

## **WINNEBAGO COUNTY CHILD DEATH REVIEW TEAM**

Meeting Minutes

Winnebago Co.Sheriffs Office

03/28/2011

**PRESENT:** Teresa Paulus and Doug Gieryn (Winnebago County Health Dept); Jennifer Yates and Sara Schumacher(Childrens Hospital Fox Valley – Child Advocacy Center); Erin Roberts (Neenah Health Department); Stephanie Stauber (Winnebago County District Attorney Office); Jane Tebon (Oshkosh Health Department); Mary Wiatrowski (Winnebago County Department of Human Services); Karen Nash (Childrens Health Alliance of WI); John Holland (Oshkosh City Fire Department); Thomas Makurat (Winnebago County Sheriff Office); Barry Busby and Amanda Thoma(Winnebago County Coroner); Wendy Schwalbe (Family Services – Parent Connections)); Douglas Bisbee (Community for Hope), Jinnifer Gaurke(Theda Clarke), Becky Kaiser and Jeremy A. Krueger(Oshkosh Police Dept)

**GUEST:** Amber Bougie, UW-Oshkosh nursing student

**MEETING CALLED TO ORDER:** Meeting called to order at 12:05pm by Teresa Paulus

**INTRODUCTIONS:** Amber Bougie clinical with Winn. Co. Health Dept. Becky Kaiser(Oshkosh Police Dept) will be moving out of state-thank you for your service. Welcome Jeremy A. Krueger with OPD)

**APPROVAL OF 2/28/11 MINUTES:** Motion by Barry Busby to approve minutes. Second by John Holland. Motion carried with no opposition.

**EDUCATION OPPORTUNITIES:** Teresa Paulus informed members of upcoming educational opportunities: The Many Faces of Depression; Communities in Action to Prevent Suicide.-look for e-mail regarding these-attend on own. Important webinar relevant to Child Death Review Team available: How to be an effective member. Members prefer to view during meeting versus doing independently.

**MOTION FOR CLOSED SESSION:** Motion by Stephanie Stauber to move the meeting into closed session. Second by Wendy Schwalbe. Motion carried with no opposition. Review of case #11.

**MOTION TO RECONVENE TO OPEN SESSION:** Motion by Jayne Tebon to reconvene to open session. Second by Mary Wiatrowski. Motion carried with no opposition.

**DISCUSSION:** Recommendation to have speaker on LGBT-Doug Bisbee will follow up on this. Doug Bisbee mentioned that Community for Hope is working towards getting folder on issue of Suicide to every child in Winnebago Co. Jennifer Yates will follow up on protocol for pediatric physicians on screening for mental illness. Specific members(Coroner, law enforcement/EMS,

CPS, legal) given list of information to review that is suggested by the state CDRT they fill out at each death review to assist in more efficient collection of data

**NEXT MEETING:** Member suggested to cancel meeting for April as many members will be on vacation for the Easter holiday. Next meeting will be by May 23<sup>rd</sup> 12-1:30pm. Members are reminded that lunch is no longer served. May bring own lunch to meeting.

**ADJOURNMENT:** Meeting adjourned at 1:30 pm

Respectfully submitted by:  
Teresa Paulus, RN  
Winnebago County Health Department