

BOARD OF HEALTH MEETING
Friday, December 2, 2011
7:30 a.m.
Winnebago County Health Department
Conference Room

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos.

ROLL CALL: Board members present were: Chairman Shiloh Ramos; Vice Chairman Joanne Sievert; Tom Egan; Tom Ellis; Peggy Larson; Ken Neubauer, and Dr. Joseph Bachman.

EXCUSED: Jill Collier

Also present were Doug Gieryn, Health Department Director; Cindy Draws and Mary Jo Turner, Public Health Nurse Coordinators; Jeff Phillips, Sanitarian; and Holly Middlestadt, Student Nurse.

APPROVE MINUTES: Motion to approve the minutes from October 7, 2011. Sievert/Ellis approved. Motion carried 6-0, voice vote.

ITEMS FROM THE PUBLIC: None

BUSINESS

A. Director's and Staff Activity Report

Jeff Phillips

- Emergency Preparedness – There are plans to hold a 3 hour exercise next Tuesday with Public Health taking the lead. The scenario is a mass clinic of 40,000 at the Expo Center. Many departments are involved. This is a grant requirement.
- Inspections – We are still short-staffed, but with the help of 2 LTE UWO Students, half of the year's inspections are complete. We are also getting acclimated to new software (HealthSpace) from the State, and 70% of our past inspections have now been entered into this system. HealthSpace will enable us to record data electronically in the field during an inspection.
- Well Tests – The State Lab of Hygiene provided data on well test submissions from Health Departments. In the past 3 and ½ years, Winnebago County has submitted 523 samples for Bacteria, 22% of which tested "unsafe". Out of 332 tests for Nitrates, 4% were unsafe. Out of 254 samples for metals, 16% were unsafe for Arsenic, 7% for Cobalt, 5% for Nickel. All of these are found in the same geological structure under Winnebago County. 48% tested high in Iron. All this emphasizes the need for annual well testing by private home owners.
- Doug thanked Jeff for stepping up and working with UWO, as training takes extra time. We hope to be fully staffed in 2012.

Mary Jo Turner

- Mary Jo introduced Holly Middlestadt, RN to BSN program from UWO.
- Crib Safety – For the prevention of infant death, Nurses are working on Safe Sleep Policy and working with Daycares. A Display model may be purchased next year to illustrate safe sleep practice. Co-sleeping with infants is discouraged.
- Safe Baby Products – a pamphlet is being created describing safe baby products.
- Flu Clinics – The County Human Resources Wellness Committee purchased Flu vaccine to offer to Winnebago County Employees at no cost. We have exhausted this supply, but still have Children's Flu Vaccine available.

- Flu Vaccine Vouchers – Walgreens provided free Flu Vaccine to adults in financial need who qualify for a voucher. We shared our vouchers with the Living Healthy community clinic.
- Journal of Christian Nursing – Mary Jo passed around an issue that contained her article on Infectious Disease Prevention.
- Journal of Public Health Nursing – An article that is soon to be published in the JPHN magazine was passed around as well.
- Some of our County Nurses had attended the International Conference of Public Health Nursing in Minneapolis recently.
- An article regarding how the recession has impacted Public Health Nursing was passed around.

Cindy Draws

- Cindy passed around the latest Communicable Disease Report for Winnebago County. Chlamydia is still the most prevalent disease. Some Pertussis has been occurring in our area.
- World AIDS Day was December 1. The State had various activities to promote awareness. The Health Department would like to work with the Gay-Straight Alliance at UWO and Oshkosh Area Schools for events next year. HIV is still an issue in our area. There are more cases now than in 2001, primarily in men who have sex with men. A higher incidence is also noted in the black population.
- Chronic Disease Prevention:
 - A Diabetes Prevention campaign is in the works thanks to Public Health Nurse Sue Ashton. A diabetes risk test is available on our website. A handout was passed around.
 - A diabetes screening event will take place on December 9, from 9-3 at the Oshkosh Walmart. Student Nurses will help out.
 - Strong Bones – 8-10 people have consistently attended since the first session. A post fitness test is scheduled. We are looking to do another session in the Oshkosh area. A waiting list has been established. The 12 week program costs \$15.00 and participants learn exercises they can continue at home.
 - YMCA's and Senior Centers also have exercise programs designed for seniors.

Doug Gieryn

- Signage – progress is being made. Mike Elder has a design that uses the Public Health Logo and WIC. There will be a 2' x 2' sign on the window to the right of the Main Entrance of the Administration building. We are still working on changing the sign on the East side of the building to include Public Health and WIC.
- WIC funding will be at the same level in 2012.
- Funding cuts –
 - Cuts to MA from the State are on the horizon that will reduce the number of Badger Care recipients. This will put a larger burden on area ERs and Community Clinics.
 - There is a state bill that would cut funding for facilitation of federal funds to Planned Parenthood, eliminating the coordination Wisconsin Well Woman's Program by Planned Parenthood in Winnebago, Outagamie, Fond du Lac and Sheboygan Counties that provides mammograms and cervical cancer screening to those with little or no insurance. Doug has been asked to provide a letter of support for the WWW Program.

B. Budget Update – Doug Gieryn

- A budget report was available today. The Finance Dept is trying to enable the new Munis software to readily produce budget reports. The report shows as of September

2011, we are under budget. Doug hopes to have up to date income statements in the future, and will be able to e-mail these to Board of Health members.

C. Health Department Accreditation and Grant Application

- Doug is moving toward having the Health Department nationally accredited. This would hold us to certain standards. Winnebago and Oshkosh have already participated in a self-assessment to identify strengths and weaknesses. We have begun to address prerequisites by performing a community health needs assessment and community health improvement plan.
- The next step will be to apply for funds. Up to \$10,000 is available for local Health Departments to develop strategies. In combination with Oshkosh, Doug will seek \$20,000, and plans to hire a facilitator to help with developing a strategic plan and add staff time for quality improvement and performance management training and implementation.
- It is timely for us at this point to get staff on board due to consolidation of health departments and move toward population based Public Health initiatives.
- Accreditation Standards have just been published. Our goal is to achieve accreditation in a few years. Hopefully this will give us an advantage when seeking future grant opportunities.
- Neenah Health Department will be folded in as consolidation allows.

D. Update on Health Department Consolidation

- An Interagency Agreement has been drafted by Neenah and disbursed to Oshkosh and Winnebago. Comments have been sent back. John Bodnar is currently working with the city attorneys on various ordinances.
- Human Resource Departments have met. Most HR issues have been worked out.
- Weights and Measures had been an issue that needs to be resolved.
- Neenah has adjusted their 2012 budget to include consolidation after the first quarter.
- The Consultants are finished. Now the political entities are working on the details.

Reports/Comments

- Doug reported that the carpeting and furniture for the Health Department lobby has been ordered. We are waiting on dates for installation.

Next Meeting: January 6, 2012, 7:30 a.m. 112 Otter Ave, First Floor Conference Room. If no action is needed, the January meeting will be canceled and Board Members notified.

Motion to adjourn: Egan/Ellis, motion carried 7-0, voice vote. 8:40 a.m.

Respectfully submitted,
Linda Baeten, Recording Secretary