

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, May 14, 2014

TIME: 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Bill Wingren, Tom Egan, and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Guy Hegg – District #27.

Bill Roh excused

Meeting was called to order by District 10, Committee Vice Chairman, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Correction to minutes under Director Report on Department Operations. Motion to approve 1st Bill Wingren, 2nd Chuck Farrey, motion passed 4-0.

CORRESPONDENCE: Chuck mentioned that even though the joint meeting was canceled with the Aviation Committee, he did receive the agenda and he questions the boiler replacement being \$14,000 over budget and if the Airport is building a new building can the boiler be used in the new building? Mike said that the boiler RFP's are coming in higher than expected. The Airport boiler will be coming out of the Airport budget. The boiler can potentially be used in the new building. The boiler is needed and it can not wait for a new building to be built.

PUBLIC INPUT ON AGENDA ITEMS: None

CHAIRMAN REPORT: None

DISCUSSION AND POSSIBLE ACTION ON TRI-COUNTY ICE ARENA: There were three RFP's that came back and none were accepted. The RFP was changed to a 15 year lease and after 15 years the title would be their's. It has been sent to the three interested parties that sent RFP's on the 5 year lease. RFP is due back May 27th. Chuck asked if the current management team had submitted an RFP. Guy Hegg said that no they did not because they wanted the County to set aside funds for parking lot repair, repairs to the building and the special assessment on E. Shady Lane. Tom Egan asked if another one year lease will be signed as we are getting close to the end of the lease term.

DISCUSSION AND POSSIBLE ACTION ON AIRPORT ADMINISTRATION BUILDING PROJECT: The Airport wants to have a joint meeting. Chuck has a lot of questions and concerns about the new building. Guy Hegg was at the Aviation Committee Meeting this morning and there was a preliminary plan for a 16,000 sq ft building for approximately \$6 million dollars (including building demolition). Possible action at next months meeting. Bill Wingren asked why the Airport doesn't move into the Orion portion of the current Airport Terminal as Basler bought Orion and Orion will be vacating the building. Guy said that option was not presented at the meeting.

DISCUSSION AND APPROVAL FOR CAPITAL PROJECT BUDGET TRANSFER REALLOCATION OF \$11,500 FROM OSHKOSH HUMAN SERVICES BOILER REPLACEMENT TO THE COURTHOUSE DOOR REPAIR: The RFP came in \$11,500 higher than expected. Mike would like to take this from the Oshkosh Human Services boiler replacement seeing how the boiler number came in higher on the Airport boiler he wants to redo the specs and get accurate numbers for next year's budget. He believes the boilers will be ok through this coming winter. Chuck made a motion to approve, 2nd by Bill Wingren, passed 4-0.

DIRECTOR REPORT ON 2014 BUDGET: We are almost half way through the budget and we are looking pretty good. We have had some big equipment repairs. Chuck asked roughly how much money went back to the general fund from 2013 and Mike estimated about \$150,000. Chuck asked if there was a way to see who all put money back into the general fund and how much? Mike said that Chuck in Finance should be able to provide that information to them. Tom asked what will happen to the gray shed that was fixed up for use of the trailers/pens for the Fair when the new building is built. Mike said that the new building is to replace a garage that is used for their equipment and is leaking. The new building will be built by the Expo building. As far as Mike is aware they will still need the gray shed, if not then it will get used for something else.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike discussed department operations. Mike has received some feed back from the Courthouse study and there is talk of an addition where the plaza deck is, it would be 5 stories with approximately 40,000 sq ft. That would provide security/screening at the front entrance and possibly one or two new courtrooms. At this time they need to go back and come up with a plan to accommodate all the needs. Mike is working on the 2015 budget and will hopefully have it for the Committee in July.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Chuck suggests that this Committee should tour the Fond du Lac Airport at our next Committee Meeting (June 11th). The Committee agrees, they will meet here at Facilities at 9:30.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, June 11, 2014 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn by Bill Wingren, 2nd by Chuck Farrey at 11:07 am. Motion passed 4-0.

Respectfully submitted,

Penny Schry, Administrative Coordinator 5/14/14