certified pool operator training
  - Pest Control seminar in Milwaukee
  - CPR training – all but one staff member have been certified.
  - Preparedness training
  - Radiation training using the XRF
  - 80 hours of training – completed by 3 staff members, 2 more are in the process.
- Special Events started the end of March
- There will be a new outdoor event in mid-June at the Fairgrounds
- July is shaping up to be a very busy month.
- Between now and Labor Day, there is only one week free from special events.
- Pizza Ranch will open in Oshkosh April 20<sup>th</sup>
- Timshel café is a coffee shop in the Neenah Marketplace scheduled to open Monday.
- Uptown opened in Oshkosh on the corner of 6<sup>th</sup> and Knapp in the building formerly occupied by Mahoney's.
- Plans are being reviewed for Taco John.
- Noodles & Co. scheduled to open this summer.
- There have been a lot of change in ownership.

#### **Anna Carpenter – Chronic Disease Prevention Health Educator**

- April 19<sup>th</sup> is the Cooking it Fresh Challenge for Oshkosh High School students.
  - Oshkosh North High School
  - Students from Oshkosh North and West competing to create new menu items.
- Legislative Breakfast May 15<sup>th</sup>
- Tobacco Compliance checks will once again be happening, reminder letters and training information provided to retailers in county-wide mailer.
- Youth involved with tobacco prevention and the re:TH!NK Youth Coalition was nominated for a youth volunteer award, 1 of 23 nominees.

**Barb Sheldon – WIC Director**

- Received new outreach materials with tear-off slips with the State contact number. A label with the local contact number has been added. Added information to poster regarding eWIC.
- e-WIC is a more streamlined process that may encourage a higher percentage of those eligible for benefits to apply for them.
- First part of a Management evaluation has been completed. The report and exit interview will follow.
- Building Bridges – expert speakers on bridging the gap between leaving the hospital to going into the community by normalizing breastfeeding and making sure there is community support.
  - St. Elizabeth Hospital, Appleton on May 6<sup>th</sup>
  - Mercy Medical Center, Oshkosh on May 7<sup>th</sup>

**B. 2015 Budget Update / 2014 End Year Review**

- February income statement is where it should be at this point.
- Year end is close to what the Final will be.
  - With the increase in Revenue and decrease in Expenses, \$248,000 will be placed in the reserve fund.
  - Received a \$10,000 grant for the Heroin Task Force

**C. Chapter 9.14 Ordinance Amendment on E-cigs – Vote**

- Reviewed and discussed changes.

**Motion to amend Chapter 9.14 Ordinance on E-cigs as present. Moved and Second, Norton/Hofman. Motion carried 7-0, voice vote.**

**D. Budget Transfer — Healthcare Coalition funding and other adjustments - Vote**

- Reviewed adjustments.

**Motion to approve the transfers as presented. Moved and Second, Egan/Norton. Motion carried 7-0, voice vote.**

**Dr. Jan Edelstein leaves.**

**Motion to support the acceptance of the \$10,000 donation. Moved and Second, Egan/Ellis. Motion carried 6-0, voice vote**

**NEXT MEETING: June 5, 7:30 am County Admin Building, 1<sup>st</sup> Floor Conference Room.**

**REPORTS: none**

**Motion to adjourn, Ellis/Norton. Motion carried, 6-0 voice vote.**

Respectfully submitted,  
Mary Capen, Recording Secretary