

WINNEBAGO COUNTY CHILD DEATH REVIEW TEAM
Meeting Minutes
January 26, 2015

PRESENT: Erin Roberts (Winnebago County Health Dept); Mary Wiatrowski (Winnebago County Human Services); Teresa Paulus (Winnebago County Health Dept); Amanda Line (NAMI-Oshkosh); Sarah Bassing-Sutton (Samaritan Counseling Center); Ryan Gauthier (Gold Cross Ambulance); Belinda DeGoey (Winnebago County Health Department); Wendy Schwalbe (Parent Connection); Jayne Tebon (Winnebago County Health Dept); Margaret Struve (Winnebago County District Attorney Office); Kimberly Maki (Winnebago County Coroner Office); Barry Busby (Winnebago County Coroner Office); Teresa Boudreau (Winnebago County Human Services); Jenni Kunding (Victim Crisis Response); Kara VanVooren (Children and Youth with Special Health Care Needs); John Holland (Oshkosh City Fire Dept); Karen Nash (Childrens Health Alliance); and Rosemary Perrizo (US Product Safety Commission).

MEETING CALLED TO ORDER: 12:08 pm by Teresa Paulus.

INTRODUCTIONS: Team members introduced themselves.

REVIEW AND REVITALIZATION OF WINNEBAGO COUNTY CHILD DEATH REVIEW TEAM: Teresa thanked those who completed the on-line survey and introduced Karen Nash from Childrens Health Alliance. Karen presented an overview on Child Death Review and how to assist the team to complete effective reviews. Karen reviewed what the expectation of team members are and the roles of each member. She discussed importance of confidentiality, collecting data and self care. She will forward prevention activity videos from other counties.

UPDATED CONFIDENTIALITY STATEMENTS AND INTER-AGENCY AGREEMENTS: Belinda distributed the individual confidentiality statements for each member to complete. Inter-agency agreements were also distributed to be signed by each agency. Please have the agreements signed by the director of the agency and return at the next meeting.

NEXT MEETING: Monday February 23, 2015

ADJOURNMENT: Meeting adjourned at 1:30 pm.

Respectfully submitted by:
Belinda DeGoey RN, Winnebago County Health Department