

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, May 9, 2012

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Joanne Sievert, and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Mike Norton – County Board Supervisor District 20, Chris Kniep- UW Extension Director, and Nancy Barker – County Board Supervisor District 2.

ABSENT: Bill Wingren -excused

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the April 11, 2012, Facilities Committee Meeting approved as is. Motion made by Chuck Farrey and 2nd Larry Kriescher, Joanne Sievert, abstain. Motion passed 3-0.

CORRESPONDENCE: none

PUBLIC INPUT ON AGENDA ITEMS: none

Discussion and Action on Facilities Responsibility Resolution: This is in regards to the resolution that was submitted to Facilities during the last meeting by Guy Hegg. Mike stated that he and County Executive Mark Harris knows what needs to be done and he will be meeting with him next week. Rob Way has put the Parks/UW Ext Project on hold indefinitely. Mike is working with Chris Kniep for their storage space. The Facilities Dept will help UW Extension move the Fair equipment from Point A to Point B and vice versa when the fair is done. Chuck thinks this resolution needs to be submitted, approved by this committee and move the process forward. Joanne thinks that Facilities should be responsible for all buildings. Mike Norton addressed that there would be a staffing issue if Facilities took on all buildings. Chuck says that this needs to be looked at and if it were to happen then we would have to look at increasing staff. Motion to approve by Chuck Farrey, 2nd by Joanne Sievert. Motion passed 4-0.

Update of Park View Addition: There was a preconstruction meeting yesterday and Miron will start site preparations on Monday. Miron should have the project completed by end of September or early October 2012.

Update of Pleasant Acres and Pavilion Demolition: The rain has been a set back. Spreading top soil now. Buildings are all down and there are just two piles of rubble that need to be removed. After the soil settles a bit, they will put a sidewalk in. Will be waiting a year before doing the parking lot so that can settle.

Update LEC Absorption Chiller Project: Waiting for the chiller to arrive, will be shipped on May 15th. Piping is done. Solid Waste is done with their half. After chiller gets here, should be completed by the end of June.

UWEX- Parks Storage Needs: Already discussed above. Chris Kniep wanted to thank the Facilities Dept for all their recent work during the recent storms, they believe the Coughlin Building was hit by lightning. Facilities came out several times to take care of the issues they were having.

Mike Elder Report on Department Operations: Mike discussed the current projects. Mike looked into the handicap access at Oshkosh Human Services that Tom Widener wondered if the curb stop could be cut. Mike said that it's in the middle of a sidewalk and the code won't allow the curb to be cut. Nancy asked about if there was a possibility that the Airport Terminal could be rented out for events and be used in some way. Nancy also asked why the Health Dept was in a rented city space, when the Neenah Human Service Building's basement is completely empty. Mike said that if they did that, Public Health would have been split between two floors. Nancy said that the basement is rented out to outside groups for meetings.

Chairman Report: None

Tour Knapp Street Facility : Took tour. Joanne Sievert was excused.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, June 12th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Larry Kriescher at 12:20 pm Motion passed 3-0.

Respectfully submitted,
Penny Schry
Administrative Coordinator, 5/9/12