

SECURITY COMMITTEE MEETING
July 9, 2014
Minutes

Location: Room 500 in the Courthouse

Next Meeting: October 15, 2014 in Room 500 in the Courthouse

Present: Judge Karen Seifert, Melissa Konrad, Lt. Joe Kroncke, Christian Gossett, Lisa Krueger, Linda Meier, Terri Vandellen, Mike Elder, Mark Harris, Sheriff Matz, Bill Wingren, Linda Kollmann , Bill Roh, Harold Singstock and Jon Bellows.

- I. **Minutes:** The Minutes from the April 9, 2014 meeting were approved by the Committee.

- II. **Courthouse Security & Efficiency Study:** Mike Elder reported that the National Center for State Courts (NCSC) is still working on the study in Winnebago. The NCSC have met or communicated with everyone they needed to talk to and are working on the results. The results are coming back a bit slower because one of the main people working on the project had heart surgery due to a heart attack. Judge Seifert informed the group that since the last meeting the NCSC came to the Courthouse and met with the Judges, Commissioners, and the Clerk of Courts office to discuss trends. The trend they found is that Winnebago County is not growing at a rapid pace, therefore, that helps to determine how to space plan for the next 10-30 years. The results should be back around August 16 of this year. There was discussion of where the NCSC presentation should start; Judiciary & Public Safety, Facilities, P&F, etc. The consensus was for the presentation to start at a smaller scaled group before it went to the County Board. General discussion of when to present to the board and how many votes are needed. Judge Seifert brought up a 2011 Wisconsin Lawyer magazine article regarding the historic nature of the Courthouse and asked Mike Elder if the NCSC was aware of the restrictions that the Courthouse has on it due to the fact the building is on the Historical Society Registry. Mike Elder confirmed the NCSC was aware. There was an inquiry regarding the study and if the study was going to come back with options for the County Board to pick from. Judge Seifert and Mike Elder seemed to believe the study was going to come back with a “best” option for Courthouse Security with what we have in Winnebago. Mike Elder said they are also looking at ADA compliance as well as other problems in the building.

- III. **Technology Upgrade Status:** Bill Roh inquired about the \$250,000 that the County Board approved last year for Courthouse technology upgrades for security, cameras, panic button and the PA system. There was a consensus that the County should continue to hold off spending that money until there is some idea what the County is going to do with the security study.

- IV. **Security Subcommittee:** Judge Seifert informed the group that the subcommittee is still working on complying with SCR 68.05(4) at this time there is a draft put together attempting to address the 23 items the policy is supposed to include. The Committee will

continue to work on this and things will likely change depending on the results of the Courthouse Study.

- V. Courthouse Traffic Tracking:** The Sheriff's office hired someone to track the traffic into the Courthouse the week of July 7. Sheriff Matz reported that on Monday July 7, 2014 there were 864 people that came into the Courthouse, 668 of those were visitors. On Tuesday 723 people entered the Courthouse, 560 of those were visitors. They are not tracking where the visitors are going at this time. They intend to do this two more times in order to capture a slower, busier and a steady week to compare the numbers. They are considering asking where people that are visitors are going in the building but are unsure if that will be done or not. This same sort of study was done in 1999 and the numbers are very similar in traffic numbers today.
- VI. Jury Rooms:** There was an inquiry about locking the jury rooms when they are not in use earlier this year. The protocol is that the rooms will be locked unless there is a jury or scheduled event.

Respectfully Submitted by Melissa Konrad, Clerk of Courts.