

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** Wednesday, October 9, 2013

**TIME** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

**PRESENT:** Tim Hamblin, Bill Wingren , Bill Roh and Chuck Farrey

**ALSO PRESENT:** Mike Elder-Facilities & Property Management Director, Mark Harris – County Executive, Guy Hegg – District 27 Board Supervisor, Jerry Finch – District 28 Board Supervisor, Mike Norton – District 20 Board Supervisor, Harold Singstock – District 23 Board Supervisor, Rob Way – Parks Director, Mike Hackbarth – Citizen, and Craig Engel – Citizen.

**Excused:** Larry Kriescher

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Minutes for the September 11th Facilities and Property Management Committee approved with a few corrections. Motion made by Bill Wingren 2<sup>nd</sup> by Chuck Farrey, motion passed 4-0.

**CORRESPONDENCE:** none

**PUBLIC INPUT ON AGENDA ITEMS:** Craig Engel is here in regards to item #4. He thinks that this should be a competitive process, let the best management team win. It should be focused on growth and improvements. Current management is lacking growth and hasn't generated revenue. There are at least three entities, besides the current management that would be interested in bidding to manage the ice arena. Mike Hackbarth believes that the ice arena can generate a small revenue, at least enough revenue to cover the costs for improvements that need to be done. Mike Hackbarth talked to Mark Harris back in May that he was interested in purchasing the Ice Arena. He talked to him again a few months back about a possible partnership. Chuck Farrey is wondering why this is on the agenda when the County has a contract with the current managers until June 2014. Bill Roh said that we need to plan this in advance. The contract ends in June 2014 however a new contract is signed prior to the expiration of the old contract. Jerry Finch said that the reason why the parking lot is in such poor condition is because 10-20 years ago the parking lot was used for the Fire Dept to practice on. He asked that the County not allow those big vehicles to not use our parking lots. Question was raised as to why Facilities Committee is involved in this?

**DISCUSS AND POSSIBLE ACTION ON MANAGEMENT OF THE TRI -COUNTY ICE ARENA:** Bill Roh said that Facilities Committee is not looking to manage the ice arena. We would like to open it up to RFP's to see who would be interested in managing it and finding the best management team. Chuck Farrey has a better understanding of wh this is on the agenda and supports this. Bill Wingren supports this as well. Bill Wingren moves to request the County Executive to execute a RFP to bid the management of the Ice Arena. Bill Roh 2<sup>nd</sup> the motion. The committee would like to receive a copy of the current lease agreement at the next meeting as well. Motion to approve 4-0. Mark Harris will have Mr Bodnar draft a RFP and have it ready for next month's meeting for the Committee to review and approve. After that then it will go to the County Board.

**DISCUSSION AND ACTION TO APPROVE A RESOLUTION TO AUTHORIZE APPLICATION FOR A GRANT FROM AMERICAN TRANSMISSION COMPANY FOR TREE PLANTING FUNDING UP TO \$5,000.00:** These are the grants that Mike talked about last month that he wanted to apply for. Motion to approve made by Chuck Farrey 2<sup>nd</sup> by Bill Roh, passed 4-0.

**DISCUSSION AND ACTION TO APPROVE A RESOLUTAION TO AUTHORIZE APPLICATION FOR A GRANT FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR URBAN FORESTRY FUNDING UP TO \$25,000:** They will match what we spend up to \$25,000 and we will spend the whole amount. We have 200 ash trees at Park View alone. It is cheaper to take them down when they are green then when they are dead. Motion to approve made by Chuck Farrey 2<sup>nd</sup> by Bill Wingren, passed 4-0.

**DIRECTOR REPORT ON DEPARTMENT OPERATIONS:** Mike discussed the budget. Mike answered any questions the Project list produced. The Airport would like to have a joint meeting with Facilities sometime after Oct 169<sup>th</sup> to talk about the options available for the Airport Terminal. UWEX worked out an area for their food storage equipment with Parks.

**Chairman Report:** None.

**SET DATE AND TIME FOR NEXT MEETING:** The next Facilities and Property Management committee meeting will be held on Wednesday November 13, 2013 at 9:30 AM at the Maintenance Facility, 1221 Knapp Street, Oshkosh, WI 54902

**Discuss possible action of RFP**

**ADJOURN**: Motion to adjourn by Chuck Farrey, 2<sup>nd</sup> by Bill Roh at 11:35am. Motion passed 4-0.

Respectfully submitted,

Penny Schry

Administrative Coordinator, October 11, 2013