

BOARD OF HEALTH MEETING
Friday, December 6, 2013
7:30 a.m.
Winnebago County Health Department
1st Floor Conference Room, County Administration Building

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos at 7:30 am

ROLL CALL: Board members present were: Chairman Shiloh Ramos; Jill Collier; Tom Egan; Dr. Sam Hofman; Mike Norton; and Sue Panek. Deb Allison-Aasby and Rachel Youngquist arrived after roll call.

EXCUSED: Thomas Ellis

Also present: Health Department Director Doug Gieryn; Anne Boyce, Environmental Health Supervisor; Cindy Draws, Public Health Nurse Coordinator; Barb Sheldon, WIC Director; Mary Jo Turner, Public Health Nurse Coordinator; Anna Carpenter, re:TH!NK staff; Lori Duclon, RN.

APPROVE MINUTES: Moved and second, Egan/Hofman to approve the Minutes from October 4, 2013. Motion carried 6-0, voice vote.

Deb Allison-Aasby and Rachel Youngquist arrive.

PUBLIC COMMENTS: None.

BUSINESS:

A. DIRECTOR AND STAFF ACTIVITY REPORT

Cindy Draws – Nurse Coordinator

- Older Adult
 - Care Transition Team coordinates a clear & effective transfer from the hospital to a care center to home. Team meets with the population to discover needs that need to be met.
 - Staggered handout will be distributed to providers as a tool to reduce falls once it is printed. Working on an evaluation tool.
 - Fall Screening Program – 74 referrals from the Oshkosh Fire Dept. 39 of those referrals allowed us entry into their home with 23 resulting in a need for a referral to a Dr. for mobility/depression/cognitive issues. Gold Cross wants to send us referrals as well. We will continue for 1 more year and evaluate.
 - Strong Bones classes – 2 in Menasha and 3 in Oshkosh
- Communicable Disease
 - Flu - slowly increasing
 - Pertussis – still higher than pre outbreak numbers. Winnebago County had one of the 4 highest Pertussis case totals in the state for 2013.
 - LTBI / Suspect TB, STD, Hep B, Hep C – these areas are keeping us the busiest
- Sex Education Curriculum – training Monday, December 9th for 7th grade teachers in Oshkosh.
- Refugees – looking for an additional 75 to arrive this fiscal year.

Barb Sheldon – WIC Director

- Lead screening – “LeadCare II” units were donated for both sites by Molina and United Health Care earlier this fall to make the lead screening easier to do with less blood needed. Targeting those who have not had the test by 18 months of age.
- WIC funding – Birth rate is down which is reflected in the number of people applying. Therefore there may be a reduction in funding.
- Food Share – saw a reduction in November so more clients may come back on to WIC.
- Electronic Benefit Card – a swipe card will replace the paper draft and should be operational by 2015. Client will have a pin # for security and will received a printout showing what is left on the

card after each transaction. Other states have used this program successfully and should be more discrete for the user as well as saving time.

- Farmers Market Vendors – are approved for a 3 year term.

Anne Boyce — Environmental and Sanitarian Programs

- Inspections are on schedule with approximately half being done.
- Food Code – changed in September so the handouts are being changed to reflect those changes.
- Events – have slowed down, weekend coverage now only occasionally needed
- Preparedness training – joined the National Guard 54th Civil Support Team at Whitman Airfield on a training exercise in the identification and response to an infectious agent with intent by terrorists to infect others.
- Oakridge Road contaminated well project – completed 15 samples with 2 testing positive for Coliform. The 2 were re-sampled with one coming back positive for Coliform. Testing will be done again in April or May.
- Establishments – there have been 18 establishments since October that were new or a change in ownership.
- Elevated Blood Lead (EBL) levels – 4 new EBL investigations since October.

Mary Jo Turner — Nurse Coordinator

- Medical Advisor – Dr. Sam Hofman has agreed to be our Medical Advisor and was approved by the State.
- MCH Grant Objectives – still negotiating objectives for 2014.
- Car Seat Grant from DOT – increased to \$6,000 from \$4,000.
- Immunization Clinics – due to decreased demand there will be only one clinic/month in Oshkosh from 3-5p. Walk-ins are always accepted at both Neenah and Oshkosh locations.
- Child Death Review (CDR) Team – suicide prevention resulted in Teen Screen, a program the Oshkosh School Board has accepted. Working with other area school districts on acceptance.
- Grief Project – Funeral Homes don't have information to give to parents of a child death. Will be putting together a folder of resources for 1st responders and funeral homes to give to the family.
- Immunizations – Tdap is still free to adults due to the Pertussis outbreak. Hepatitis A&B can be given free from the state supply provided criteria is met, otherwise it can be purchased for a minimal fee.

