

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** Wednesday, November 13, 2013

**TIME** 11:15 AM

**PLACE:** Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

**PRESENT:** Tim Hamblin, Bill Wingren , Bill Roh, Lawrence Kriescher, and Chuck Farrey

**ALSO PRESENT:** Mike Elder-Facilities & Property Management Director, John Bodnar – Corporate Counsel, Guy Hegg – District 27 Supervisor

**Excused:** Larry Kriescher

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 11:15 AM, immediately following the Joint aviation and Facilities and Property Management Committee meeting

Tim Hamblin noted that he had a request to move item 6 before item 5.

**DISCUSS AND POSSIBLE ACTION ON MANAGEMENT OF THE TRI -COUNTY ICE ARENA:** Bill Roh and Chuck Farrey asked questions and provided input to John Bodnar for inclusion and clarifications to the draft copy of the Request for Proposal (RFP) for the Lease of the Tri-County Ice Arena. John Bodnar responded that he would present the questions and changes to the County Executive for consideration. Bill Wingren asked about changing the name of the facility. John Bodnar replied that the County Executive would like to defer that change for the time being. Guy Hegg asked if this RFP met the requirements of the committee motion. John Bodnar explained that it did.

11:35 Lawrence Kriescher asked to be excused and approved.

**DISCUSSION AND ACTION ON RELOCATION OF LWAM:** John Bodnar explained the leasing situation with the LWAM. Bill Wingren made a motion seconded by Bill Roh, to direct Corporate Counsel to negotiate a new lease and to terminate the existing lease. The new lease is to be brought forward to the County Board for approval at a future date. Motion carried 4/0..

**DISCUSSION AND ACTION TO APPROVE A TEMPORARY EASEMENT FOR RECONSTRUCTION OF ARENA DRIVE:** Mike Elder presented the request for a temporary limited construction easement for road work along Arena drive. This easement is to allow access to County property at the Tri-County Ice Arena for the purpose of reconstructing Arena Drive. Bill Roh made a motion to approve, seconded by Bill Wingren to approve the request. Motion carried 4/0.

**DISCUSSION OF FACILITY INVENTORY:** Mike Elder distributed a draft copy of a facility inventory for committee review and comment.

11:55 Chuck Farrey requested to be excused and was approved.

**DIRECTOR REPORT ON DEPARTMENT OPERATIONS:** Mike discussed the budget. Mike answered any questions the Project list produced.

**Chairman Report:** None.

**SET DATE AND TIME FOR NEXT MEETING:** The next Facilities and Property Management committee meeting will be held on Wednesday December 11, 2013 at 9:30 AM at the Maintenance Facility, 1221 Knapp Street, Oshkosh, WI 54902

**Discuss possible action of RFP**

**ADJOURN:** Motion to adjourn by Bill Wingren, , 2<sup>nd</sup> by Bill Roh at 11:35am. Motion passed 3-0.

Respectfully submitted,  
Mike Elder  
November 13, 2013