

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** Wednesday, July 11, 2012

**TIME** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

**PRESENT:** Tim Hamblin, Lawrence Kriescher, Bill Wingren, and Chuck Farrey

**ALSO PRESENT:** Mike Elder-Facilities & Property Management Director, Nancy Barker – County Board Supervisor District 2, Mark Harris – County Executive, Mike Norton – County Board Supervisor District 20, Paul Kundinger –Fox Valley Sports Association, Craig Enger - Fox Valley Sports Association, and Guy Hegg – County Board Supervisor District 27.

**ABSENT:** Joanne Sievert -excused

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Minutes for the June 13, 2012, Facilities Committee Meeting approved as is. Motion made by Bill Wingren and 2<sup>nd</sup> Chuck Farrey. Motion passed 4-0. A question was raised about the illegal meeting on June 28, 2012 meeting. Move to reject by Chuck Farrey and 2<sup>nd</sup> by Bill Wingren. Motion passed 4-0.

**CORRESPONDENCE:** Mike informed the group that the DNR is interested in renting vacant space behind USDA /FSA at Coughlin. The USDA had been directed to reduce the amount of rented space from their headquarters in D.C. several years ago. Chuck said that the NRCS Farm Bill expires Sept 30, 2012 and is wondering what will happen at that point. The Committee wants to move forward with renting the two offices out.

**PUBLIC INPUT ON AGENDA ITEMS:** Paul Kundinger from Fox Valley Sports Association asked the group to look into the management of the Tri County Ice Arena. He thinks that it could operate more efficiently and be there a long time if there is a change in management. Mark Harris said that the current management's contract is up for renewal. If Winnebago County were to purchase the Tri County Ice Arena from Outagamie County for \$1.00 then Winnebago County would be primary owners and would have control of managing the property.

**DISCUSSION AND ACTION – PURCHASE OF THE OUTAGAMIE COUNTY PORTION OF THE TRI – COUNTY ICE ARENA:** Bill asked why we would want to purchase the Tri County Ice Arena. Mark said that we are currently part owners of the Tri County Ice Arena and that Outagamie County hasn't spent any money on the ice arena except for the insurance for the last several years. If we don't buy it then we stay joint owners with Outagamie and then no repairs will be done to the property or parking lot. Mark compared the ice arena to Menominee Park Soccer Field which is used in the summer and there isn't any profit from it. Its purpose is for quality of life and to give access to the community. Guy Hegg is on the committee for the Ice Arena and he stated that there are currently 90 families in youth hockey, plus there is figure skating and regular ice skating. Next month there will be presentations from the current management and proposed new management at the P&F Committee. Guy Hegg will facilitate a tour and the committee would like it to be on our next meeting. Chuck made a motion to lay this over until next meeting when they can go look at the facility and also to see a preliminary condition report of the building, 2<sup>nd</sup> by Bill Wingren. Motion passed 3-1, Larry supports buying the Ice Arena.

**DISCUSSION AND ACTION – BUDGET TRANSFER FOR PROFESSIONAL SERVICES TO ASSESS THE UWEX STORAGE GARAGE ON THE FAIR GROUNDS \$2,000:** Guy Hegg asked what Professional Services are? Chuck said that it is when you hire a consultant to evaluate the building and they make a report of what repairs are needed. Guy Hegg would like to see the Facilities Dept or another dept to do this study and not hire a consultant. Guy also stated that it has been 2 months since his resolution was brought forward, it has been approved by this Committee but has not gone before the County Board. Mike said that the Facilities Dept is the only Dept that could do this study but with the number of people on staff there just isn't any time to do the study. The building will be empty when the equipment is out for the Fair. Chuck is happy to see that things are moving forward. Chuck would like to have the milking barn included in this study. Chuck made a motion to amend this Budget Transfer to include the milking barn and the cost to \$4,000, 2<sup>nd</sup> by Larry. Motion passed 4-0.

**UPDATE OF PARK VIEW ADDITION:** Last week the sewer lines were rerouted out of the way. Footings are in, putting forms in for basement walls. They should be pouring the walls by the end of the week. Anticipating to be completed by the end of October. Mike is getting quotes for the gardens. Grass is coming in where the old buildings were.

**UPDATE LEC ABSORPTION CHILLER PROJECT:** There is one more valve that needs to be put in. Solid Waste has some re piping that needs to be done. Our contractor is also doing that work. We have about 4 hours of work left on our end. After Solid Waste does their part then it will be ready to be filled and go.

**Mike Elder Report on Department Operations:** Update on budget report, we are looking good so far for the year at 45% of expenditures but we do have a few big number expenses coming from the heat and AC problems. Mike will move some things around in the budget if needed, most likely won't need a budget transfer. Mike discussed the projects. The departments have until the end of the week to tag items in Butler Storage. Items that are not tagged will be put up for sale or scrapped and hauled out. A question was raised about possibly donating the items to Advocap or Oshkosh Housing Authority. Mike said it's hard when donating items because it can look like favoritism to one place or the other. Mike said that those places can be notified that the items are going up for sale. The money made from the sale of these items will go into the general fund. The design for rearranging the Court related functions to the Courthouse have been completed. The Courthouse wheelchair lift is on hold as the contractor didn't have all the expenses figured in the bid. Mike is looking to cancel that contract and send it out for bid again. Coughlin does have an assisted listening device so this project is closed. Mike thinks that they have figured out a way to put ramps in the curbs at Oshkosh Human Services. Outagamie County has pulled out of moving into the Winnebago County 911 center, so this project is closed.

**Chairman Report:** Tim Hamblin passed out a copy of Guy Hegg's resolution and also worked with John Bodnar to prepare a cleaned up copy of the resolution. The committee said to let the resolution go to the Board and ride out. Tim will call Guy and inform him that the resolution is going forward and he can either pull it or it will be tabled as this committee had already taken action. Nancy said that the resolution had incorrect information in it as UW Extension only wanted a place to store the fair equipment. P & F Committee had unanimously turned down this project before the resolution came forward.

**SET DATE AND TIME FOR NEXT MEETING:** The next Facilities and Property Management committee meeting will be held on Wednesday, August 8th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

**ADJOURN:** Motion to adjourn by Chuck Farrey, 2<sup>nd</sup> by Larry Kriescher at 11:29 AM. Motion passed 4-0.

Respectfully submitted,  
Penny Schry  
Administrative Coordinator, 7/18/12