

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, June 12, 2013

TIME: 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Bill Wingren, Bill Roh and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director and John Matz – Winnebago County Sheriff's Dept

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the May 8, 2013, Facilities Committee Meeting approved as is. Motion made by Bill Wingren and 2nd Chuck Farrey. Motion passed 4-0.

CORRESPONDENCE: Bill Roh received a message from Craig Engle, Fox Valley Youth Hockey Association, highly recommends that the County do a thorough inspection of the Tri County Ice Arena and bring the facility up to code. He also said that he believes that the Park & Rec Dept should handle the lease for the Tri County Ice Arena as they do for the Race Track. Bill Roh also wanted to know if the Committee was aware that there is another offer to purchase on the table for the Tri County Ice Arena.

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSS COURTHOUSE SECURITY: Dave Albrecht has asked for a study to be done at the Courthouse to establish options of what can be done to make the Courthouse more secure. The rough cost of this study is \$150,000 – 250,000. Mike found a place called National Center for State Courts. There is a meeting posted for Friday at 10:00 am and the Rep for the National Center for State Courts will be at that meeting. Judge Siefert wants a joint meeting between Courthouse Security Committee and Facilities Committee for Friday at 3:30pm. John Matz will get this Committee copies of the Supreme Court practices (approx 30 pages) which are guidelines not requirements. Bill Wingren said that this study is actually two different topics (1) where to put all the offices and (2) security of the courtrooms. When you do a study, it is to explore all options. Chuck Farrey asked that if building a new Courthouse was on the table where would it go? Mike said most likely adjacent to the Sheriff's Dept because it would be more efficient for transporting inmates. John Matz said that it would be ideal to get the courts out of the Public Safety Building and to have screened entrances at the Courthouse, which would be built on the plaza deck. Mike handed out a schematic design from 12 years ago that shows an addition to the plaza deck. Bill Wingren said that he thinks that during while in the process of getting this study done, he thinks we should go ahead and get panic buttons, a PA system and the cameras (\$250,000). No matter what option is picked from the study, these items will be useful and money well spent. This matter should be brought forward during Friday's 3:30 meeting. Mike will ask Judge Siefert to put on the agenda.

FAIRGROUNDS GARAGE AND BARN REPAIR RESOLUTION: Chuck Farrey stated to the committee that he is bringing forward a resolution to have the old milk barn and garages repaired in the amount of \$350,000 at the County Board meeting.

DISCUSS 2013 CAPITAL PLAN PROJECT: STORM WATER CONTROL: This is a bigger issue then just Park View. Mike said that we really need to have a professional come in and find the problems. Rettler, out of Stevens Point, would be able to come in and get all the information to date, find the problems and come up with solutions (this will include what will happen with the storm water when more parking is added to Park View). The cost of the Study is \$24,000.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Year to date in the budget we are at 40%, right on track. Tim Hamblin asked Mike if he has figured out why Coughlin Building is so inefficient and Mike has not had time to look into it. Mike discussed the department operations.

Chairman Report: None.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, July 10, 2013 at 9:30 AM at the Maintenance facility, 1221 Knapp Street, Oshkosh WI, 54902.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Bill Wingren at 12:20 pm Motion passed 4-0.

Respectfully submitted,
Penny Schry
Administrative Coordinator 6/19/13