Doug Gieryn — Director

- Affordable Care Act – holding enrollment fairs on the 16th and 17th of this month at Oshkosh and Menasha libraries. A computer will be placed in the Living Healthy clinic to assist with enrollment at that location..
- Re:TH!NK Heroin Task Force – kick off was 2 months ago. Four subgroups (Pillars) are meeting; Prevention, Harm Reduction, Law Enforcement and Treatment. Prevention Pillar emphasis has been on school curriculum, parenting and community awareness. Details on re:TH!NK website.
 - D.A.R.E – currently in the 5th grade, may expand into the 7th grade in Oshkosh.
- Winnebago County Bike Ped Plan – working with other groups including the East Central Wisconsin Regional Planning Commission on a grant application. This is a minimum \$50,000 project that would require a hard cash match of 20%. The intent of the grant would be to develop a county plan that would compliment local efforts and connect their trails.
- Increase in tobacco sales to minors
- Mental Health Share Shop – continues to meet
 - No Locked Door – multiple entries to Mental Health

- Web based referral system – Mental Health Connection (Neenah/Menasha/Appleton area)
- Farm to School Grant – received grant award.
- Staffing resignation – PHN resigned to pursue advance practice nursing degree. Request to fill the position with a temporary employee funded through grant & levy funding.
- Grant Funding – due to efficiencies that are expected to be gained through consolidation, state funding is cut back after 3 years. This cut back will first affect the 2015-16 budgets.

Request to approve a budget transfer to accept the Farm to School grant. The grant enables us to provide equipment to the schools so that they can take and process/freeze locally grown food when it is available for use later in the school year. The pilot program is occurring in the Oshkosh, Winneconne and Omro school districts. The grant includes stipulations for mandatory training as well as meeting with other grantees. Motion to approve budget transfer Jan 2014 **Moved and second, Panek/Norton to approve the Farm to School Budget Transfer for Jan 2014. Motion carried 8-0, voice vote.**

Budget Transfer for Category Overages – Other operating and travel category expenses are exceeding original budget projections as is revenue from service provision. This budget transfer brings in new funding from grant related sources and fee for service revenue to cover those expenses. This is the first budget of the consolidated department. Overall the budget is in good shape and we anticipate putting \$'s into the reserve fund. Revenue typically runs behind and is currently 6% ahead of expenditures to which, prior to this transfer, are at 90.3%. This next year there will be a push for preparedness training for staff. **Moved and second, Norton/Hofman to approve the Budget Transfer Dec 2013. Motion carried 8-0, voice vote.**

Jill Collier and Rachel Youngquist leave 8:43a.

Party at the PAC Presentation – Lori Duclon

- ThedaCare presents “Party at the PAC” each year. This year we were asked to present “Parents are the Key to safe teen driving”. This CDC, evidence based program, was well received by the parents. This program came about as a result of the Child Death Review team. In 2011 car crashes were the primary cause of teen death.

Backpack Tobacco Act Takes Steps to Protect Kids – Anna Carpenter

- Rep. Garey Bies (R-Sister Bay) has authored a bill being considered by the Wisconsin Legislature to close tobacco tax loopholes and require these kid-friendly products be kept behind the counter rather than at the end of candy aisles or at the check-out counter.

NEXT MEETING: February 7, 2014, 7:30 am County Admin Building, 1st Floor Conference Room.

REPORTS:

Sue Panek — there are Memory Café's in the Appleton area that support caregivers as well as having activities for the clients. Sue will make sure Public Health is invited to the next meeting.

Sue Panek — If approved, Catalpa Mental Health program will have counselors available at Washington School (school board to vote on in the next couple of weeks) which would then feed into Webster Stanley, which would then feed into North High School.

Deb Allison-Aasby — the Heroin Task Force has recovered addicts included in their group who contribute a different viewpoint.

Meeting Adjourned, 9:43 am, Ellis/Norton. Motion carried, 6-0 voice vote.

Respectfully submitted,
Mary Capen, Administrative Support
Winnebago County Health Department